

**Parish Council Meeting to be held on Tuesday 9th October 2018
at the Over Kellet Village Hall, commencing at 7.15pm**

A G E N D A

1. To receive apologies
2. To consider and approve Minutes of the Meeting held on Tuesday 11th September 2018 (attached to the agenda)
3. To receive Declarations of Interest
4. To adjourn the meeting for a period of public discussion and to provide 'information only' updates on activities in recent weeks. (Note: Any matters needing a 'decision' will be considered as an agenda item at a future meeting)
 - a. Public discussion
 - b. Clerk's report on activities and correspondence since last meeting
 - c. Members updates and reports since the last meeting
 - d. Report of District and County Councillors
5. Lengthsman contract renewal. (Chair to report)
6. To consider and comment on the list of planning applications and decisions set out below (details previously circulated):

Application No:	Description
18/01207/FUL	Erection of two 2-storey detached dwellings (C3) with associated access. Development Land - Plot 1 And 2, Kirkby Lonsdale Road, Over Kellet. Re-submission of withdrawn application 18/01087/REM Consultation deadline 11 th October 2018.
18/01257/FUL	Retrospective application for the retention of a stable and associated riding paddock and fencing. Clear Water Bistro And Bar, Clear Water Fisheries, Kellet Lane, Over Kellet. Consultation deadline 25 th October 2018.

7. To receive an update on planning authority decisions on previously considered applications (report enclosed)

8. To authorise payment of the following accounts:

Cheque	Payee & Detail	£
tba	Mr Derek Whiteway – Parish Clerk salary and expenses, Sept 2018	211.08
tba	HMRC – PAYE deductions for Sept 2018	44.60
tba	Bolton-le-Sands PC for 2018/19 Lengthsman Scheme	1,494.00
tba	Village Hall Committee – hire of hall, 11/09/18	14.00

9. To consider date and time of next meeting



Derek Whiteway
Parish Clerk
3rd October 2018

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PARISH OF OVER KELLET

Draft Minutes of the Meeting of the Parish Council held at the Over Kellet Village Hall on Tuesday 11th September 2018 at 7.15pm.

Present: Councillor Mr N Ward - Chair
Councillor Mr G Agnew
Councillor Mr S Atkins
Councillor Mrs R Lauder
Councillor Mr M May
County Councillor Mrs P Williamson
City Councillor Mr R Mace
Mr D Whiteway (Parish Clerk)

In attendance: Thirteen members of the public

1 APOLOGIES FOR ABSENCE:

No apologies were received

2 MINUTES:

It was **RESOLVED** that the Minutes of the meeting held on **Tuesday 11th July 2018** be approved and signed.

Matters Arising:

Min 2 (Min 2) Drainage issues on footpath 9, adjacent to Leapers View. The Clerk had written to the two households concerned. Whilst the Clerk had not received any replies, action had been taken by one of the households to remove the downpipe causing water to drain onto the footpath.

Min 2 (Min 4(1)) Painting of kissing gates. ACTION: It was agreed that the Clerk should contact the City Council to ascertain whether this can be completed through the Community Payback scheme.

Min 2 (Min 4(8)) No parking signs, Top Green. This matter was now being considered by the City Council's Conservation and Planning Enforcement teams.

Min 2 (Min 4(9)) Damage to 'no cycling signs' alley to Church Bank. This had been referred to the Lengthsman, no conclusive update available at the time of the meeting.

Min 2 (Min 11) Contractors' work on the Village Green. The Chair advised that the Council was in negotiation with BT Openreach concerning their plans to install a new broadband chamber at the Village Green. The Council is pressing for the new chamber to be installed in the side road to the North-East side of the green.

Min 2 (Min 12) Parish Plan. The Parish Plan Group had met on 4th September to review the responses to the Parish Survey. An article on the outcomes is to be included in the October issue of OV View.

Min 4(1) Dangling brambles, etc on Footpath 9. The Clerk reported that this had been referred to the Lengthsman and had been attended to

Min 4(2) Gap in steps by the Chapel. The Clerk had referred this to the Lengthsman; no update available at the time of the meeting.

Min 4(3) Traffic queues and other issues, Capernwray Road. The Clerk had written to the Diving Centre about concerns raised by residents and had received a reply concluding that the Centre felt it was operating the best system possible. The Clerk was consulting the Community Police on their views regarding the current situation.

Min 4(8) Panorama Sign for Bay Croft. Councillor Agnew reported that the sign had been promised by the end of the month. The Lengthsman has worked to tidy up the Bay Croft site.

Min 7 Appointment of Bankers. Notice that the new bank account was open was expected in the next few days.

Min 8 Community Road Watch Scheme. An article had been included in the September issue of OK View. No volunteers had yet come forward.

Min 9 Touring Cinema. Further information on arrangements and likely costs had been provided by the Carnforth Town Clerk. The matter was now being referred to the Village Hall Committee for their consideration.

3 DECLARATIONS OF INTEREST:

Councillor Agnew declared an interest in 18/00947/FUL submitted by the Wilsons Endowed CE School.

