

## PARISH OF OVER KELLET

### Draft Minutes of the Meeting of the Parish Council held at the Over Kellet Village Hall on Tuesday 12<sup>th</sup> March 2019 at 7.15pm.

**Present:** Councillor Mr N Ward - Chair  
Councillor Mr G Agnew  
Councillor Mr S Atkins  
Councillor Mr M May  
Councillor Miss J Metcalfe  
City Councillor Mr R Mace  
Mr D Whiteway (Parish Clerk)

**In attendance:** Seven members of the public

#### 1 APOLOGIES FOR ABSENCE:

Apologies were received from Councillor Mrs R Lauder and from County Councillor Mrs P Williamson

#### 2 MINUTES:

It was **RESOLVED** that, subject to one minor amendment, the Minutes of the meeting held on **Tuesday, 12<sup>th</sup> February 2019** be approved and signed.

##### Matters Arising:

**Min 2(3(2(4(8)) Panorama Sign for Bay Croft.** Councillor Agnew reported that the Panorama Sign for Bay Croft has now been completed and installed.

**Min 2(3(2(5)) A Plaque for Goosegate.** A response from the Conservation Team is still awaited.

**Action:** Clerk to pursue.

**Min 2(3(9) Freedom of Information Requests.** No further information yet provided by the City Council. **Action:** Clerk to review the position and approach.

**Min 2(5(8)) Damaged bench:** The Lengthsman had carried out repairs to the damaged bench, which was due to be returned later in the week.

**Min 4(1) Drainpipe emptying onto footpath at Kirklands.** The Parish Clerk has still to contact the resident concerned.

**Min 7 Planning Stage 3 Pre-Application Meeting:** The Chair reported that he had attended the meeting on 8<sup>th</sup> March to consider proposals to develop land adjacent to the A601(M). He advised that following planning permission being granted to build a Porsche Garage on the site, the developers wished to add 5 industrial units. It was claimed that the development would boost employment, creating 200+ jobs.

The Chair had expressed the concerns set out in the minutes, covering traffic, access, pedestrian safety and ecological impacts. These had been echoed by other participants at the meeting. The developers had referred to a desire for the site to present a visible "This is Carnforth" message to passing traffic; the Chair pointed out that the land was actually in Over Kellet and that the Parish would prefer the site to be shielded from open view. The meeting Chairman, Mark Cassidy (City Council) had summed up the issues that needed to be addressed in any forthcoming plans as being: access; travel plan; visibility; hedgerow retention and drainage. It was agreed to continue to monitor any further developments. For future reference, City Councillor Mace suggested that consideration should be given to the proposed 'density' of the development compared with the existing industrial site to the west of the M6.

The Chair reported that, some time during the week of the meeting, work had been carried out

along the A601(M) resulting in the hedgerow along the site in question being drastically cut back and covered with netting. He had reported this to Mark Cassidy, who had responded to say that the matter would be investigated. Following a discussion about this action, it was agreed **Action:** that the Clerk should liaise with the City Council on this matter and, if appropriate, lodge a complaint with the appropriate agency if it appears that unauthorised hedge cutting has occurred during the 1<sup>st</sup> March to 1<sup>st</sup> September moratorium.

The Meeting expressed its thanks to the Chair for his work on this issue.

### **3 DECLARATIONS OF INTEREST:**

Councillor May expressed a potential interest, by virtue of his home address, in respect of any discussions regarding the Lancaster Local Plan.

### **4 ADJOURNMENT FOR PUBLIC DISCUSSION & INFORMATION ONLY UPDATES: REPORTS FROM MEMBERS OF THE PUBLIC:**

- (1) The status of a makeshift parking area in the field at Bay Croft, adjacent to 1 Longton Cottages was queried. This has been created by a layer of hardcore being put down over a previously grassy area and it was felt that planning permission for a change of use should be required. It was noted that a planning application in 2018 to create a hardstanding area for parking a vehicle had been withdrawn. **Action:** Clerk to query the position with the City Council Planning Office.
- (2) It was reported that the post box embedded in the roadside wall towards the top of the village on the Kirkby Lonsdale Road had been blocked off. It was thought that this action was probably due to the dilapidated and unsafe condition of the wall at that point. **Action:** Clerk to report the unsafe wall to County Highways.

#### **CLERK'S REPORT:**

- (3) **Parish Council Website.** Content is to be added soon covering Police crime alerts and their online 'In The Know' service, and Trading Standards alerts.
- (4) **Consultation invitations:**
  - a) **Lancaster City Council – Air Quality Action Plan.** It was agreed not to participate in this consultation.
  - b) **Lancashire County Council – Household Waste Recycling Centres.** **Action:** Clerk to send a response from the Parish Council supporting the continued opening of the Keer Bridge HWRC and the proposals in general. Also to advertise the consultation on the Parish Council website.
  - c) **Lancashire County Council – Mobile Library Services (public consultation).** **Action:** Clerk to advertise the consultation on the Parish Council website.
- (5) **Lancashire Best Kept Village Competition.** Following discussion, it was agreed **Action:** that Councillors individually consider the invitation and whether they would wish to coordinate an entry to the competition.

