

**Parish Council Meeting to be held on Tuesday 12th March 2019
at the Over Kellet Village Hall, commencing at 7.15pm**

A G E N D A

1. To receive **apologies**
2. To consider and approve **minutes of the meeting held on Tuesday 12th February 2019** (attached to the agenda)
3. To receive **declarations of interest.**
4. To adjourn the meeting for a period of **public discussion** and to provide ‘information only’ updates on activities in recent weeks. (Note: Any matters needing a ‘decision’ will be considered as an agenda item at a future meeting).

- a. Public discussion
- b. Clerk’s report on activities and correspondence since the last meeting
- c. Members updates and reports since the last meeting, including:

1) LALC	2) Quarries	3) Village Hall
4) B4RN	5) Lengthsman	6) Other matters

- d. Report of District and County Councillors

5. **Parish Plan.** To receive an update on measures taken to implement the Parish Plan.
6. **Possible Cine North for Over Kellet.** Chair to report.
7. To consider and comment on new **planning applications** received since the last meeting, as set out below (details previously circulated):

Application No:	Description
19/00153/FUL	Resurfacing of existing hardstanding and erection of steel railings and gates. Capernwray Hall, Borwick Road, Capernwray. NB. Resubmission of previously withdrawn Listed Building application 19/00081/LB considered at meeting on 12 th February 2019. Consultation deadline 7th March 2019.

8. To receive an update on **planning authority decisions** on previously considered applications (report attached).
9. To authorise payment of the following **accounts**:

Payee & Detail	£
Village Hall Committee – hire of hall, 12/02/19	14.00
Derek Whiteway, Parish Clerk Salary and Expenses, Jan-Feb 2019	269.35
HMRC – PAYE Jan-Feb 2019	65.00
LALC – Subscription 2018/19	135.33

10. To consider **date and time of next meeting.**

Derek Whiteway

Derek Whiteway
Parish Clerk
4th March 2019

Tel: 07805 260976

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PARISH OF OVER KELLET

Draft Minutes of the Meeting of the Parish Council held at the Over Kellet Village Hall on Tuesday 12th February 2019 at 7.15pm.

Present: Councillor Mr N Ward - Chair
Councillor Mrs R Lauder
Councillor Mr M May
Councillor Mrs J Metcalfe
City Councillor Mr R Mace
Mr R Bailey (Acting Parish Clerk)

In attendance: Five members of the public

1 APOLOGIES FOR ABSENCE:

Apologies were received from Councillors Mr G Agnew and Mr S Atkins and from County Councillor Mrs P Williamson

2 MINUTES:

It was **RESOLVED** that the Minutes of the meeting held on **Tuesday, 8th January 2019** be approved and signed.

Matters Arising:

Min 3 (2(2(4(8)) Panorama Sign for Bay Croft. The Panorama Sign for Bay Croft has now been completed and received. Protective covers for the corners are being acquired and then it will be secured in place

Min 3 (2(5)) A Plaque for Goosegate. No further update available at this time.

Min 3 (9) Freedom of Information Requests. The Clerk had not yet received a response from the DM Team regarding the Council's policy on responding to any FOI request for pre-application advice.

Min 5(7) Footpath: There was further discussion about the landowner's offer to provide stone to be placed over a muddy section of the footpath leading from the old School to Leapers Wood. There was agreement that it would not be practical to do this and that the best solution would be to wear Wellington boots when walking on country footpaths away from the village.

Min 5(8) Damaged bench: The Lengthsman had removed the damaged bench from the Village Green to repair it and the driver of the vehicle had paid £50 towards this.

3 DECLARATIONS OF INTEREST:

No declarations of interest were made.

**4 ADJOURNMENT FOR PUBLIC DISCUSSION & INFORMATION ONLY UPDATES:
REPORTS FROM MEMBERS OF THE PUBLIC:**

(1) A drainpipe has not been diverted and water is still running onto the footpath at Kirklands. This needs to be followed up. **Action:** The Parish Clerk to contact the resident concerned.

(2) It was queried whether the Lengthsman should spend more hours in Over Kellet as there are several regular maintenance jobs that need attention. Some suggestions on what work needed doing were made and there was a discussion on the current arrangements for managing the Lengthsman's hours and allocation of work.

It was reported that the Member liaison is now Councillor Atkins and it was agreed that the

Village pump needs early attention.

CLERK'S REPORT:

(3) The Clerk had no further matters to report

MEMBERS' REPORTS:

(4) **LALC.** Nothing to report.

(5) **Quarries:** There had been two complaints arising from recent blasts, but both had been within allowable limits.

(6) **Village Hall.** The Committee is to undertake a review of the heating as it is thought to be too cold in the building.

(7) **B4RN:** The Chair reported that, for the first time, an arranged gathering of the working party had had to be cancelled. Winder Garth is expected to be complete by April.

(8) **Lengthsman:** Nothing further to add.

(9) **Other:** Cllr Metcalfe has contacted County Highways regarding an issue with the pedestrian warning sign located at the top of Cockle Hill.

CITY AND COUNTY COUNCILLORS' REPORTS:

(10) No reports submitted.

5 PARISH PLAN - UPDATE

The Chair reported that County Highways had been contacted requesting that a small 'pedestrian' gate be located on the grass verge at the entrances to the Village incorporating a 'Please drive carefully' sign, aimed at providing a warning to drivers about their speed when entering the Village.

There was a discussion on the perceived benefits and expected costs and it was explained that the Parish Council is acting on responses received from the resident's survey, which highlighted concerns with the speed of traffic through the Village.

Some residents at the meeting questioned whether this would be effective and represent value for money. It was also questioned if planning permission would be needed. It was agreed that plans for the pedestrian gates should be submitted to Lancashire County Council and Lancaster City Planning Department so that an informed decision could be made on whether this is a viable option. **Action:** Cllr Agnew would be asked if he would produce these plans.