4 WYN PAVELYN AWARD 2018:

The Wyn Pavelyn Trophy for the best kept garden visible from a road or public footpath was awarded to Bob and Cath Escolme. The Chair presented the trophy to Mr Escolme, congratulated him and Mrs Escolme on the award and thanked the judges for their work. An article on the award is to be submitted for inclusion in OK View.

5 ADJOURNMENT FOR PUBLIC DISCUSSION & INFORMATION ONLY UPDATES:

Reports from members of the public:

- (1) Further concerns were raised about the safety of the roadside wall at the Eagles Head.
ACTION: the Clerk to liaise with County Councillor Williamson in reporting the matter to the appropriate authorities.
- (2) A resident commented on potholes developing in the Eagles Head car park. It was advised that this was a matter to be raised directly with the owners.
- (3) Concerns were raised about the condition of the hedge along the footpath to Carnforth.
ACTION: the Clerk to refer the matter to the County Council.
- (4) A recent traffic accident was reported on Capernwray Road, which had resulted in a vehicle colliding with a wall. The report was noted.

Clerk's Report:

- (5) The Clerk had no further matters to report

Members' Reports:

- (6) Quarries: The Chair reported that there had been two complaints about quarry blasting since the last meeting. In one instance, the quarry had agreed to conduct monitoring at the property concerned.
- (7) B4RN: The Chair reported that 52% of parishioners now had the facility to connect to the B4RN network. A B4RN Ceilidh was being held on the coming Saturday, 15th September and tickets were still available.

City and County Councillors' Reports:

- (8) No matters were reported

6 NEW PLANNING CONSULTATIONS:

The following planning applications were considered. It was resolved to comment only on those cases where indicated:

Application No:	Description
18/00529/OUT	<p>Outline application for up to 43 dwellings (C3) with associated access, land opposite Craggs Hill, Kirkby Lonsdale Road. This included a revised Ecology Statement, revised Pedestrian Access Plan and an Odour Assessment</p> <p>RESOLVED: A response to the consultation on the revised Pedestrian Access Plan had already been submitted. The Clerk to submit comments on the Odour Assessment, noting the survey undertaken, but expressing concerns over the timing and brevity of the exercise.</p>
18/00857/PAA	<p>Prior approval for the change of use of agricultural building to a dwelling (C3), Barn South Of Capernwray Diving Centre, Capernwray Road.</p>
18/00893/FUL	<p>Regrading of land with new retaining wall, creation of an area of hardstanding, a new access and a dropped kerb, 1 Longtons Cottages, Kirkby Lonsdale Road.</p> <p>RESOLVED: The Clerk to submit comments expressing concerns that any pedestrian safety and visibility issues are fully addressed both during and after the proposed works.</p>
18/00947/FUL	<p>Erection of a detached hall building. Wilsons Endowed CE School, School Lane.</p> <p>RESOLVED: The Clerk to submit comments in support of the School, but expressing concerns over the potential impact of the development on traffic around the area, particularly if any future expansion of the School occurred.</p>
18/00983/FUL	<p>Erection of caravan reception/office building with warden accommodation with associated car parking. Old Hall Caravan Park, Capernwray Road, Capernwray.</p>
18/01006/FUL	<p>Regrading of land levels, erection of an agricultural building with slurry store below and a bulk feed bin. Hoggetts Lane Farm, Kirkby Lonsdale Road.</p>
18/01087/REM	<p>Reserved matters application for the erection of 2 detached dwellings with associated regrading of land, access, landscaping and construction of a new retaining wall and footpath. Development Land - Plot 1 and 2, Kirkby Lonsdale Road.</p> <p>RESOLVED: No objection, however, the Clerk is to submit comments expressing concerns that the proposed public footpath diversion would take it onto an accommodation lane, which for a short distance was not classified as a public footpath and that this should be registered as such before the diversion takes place.</p>
Application No:	Description

18/01090/VLA	Variation of legal agreement attached to planning permission 15/00896/OUT to remove the requirement for an affordable housing contribution. Former Chicken Farm, Kirkby Lonsdale Road.
18/01094/PLDC	Proposed lawful development certificate for the installation of solar panels to the roof. 2 Jackdaw Quarry, Capernwray Road, Capernwray.
18/01148/FUL	Erection of porch to front elevation. Court House, Nether Kellet Road, Over Kellet.
18/00113/DIS	Discharge of conditions 4, 5, 7 and 9 on approved application 08/01308/REM. Capernwray Diving Centre, Jackdaw Quarry, Capernwray Road, Capernwray.
18/00128/DIS	Discharge of condition 3 on approved application 18/00419/FUL, Hall Farm Cottage, Kellet Road.
18/00130/DIS	Discharge of Condition 3 on approved application 18/00420/LB, Hall Farm Cottage, Kellet Road.
18/0108/TCA	Remedial pruning of cherry tree (T1). End Cottage, The Green. Status: Application Permitted

7 PLANNING APPLICATION DECISIONS UPDATE:

The Clerk presented an update on planning decisions, which was noted.

