

Over Kellet Parish Council

Minutes of the Meeting 10th October 2017

held at Wilson's Endowed C of E Primary School Over Kellet

Those Present: Cllrs. Mr Graham Agnew (Vice-chairman), Mrs Margaret Fowler, Mr Martin May, Mrs Rebecca Lauder, Mr Stephen Atkins; Mr Michael Watson (Clerk); City Cllr. J R Roger Mace & 5 others

1 Apologies for absence: Cllr. Mr Nick Ward

2 Minutes for the last meeting: 12th September 2017, (previously circulated with agenda and by email as provisional) were agreed and signed as a true record of the meeting.

3 Matters arising from the minutes not otherwise covered by the agenda: None

4 Correspondence:

(a) Consultation from LALC re planning for right homes in right places ~ This is an extensive survey. Cllr Agnew agreed to investigate further and pass his views on to other councillors. **ACTION CLLR. AGNEW**

(b) Planning enforcement open evening 14th November 2017 (Lancaster City Council) ~ this coincides with the next meeting of the parish council but was considered to be of importance and it was agreed that Cllr May would attend on behalf of Over Kellet PC.

(c) Parish Council Settlement Questionnaire (Lancaster City Planning) ~ This again is an extensive document which Cllr Agnew agreed to examine in detail and circulate his response to other councillors for their thoughts. **ACTION CLLR AGNEW**

(d) **Items for circulation:** LCR Autumn'17

5 Planning Applications:

(a) Developments relating to application no. 16/01572/OUT (refer items 5c 13/3 & 11/4/17) ~The independent investigation into the way in which the consultation was conducted concluded that there had been no case to answer.

(b) 17/00014/REF: Note of appeal against decision in respect of 16/01351/FUL Erection of an agricultural building for free range hens & erection of a new access point for W A Agricultural Ltd @ land off Kirkby Lonsdale to Halton Road ~ **Appeal Dismissed**

(c) 17/01050/OUT: Outline application for the development of 55 residential dwellings for Mr Stephenson @ land to north of Old Hall Farm LA6 1DA~ **Awaiting decision**

A proposed plan for traffic calming and other measures involving the green and central area of the village had been submitted by the applicants. This was felt by the parish councillors to be controversial and after further consideration a response would be made. **ACTION ALL COUNCILLORS ~**

(d) 17/01077/FUL & 17/01078/LB: Demolition of agricultural buildings, change of use and conversion of use of three agricultural barns into four 4-bed dwellings (C3) and erection of four 2-storey detached dwellings (C3) with associated access and listed building application to facilitate the change of use etc. for Mr Stephenson @ Old Hall Farm LA6 1DA ~ Following last month's meeting a response had been sent by the parish council broadly welcoming the changes but with the suggestion that the number of dwellings proposed be reduced. **Awaiting decision**

(e) 17/00858/FUL: Change of use of land to form domestic curtilage and retrospective application for retention of a raised soil bank, vehicular access and filter pump house for Martin Mulligan @ Restarigg Farm LA6 1BG: No objections were raised by parish councillors. **Awaiting decision**

(f) Provisional TPO 630 (2017) in respect of Maggots Wood Castle View Caravan Site. Notification only ~ no action required.

6 LALC: Report from Local Meeting 25th September. Police reported an increase in crime statistics for the area which could be explained by the way in which crime was now considered including incidents involving fly-tipping and other non-criminal offences. The meeting was still divided over the question of and usefulness of neighbourhood plans. Next Local Meeting 25th November

7 Quarry Matters: No further complaints recorded.

- 8 Lengthsman Report:** grass-cutting, strimming & weed spraying. Due to the exceedingly wet summer months moss on many walkways was more of a problem than usual. Mike is to be asked to spray and deal with the worst of it. **ACTION CLLR FOWLER**
- 9 Road Safety Concerns:** The hedge alongside the footway had been cut back but undergrowth was still encroaching onto the footway. The hole in the wall by the narrows had still not been repaired. The trees obscuring vision on crossing the approach to the A601M had still to be dealt with. The dangerous pot-hole to the west of the entrance to Leapers Wood Quarry on the B6254 had been dealt with. Reminders to again be sent on outstanding issues. **Email to County Highways with copy to County Councillor.** **ACTION CLERK** There has been no response from Mitchells regarding the wall adjacent to the Eagles Head. Yet another reminder to be sent. **ACTION CLERK** The damage to the wall adjacent to 1 Longton Cottages had been referred to the owners via the estate agents.
- 10 Emergency Plan** ~ Lesley Gee was attending a meeting at Halton on 10th October and a report is to appear in the next edition of the Over Kellet View. It is intended that an open meeting be held to set out what would be available in the event an emergency and how it was anticipated that the emergency plan would be implemented.
- 11 Allotments:** Nothing to report.
- 12 B4RN Community Broadband** ~ Work parties are to extend the reach of B4RN to Kirklands, Bay View and Church Bank. The ceilidh on the 7th October was a great success with over 100 in attendance and a sum of £300 was raised.
- 13 Neighbourhood Plan:** Cllr Nick Ward had conducted some in-depth research and set out details of his findings. There is still much debate on the issue but it was agreed that it would be a good idea to hold a public meeting at the village hall on Tuesday 21st November at 7.00 p.m. at the Village Hall to give residents the opportunity to find out more and express their views. Clerk to book the hall. **ACTION CLERK**
- 14 Local Plan Consultation:** Following last month's meeting a response had been sent to City Planning objecting to the inclusion of land in the village being added to the sites ear-marked for future development.
- 15 Vacancy for Position of parish clerk:** Following the announcement after last month's meeting a letter was provided by Mr Watson confirming his decision to cease to act as clerk to the council as at 31st December 2017. An article had been placed in the Over Kellet View and had been circulated via the LALC to seek a replacement.
- 16 Remembrance Sunday 12th November 2017** ~ The clerk was asked to contact 'County Highways' to ask that they supply the usual barriers etc. to effect temporary closure of roads on the green on the morning. **ACTION CLERK**
- 17 Christmas Tree:** It was agreed that the Christmas Tree would be erected on the morning of Saturday 2nd December and be removed on the 6th January 2018. Switch-on of lights to take place at 4.00 p.m. on the same day. Clerk to contact Aggregate Industries who normally supply the tree. **ACTION CLERK**
- 18 Report from City Councillor & District Councillor:** No reports.
- 19 Accounts to be paid**
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| (a) M J Watson ~ Honorarium Sep'17 | £136.50 |
| (b) M J Watson ~ Expenses Jul-Sep'17 incl. (office rental, telephone & inter-net contr.) | £129.52 |
| (c) BDO LLP ~ Audit Fee 2016-17 (VAT £20.00) | £120.00 |
| (d) Confirmation of completion of Audit from BDO LLP Southampton for the year ending 31st March 2017 | |

All accounts matters outlined above agreed and approved unanimously

- 20 Next Meeting: 14th November 2017**