#### **MEMBERS' REPORTS:**

- (6) **LALC.** Nothing to report.
- (7) **Quarries:** The Chair submitted a written report (now included in the published Agenda

Pack) following the biannual liaison meeting held on 12<sup>th</sup> March 2019.

There had been no complaints since the last Parish Council meeting.

The report was accepted.

(8) **Village Hall.** Nothing to report.

(9) **B4RN:** The Chair reported that work was continuing at Winder Garth, the next working party being scheduled for 13<sup>th</sup> April.

(10) **Lengthsman:** The Chair reported that the Lengthsman had recently been working to clear debris under the now trimmed hedges along the B6254 footpath to Carnforth.

**Action:** Councillor Atkins to speak to the Lengthsman about any need for direction from the Parish Council.

A parishioner reported that a beech hedge bordering footpath number 10, between Top Green and Greenways, was in need of trimming. **Action:** Clerk to write to the owner of the property containing the hedge in question asking that it be trimmed.

#### **CITY AND COUNTY COUNCILLORS' REPORTS:**

(11) No reports submitted.

#### **5 PARISH PLAN – UPDATE**

**Pedestrian Gates:** The Chair reported on progress regarding the possible installation of small 'pedestrian' gates on the grass verge at each of the vehicular entrances to the Village. The City Council had advised that, subject to a size threshold and conditions regarding the design and lettering of any signs, planning permission would not be required. The Chair circulated 'mock-up' photos produced by Councillor Agnew, showing the gates in approximate situ. It was agreed that the next step must be to write formally to County Highways and to relevant landowners about the proposals. The need for a robust risk assessment and clarity over liability issues and insurance cover were also highlighted. **Action:** The Chair and Councillor Agnew to walk the sites, check the planned locations and add them to a formal plan document.

**Speed Indication Device (SpID):** Nothing further to report. **Action:** Clerk to provide quotations/cost estimates for the acquisition of an additional device.

**Village Hall Bus Shelter:** Nothing further to report. **Action:** Clerk to contact Lancashire County Council about possible replacement of the shelter. Also to ask the County Council about the provision of a timetable for the shelter.

#### **6 CINE NORTH**

The Chair reported that, following the success of Cine North at Carnforth, it had been suggested to hold a trial event at Over Kellet. The equipment would be on loan from Carnforth Town Council and the rental charge for the film was £120. The Parish Council would need to underwrite the event. Following discussions, it was agreed to try and plan a trial viewing at Over Kellet Village Hall during the week after Easter with tea and coffee provided but no other refreshments. At a proposed charge of £3.00 per head, this would give a break-even audience of 40. **Action:** Once arrangements had been finalised an advert be produced for inclusion in the April issue of OK View, promoting the event along the lines set out above.

**7 NEW PLANNING CONSULTATIONS:**

The following planning applications were considered. It was resolved not to comment on these cases.

Application No:	Description
19/00153/FUL	Resurfacing of existing hardstanding and erection of steel railings and gates. Capernwray Hall, Borwick Road, Capernwray.
19/0040/TCA	Fell 2 x Birch Trees. Plough House, The Green, Over Kellet.

**Local Plan Inspection.** The Chair reported that the City Council's Local Plan was due to be formally inspected in April, with local hearing sessions being held from 9<sup>th</sup> to 11<sup>th</sup> April. The Parish Council had submitted a formal representation on the Local Plan in May 2018 and had requested the right to attend two of the hearing sessions, the first relating to the Parish's status as a sustainable settlement in the settlement hierarchy (opposed), and the second regarding a policy including Over Kellet Craggs as a green space (supported).

Final confirmation of the right to attend was still awaited. Following discussion, it was agreed **Action:** that a Councillor should attend the sessions if possible.

**8 PLANNING APPLICATION DECISIONS UPDATE:**

The Clerk presented an update on planning decisions, which was noted.

As an update, it was reported that application 19/00045/OUT had recently been refused by the City Council.

**9 PAYMENT OF ACCOUNTS:**

Payee & Detail	£
Village Hall Committee – hire of hall, 12/02/19	14.00
Derek Whiteway, Parish Clerk Salary and Expenses, Jan-Feb 2019	269.35
HMRC – PAYE Jan-Feb 2019	65.00
LALC – Subscription 2018/19	135.33

It was **RESOLVED** that the above accounts be paid.

**10 DATE & TIME OF NEXT MEETING:**

The next meeting of the Parish Council will be held on Tuesday, 9<sup>th</sup> April 2019, commencing at 7.15pm at the Over Kellet Village Hall.

..... Clerk of the Council

..... Chair Date: .....