8 REMEMBRANCE SUNDAY

The Chair outlined proposed arrangements for the forthcoming Remembrance Day service, to be held on Sunday, 11th November 2018 on the Village Green. This would be a Parish Council event, organised in conjunction with St Cuthbert's Church, commencing at 10.15am.

ACTIONS: the Clerk to request appropriate road closures for the period between 9.30am and 11.30am. The Chair to liaise with St Cuthbert's Church regarding the service and the Parish Council to pick up any costs relating to Order of Service printing. Volunteers to be sought to assist with the erection and dismantling of the marquee.

Associated with the Remembrance service, the Parish Council had received correspondence from the City Council inviting it to participate in two activities to mark the centenary of the end of WW1, namely the displaying of a 'Silent Soldier' silhouette and the lighting of a beacon on 11th November 2018. Following a discussion covering the costs and logistics of the activities, it was resolved not to participate.

9 CHRISTMAS TREE

The Chair outlined proposed arrangements for the installation of the Christmas Tree this year and sought views on the timescale.

RESOLVED: That the village Christmas Tree should be installed on Saturday, 8th December 2018 and taken down on Saturday, 5th January 2019.

10 CARAVAN NEAR RESTARIGG FARM

The Chair reported on a mobile-home style caravan that had recently appeared on the Kirkby Lonsdale Road skyline in the vicinity of Restarigg Farm. County Councillor Williamson advised that she had reported this to the City Council Planning Enforcement team, who had written requesting its removal. Councillor Williamson was prepared to follow this matter up should there be no action.

RESOLVED: That the Parish Council should also write to the Planning Enforcement team requesting action to remove the caravan.

11 PAYMENT OF ACCOUNTS:

Cheque	Payee & Detail	£
tba	Mr Derek Whiteway – Parish Clerk salary and expenses Jul-Sep 2018	684.97
tba	HMRC – PAYE deductions for Jul-Sep 2018	91.00

It was **RESOLVED** that the above accounts be paid.

12 DATE & TIME OF NEXT MEETING:

The next meeting of the Parish Council will be held on Tuesday, 9th October 2018 commencing at 7.15pm at the Over Kellet Village Hall.

The meeting closed at 8:45pm

.....Clerk of the Council

..... Chair Date:

Agenda Item: 7
Planning Application Comments & Decisions
Update for September/October 2018

Application Number / Description	Parish Council Comment	Planning Authority Decision / Status
18/00529/OUT - Outline application for up to 43 dwellings (C3) with associated access, land opposite Craggs Hill, Kirkby Lonsdale Road, Over Kellet.	Objection lodged 13/06/18 Comments also made on Pedestrian Access Plan and Odour Assessment	Awaiting Decision
18/00700/FUL - Erection of an agricultural barn for storage of animal feed and machinery and creation of a new access and access road. Agricultural Grazing Land, Kirkby Lonsdale Road, Arkholme	Representation lodged 30/06/18	Application Permitted
18/00893/FUL - Regrading of land with new retaining wall, creation of an area of hardstanding, a new access and a dropped kerb, 1 Longtons Cottages, Kirkby Lonsdale Road.	Comments submitted on public safety aspects	Awaiting Decision
18/00947/FUL - Erection of a detached hall building. Wilsons Endowed CE School, School Lane.	Comments submitted in support of the School, but expressing concerns over the potential impact of the development on traffic around the area, particularly if any future expansion of the School occurred	Awaiting Decision
18/00983/FUL - Erection of caravan reception/office building with warden accommodation with associated car parking. Old Hall Caravan Park, Capernwray Road, Capernwray.	No comments submitted	Awaiting Decision
18/01006/FUL - Changing of land levels, erection of an agricultural building with slurry store below and a bulk feed bin. Hoggetts Lane Farm, Kirkby Lonsdale Road, Over Kellet.	No comments submitted	Awaiting Decision

Application Number / Description	Parish Council Comment	Planning Authority Decision / Status
18/01087/REM - Reserved matters application for the erection of 2 detached dwellings with associated regrading of land, access, landscaping and construction of a new retaining wall and footpath. Development Land - Plot 1 And 2 Kirkby Lonsdale Road.	Consultation response drafted but not sent due to withdrawal of application	Application Withdrawn Resubmitted as 18/01207/FUL
18/01148/FUL - Erection of porch to front elevation. Court House, Nether Kellet Road, Over Kellet.	No comments submitted	Awaiting Decision
18/00708/PAA - Prior approval for the change of use of an agricultural building to 2 residential dwellings, Swarthdale Barn, Swarthdale Road	Not consulted	Prior Approval Refused
18/00857/PAA - Prior approval for the change of use of agricultural building to a dwelling (C3), Barn South of Capernwray Diving Centre, Capernwray Road.	Not consulted	Prior Approval Refused
18/00147/DIS - Discharge of condition 3 on approved application 16/01182/OUT. Land At 2 Hall Garth Close Hall Garth Gardens Over Kellet.	Not consulted	Decided: Permitted