

**Parish Council Meeting to be held on Tuesday 12th November 2019
at the Over Kellet Village Hall, commencing at 7.15pm**

A G E N D A

1. To receive **apologies**
2. **Quarry operations.** To receive a presentation on local quarry operations from the County Council's Team Leader, Development Management and a representative from the local quarries' blasting contractors, BAM Ritchies.
3. To consider and approve **minutes of the meeting held on Tuesday 8th October 2019.** (attached to the agenda)
4. To receive **declarations of interest.**
5. To consider and comment on new **planning applications** received since the last meeting, as set out below (details previously circulated):

Application No:	Description
19/01060/LB	Listed building application to alter an existing opening, install a replacement lintel and a new door with quion surround and creation of a patio area and relocation of retaining wall. Cragg House, Kirkby Lonsdale Road, Over Kellet. Deadline for comments – 1 st November 2019. No comments submitted
19/01313/FUL	Erection of a single storey front extension, a single storey rear/side extension and a two storey side/front extension. 2 Kirklands Road, Over Kellet. Deadline for comments – 9 th November 2019. No comments submitted
19/01190/FUL	Construction of 2 canal moorings, creation of associated car park and alterations to existing path and access. Kellet Lane Bridge, Kellet Lane, Over Kellet. Deadline for comments – 20 th November 2019
19/01363/FUL	Erection of a two storey rear extension and construction of dormer extensions to the front and rear elevations and a raised rear terrace. 4 Winder Garth, Over Kellet Deadline for comments – 20 th November 2019
19/0158/TPO	Sessile Oak (T3) - reduce horizontal limbs, Orchard (G1) - reduce crowns by 25%. Cragg House, Kirkby Lonsdale Road, Over Kellet Deadline for comments – 20 th November 2019

6. To receive an update on **planning authority decisions** on previously considered applications (report attached).

7. **Kellets Twinning Association.** To consider a request for financial assistance for the 2019/20 financial year. Letter from the Twinning Association's Treasurer attached.
8. **Parish Plan.** To receive an update on measures taken to implement the Parish Plan.
9. To adjourn the meeting for a period of **public discussion** and to provide 'information only' updates on activities in recent weeks. (Note: Any matters needing a 'decision' will be considered as an agenda item at a future meeting).

1. Public discussion
2. Clerk's report on activities and correspondence since the last meeting
3. Members updates and reports since the last meeting, including:

1) LALC	2) Quarries	3) Village Hall
4) B4RN	5) Lengthsman	6) Other matters

4. Report of District and County Councillors

10. To authorise payment of the following **accounts**:

Payee & Detail	£
Village Hall Committee – Hire of Hall, 08/10/19	18.00
Lancaster City Council – Election Costs, May 2019	144.00
Derek Whiteway, Parish Clerk Salary and Expenses, October 2019	308.27
HMRC – PAYE October 2019	71.20

11. To consider **date and time of next meeting**.

Derek Whiteway
Parish Clerk
6th November 2019

Tel: 07805 260976

Email: clerk@overkelletpc.org

PARISH OF OVER KELLET

**Draft Minutes of the Meeting of the Parish Council held at the
Over Kellet Village Hall on Tuesday 8th October 2019 at 7.15pm.**

Present: Councillor Graham Agnew – Chairman
Councillor Derek Johnson
Councillor Martin May
Councillor Jean Metcalfe
City Councillor Michael Mumford
Derek Whiteway (Parish Clerk)

In attendance: Eleven members of the public

19/64 APOLOGIES FOR ABSENCE:

Apologies were received from Parish Councillor Stephen Atkins and County Councillor Phillippa Williamson.

19/65 MINUTES OF THE MEETING HELD ON TUESDAY, 10th SEPTEMBER 2019.

It was **RESOLVED** that the Minutes of the Meeting of the Parish Council, held on **Tuesday 10th September 2019** be approved and signed.

Matters Arising:

- (1) **Min 19/50(1) Wilding of the Village Green.** Councillor Metcalfe reported that the Lengthsman had advised that, for reasons of safety and to avoid disturbing other features and flowers, any area of 'wilding' on the green would have to be situated behind the shelter.

Action: Action: Cllr Metcalfe to continue to liaise with the Lengthsman in taking this forward.