The Parish Clerk is in the process of obtaining quotations for a Speed Indicator Device (SpID).

The Chair and Lengthsman have examined the Bus Shelter close to the Village Hall and determined that it is irreparable. There was a discussion about the possibility of the Lengthsman building a new shelter for an approximate cost of £2,000. Whilst the Parish Council owns this particular bus shelter, it was considered appropriate to advise Lancashire County Council on the state of this shelter and enquire if money was available towards the cost of replacing it. **Action:** The Parish Clerk to make enquiries with Lancashire County Council regarding replacement of the shelter.

6 NEW PLANNING CONSULTATIONS:

The following planning applications were considered. It was resolved to comment only on those cases where indicated:

Application No:	Description
19/00037/PLDC	Proposed lawful development certificate for the erection of a shed – 6 Leapers View, Over Kellet LA6 1HL
19/00045/OUT	Outline application for the erection of an agricultural workers dwelling with associated access - Field 9759 Netherbeck, Carnforth LA6 1AA
19/00081/LB	Listed Building application for the resurfacing of existing hardstanding and erection of steel railings and gates - Capernwray Hall, Borwick Road, Capernwray LA6 1AG [Application withdrawn]
19/00087/FUL	Erection of an agricultural livestock and storage building, creation of an area of hardstanding - Field 9759 Netherbeck, Carnforth LA6 1AA
19/00123/FUL	Demolition of existing rear conservatory and erection of a single storey rear extension - Yew Tree Cottage, Kellet Road, Over Kellet LA6 1BS

RESOLVED: Regarding applications 19/00045/OUT and 19/00087/FUL: A neutral comment should be submitted to the City Council on the following aspects of the proposals:

- That the applicant is a haulage company and there are considerable heavy goods vehicles moving on narrow country road, although for a relatively short distance;
- It is understood that expansion of the haulage operation is also under consideration;
- Concerns that the agricultural development may revert to be a haulage operation;
- Consider that the proposed workers dwelling is in the wrong position and that a location near the road entrance would be a better option for security and site operation.

7 PLANNING APPLICATION DECISIONS UPDATE:

The Clerk presented an update on planning decisions, which was noted.

Members were advised that a representative of the Parish Council has been invited to a Stage 3 Pre-Application Meeting on 8th March 2019 at Morecambe Town Hall to consider the proposed development of a Porsche garage in Carnforth adjacent to the A601.

There was some discussion around the following aspects of the proposed development:

- a need to ensure that the area is sufficiently 'shielded' from the main road by trees being planted around the circumference of the site;
- a preference that the buildings be constructed further back than shown on the current drawing;
- concerns that pedestrian safety is fully considered, including a pedestrian crossing being constructed close to the junction of the A601 and B625; and
- that the junction with the B6254 be improved to ensure separate left and right turning lanes for vehicles exiting onto the B6254

Action: Cllr Ward agreed to attend this meeting and raise these points

8 PAYMENT OF ACCOUNTS:

Payee & Detail	£
Village Hall Committee – hire of hall, 08/01/19	14.00
Tech-Hub – 12 months domain licence and website hosting	195.60

It was **RESOLVED** that the above accounts be paid.

9 DATE & TIME OF NEXT MEETING:

The next meeting of the Parish Council will be held on Tuesday, 12th March 2019, commencing at 7.15pm at the Over Kellet Village Hall.

..... Clerk of the Council

..... Chair Date:

DRAFT

Agenda Item: 8

Planning Application Comments & Decisions

Update for February/March 2019

Application Number / Description	Parish Council Comment	Planning Authority Decision / Status
18/00983/FUL - Erection of caravan reception/office building with warden accommodation with associated car parking. Old Hall Caravan Park, Capernwray Road, Capernwray.	No comments submitted	Awaiting Decision
18/01207/FUL - Full application for the erection of 2 detached dwellings with associated regrading of land, access, landscaping and construction of a new retaining wall and footpath. Development Land - Plot 1 And 2 Kirkby Lonsdale Road.	Consultation response submitted commenting on the need to protect the public right of way.	Awaiting Decision
18/01355/FUL - Change of use of holiday cottage to site managers accommodation, erection of a two-storey side extension and erection of single storey extensions to the front and rear of the café. Clear Water Bistro and Bar and Holiday Cottage, Clear Water Fisheries, Kellet Lane	No comments submitted	Decided - Permitted
18/01652/FUL - Construction of a hip to gable extension and dormer extension to the rear elevation. 10 Greenways, Over Kellet	No comments submitted	Decided - Permitted
19/00037/PLDC - Proposed lawful development certificate for the erection of a shed – 6 Leapers View, Over Kellet LA6 1HL	No comments submitted	Decided – Certificate Granted
19/00045/OUT - Outline application for the erection of an agricultural workers dwelling with associated access - Field 9759 Netherbeck, Carnforth LA6 1AA	Comments submitted relating to the nature of the applicant’s business and the proposed location of the workers’ dwelling.	Awaiting Decision
19/00087/FUL - Erection of an agricultural livestock and storage building, creation of an area of hardstanding - Field 9759 Netherbeck, Carnforth LA6 1AA		Awaiting Decision
19/00081/LB - Listed Building application for the resurfacing of existing hardstanding and erection of steel railings and gates - Capernwray Hall, Borwick Road, Capernwray LA6 1AG [Application withdrawn]	No comments submitted	Withdrawn
19/00123/FUL - Demolition of existing rear conservatory and erection of a single storey rear extension - Yew Tree Cottage, Kellet Road, Over Kellet LA6 1BS	No comments submitted	Awaiting Decision