- (2) **Min 19/50(4) Removal of 3 trees, Capernwray Road.** The Clerk reported that a final response from the City Council on this issue was still awaited.
- (3) **Min 19/52(1) Fly and odour nuisance, Restarigg area.** The Clerk had reported the matter to the City Council Environmental Heath service. An officer had recently visited the chicken farm and had found strong systems in place for cleansing, with no evidence of fly or odour nuisance. The officer advised that fly problems had been prolific during the year and recommended that the issue be monitored again next Spring/Summer.
- (4) **Min 19/52(7) Quarry operations.** Arrangements were now being made for a representative from Lancashire County Council and the local quarries' blasting contractors, BAM Ritchies, to attend the November meeting of the Parish Council.
- (5) **Min 19/52(11) Kirkby Lonsdale Road Post Box.** The Royal Mail had advised that a works order had been issued to replace the closed post box, though no timescale was given.
- (6) **Min 19/57 Planning Pre-Application Advice.** The Clerk was awaiting a call from the City Council's Development Management Officer to discuss options regarding the publication of pre-application advice.

19/66 DECLARATIONS OF INTEREST:

No changes to Councillors' declarations of interest were reported.

19/67 WIN PAVELYN AWARD 2019

In accordance with minute 19/54, the Chairman presented the Win Pavelyn Trophy to Tony and Kath Duckett of 'Beech Dene', Craggs Hill. Councillor May commented on the outcome of the judging, which had found 'Beech Dene's gardens to be especially tidy with beautifully tended lawns and borders and with an impressive variety of well-maintained flowers, shrubs and trees.

19/68 NEW PLANNING CONSULTATIONS

The following planning applications were considered. It was resolved to respond as set out against each individual case.

Application No:	Description
19/01170/FUL	<p>Change of use of agricultural land to agricultural livestock haulage depot, erection of an agricultural livestock and HGV maintenance building and retention of an area of hardstanding. Field at Grid Reference 351950 471570, Netherbeck, Carnforth.</p> <p>Councillors discussed an email that Councillor Johnson had circulated prior to the meeting, which set out several areas of concern regarding this application. These concerns related to potential environmental and ecological impacts of the new and increased activity on the proposed development, including questions over arrangements for surface water, foul sewage, waste generation, storage and collection, and trade effluent.</p> <p>Resolved: That an objection to the application be submitted, incorporating the views expressed in Councillor Derek Johnson's email.</p>
19/01206/PIP	<p>Permission in principle application for the erection of up to 9 dwellings. Land off Nether Kellet Road, Over Kellet.</p> <p>Councillors discussed the suitability of the site for development, in the context of its assessment and constraints mentioned in the Local Plan's Strategic Housing and Employment Land Availability and Assessment (SHELAA). These included retention of an area of woodland within the site, landscape and visual impacts, and the cumulative impact on the village and its services. Councillors expressed particular concern that the setting and visual context of St Cuthbert's Church, on the opposite side of Nether Kellet Road should be maintained.</p> <p>Resolved: A consultation letter be submitted, not objecting to the application, but seeking reassurance that constraints identified for the site would be given due consideration.</p>

19/01141/VCN	<p>Erection of car showroom (sui generis), maintenance workshop and preparation building (B2), display area, storage compound with associated access and landscaping (pursuant to the variation of condition 4 on approved application 17/01133/FUL to allow construction traffic to use the existing access on Kellet Road). Land North of Kellet Road, Over Kellet.</p> <p>Councillors considered the application, with particular reference to the implications for road users, and the potential pollution impacts on the Kellet Road Verges Biological Heritage Site at this location.</p> <p>Resolved: That an objection to the application be submitted, expressing serious concerns over the safety of the proposed site entrance and its potential impact on the adjacent Biological Heritage Site</p>
19/01257/AD	<p>Agricultural determination for the erection of a storage building. Green Pastures, Capernwray Road, Capernwray.</p>
19/69	
UPDATE ON PREVIOUS PLANNING APPLICATIONS	
The Clerk presented an update on planning decisions, which was noted.	
19/70	
REMEMBRANCE AND CHRISTMAS 2019	
<p>Remembrance Sunday, 10th November 2019. It was confirmed that a service of Remembrance would be held at the Village Green memorial on Sunday, 10th November 2019, commencing at 10:55am. The Clerk advised that road closure barriers and signage had been requested from County Highways, as in previous years.</p>	
<p>Christmas Tree and Lights Switch-On. The Clerk reported that he had formally requested Aggregate Industries to provide a Christmas tree as in previous years and that this was due to be delivered on Saturday, 7th December. The Chairman confirmed that the tree would be erected and the lights switched on on Saturday, 7th December and it would be taken down on Saturday, 4th January 2020. It was also confirmed that the Parish Council was not staging an official switch-on event, but it was stressed that anyone wishing to organise and hold an event around the tree on the Village Green was welcome to do so.</p>	
19/71	
PARISH PLAN – UPDATE	
(1) Village Gateways	
No further update since the last meeting.	
(2) Speed Indication Devices (SpIDs)	
<p>The Clerk reported that further correspondence had been received from County Highways with additional requirements regarding the siting of the new SpID. Councillors confirmed that, whilst a taller post might need to be installed to house the new SpID, efforts should be made to retain the current SpID location on Kirkby Lonsdale Road.</p>	

Action: The Clerk to write to parishioners living in the two properties adjacent to the SpID site on Kirkby Lonsdale Road, to seek their views on the installation of a higher post to house the new SpID.

(3) **Goosegate Plaque**

Councillor May reported that he was still awaiting a response from Lancaster Civic Society concerning the choice of supplier for a plaque.

**19/72 ADJOURNMENT FOR PUBLIC DISCUSSION & INFORMATION ONLY UPDATES:
REPORTS FROM MEMBERS OF THE PUBLIC:**

(1) **Plaques for the village gateways.** Referring to the proposed plaque for 'Goosegate', a resident suggested that the Parish Council might consider acquiring and installing plaques at each of the four previously identified 'gateways' to the village. Councillors welcomed this suggestion and agreed that it be given further consideration.

(2) **Flooding by The Narrows.** A resident commented that recent flooding of the Kellet Road just before leaving the village via The Narrows had lasted longer than previously and was becoming more frequent. Warning signs had been put in place, but it was not known who had reported the issue.

Action: The Clerk to investigate and write to County Highways if necessary.

(3) **Drain emptying onto footpath, rear of Leaper's View.** A resident reported that a drain from a property on Leapers View, which had previously discharged water onto the footpath, was once again starting to cause problems.

Action: The Clerk to write again to the occupiers of the property in question and ask for the matter to be resolved.

(4) **Hedges on footpath adjacent to school grounds.** A resident commented that a hedge planted recently by the school, was encroaching on the footpath and that an ash tree was also a potential issue. These concerns had been identified in the footpath report produced by Councillor Metcalfe and the Lengthsman. The Chairman advised that he had raised these matters with the school.

CLERK'S REPORT:

(5) Nothing further to report

MEMBERS' REPORTS:

(6) **LALC.** Nothing to report.

(7) **Quarries:** The Chairman had attended liaison meetings at the two quarries. Messages from Back Lane Quarry (Aggregate Industries) included that the lights were going to be moved soon. Blasting on the north face was generating 65-75 tonnes of material per month. The quarry has consent for operation up to 2048. The quarry is operating a system of small core charges which reduce reverberation when a major blast is required. The quarry has no plans to undertake night work, workload is steady, and a new sprinkler system has been introduced to keep dust levels down. There are no immediate plans for renewing

the quarry's viewing platform.

Unauthorised access issues had been reported at Dunald Mill Quarry, including children jumping in to a 45m deep pool at the Nether Kellet end of the site and concerns over drug dealing taking place. The quarry management were attempting to secure the site.

- (8) **Village Hall.** Nothing to report.
- (9) **B4RN:** Work is ongoing, the next dig being due in two weeks' time.
- (10) **Lengthsman:** Councillor Metcalfe reported that careless HGV driving had resulted in damage to the Village Green near the phone box; there had unfortunately been no witnesses to the incident. Action points in the footpath survey report still needed to be taken forward. The Lengthsman had reported that some highways verge maintenance work had not been undertaken by the County or City Council.

A resident requested that new dog fouling warning signs be provided along the footpath leading from Kirkby Lonsdale Road past the former chicken sheds site off Cockle Hill.

Actions: The Clerk to:

- a) Pick up the actions set out in Councillor Metcalfe and the Lengthsman's footpath survey report;
- b) Investigate the background to the unfulfilled highways verge maintenance work and seek a resolution; and
- c) Arrange for new dog fouling signs to be provided for posting along the footpath from the Kirkby Lonsdale Road to the former chicken sheds site

- (11) **Other Matters.** None reported

CITY AND COUNTY COUNCILLORS' REPORTS:

- (12) City Councillor Michael Mumford reported that the planning application for a further free-range chicken shed at Lower Addington Farm was due to be considered at Planning Committee on Monday, 14th October. The planning officers' conclusions and recommendations had been positive for the application.

In response to a question from Councillor May, Councillor Mumford agreed to seek an update on the position with the City Council's Local Plan.

Councillor Mumford reported that he had attended the funeral of his City Council predecessor, Alderman Roger Mace. The funeral had been very well attended and provided an appropriate tribute to Roger.

19/73 PAYMENT OF ACCOUNTS

Payee and Detail	£
Village Hall Committee – Hire of Hall, 25/07/19 and 10/09/19	28.00
Derek Whiteway, Parish Clerk Salary and Expenses, Jul-Aug 2019	183.63
HMRC – PAYE Jul-Aug 2019	40.60

Resolved: that the above accounts be paid.

19/74 DATE & TIME OF NEXT MEETING

The next meeting of the Parish Council will be held on Tuesday, 12th November 2019, commencing at 7.15pm at the Over Kellet Village Hall.

The meeting closed at 8.50pm

Clerk of the Council

Chair

Date:

Agenda Item: 6

Planning Application Comments & Decisions

Update for October/November 2019

Application Number / Description	Parish Council Comment	Planning Authority Decision / Status
18/00983/FUL - Erection of caravan reception/office building with warden accommodation with associated car parking. Old Hall Caravan Park, Capernwray Road, Capernwray.	No comments submitted	Awaiting Decision
19/00636/CU Change of use of land for the siting of 16 static caravans/lodges, creation of an amenity area, alterations to land levels and associated landscaping. McCarthy Caravan Parks, Castle View Caravan Park, Borwick Road.	None submitted	Awaiting Decision
19/00545/HYB Hybrid application comprising a full application for proposed alterations to land levels and associated access, and outline application for up to 8,400sqm of employment floor space (Use Classes B1(c), B2 and B8) with associated access. Land North of Kellet Road, Over Kellet.	Consultation response submitted objecting to the application.	Awaiting Decision
19/00746/FUL Erection of an agricultural building for free range hens with associated landscaping and parking. Lower Addington Farm, Birkland Barrow Road, Nether Kellet.	A consultation letter objecting to the development was submitted on 22nd August 2019	Application Refused
19/01034/CU Change of use of agricultural/equestrian workers dwelling (C3) to a children's home for up to 3 children (C2). Blackthorne Cottage, Borwick Road, Capernwray.	A consultation response was submitted not expressing any objection to the proposal, but requesting that the development must be approved by the Quality Care Commission and that, should the proposed new use cease, the building should revert to its former use.	Application Refused
LCC/2019/0044 Creation of a bund. Clear Water Fisheries, Kellet Lane, Over Kellet.		Application Withdrawn

Application Number / Description	Parish Council Comment	Planning Authority Decision / Status
19/01153/FUL Creation of a new access, installation of a gate and construction of an area of hardstanding and a track. Field 4654, Kirkby Lonsdale Road, Over Kellet.	A consultation response was submitted, not objecting to the proposal, but expressing the PC's concerns over road safety issues and asking that the design of the entry from the Kirkby Lonsdale Road be appropriately located, designed and signed if necessary.	Application Permitted
19/01170/FUL Change of use of agricultural land to agricultural livestock haulage depot, erection of an agricultural livestock and HGV maintenance building and retention of an area of hardstanding. Field at Grid Reference 351950 471570, Netherbeck, Carnforth.	A consultation response was submitted objecting to the application over concerns about potential environmental and ecological impacts of the new and increased activity on the proposed development.	Awaiting Decision
19/01206/PIP Permission in principle application for the erection of up to 9 dwellings. Land off Nether Kellet Road, Over Kellet.	A consultation response was submitted, not objecting to the application, but seeking reassurance that constraints identified for the site would be given due consideration.	Application Refused
19/01141/VCN Erection of car showroom (sui generis), maintenance workshop and preparation building (B2), display area, storage compound with associated access and landscaping (pursuant to the variation of condition 4 on approved application 17/01133/FUL to allow construction traffic to use the existing access on Kellet Road). Land North of Kellet Road, Over Kellet.	A consultation response was submitted, expressing serious concerns over the safety of the proposed site entrance and its potential impact on the adjacent Biological Heritage Site	Awaiting Decision
19/01257/AD Agricultural determination for the erection of a storage building. Green Pastures, Capernwray Road, Capernwray	No comments submitted	Prior Approval Refused



Derek Whiteway <clerk@overkelletpc.org>

Re: The Kelleys Twinning Association

JBentham

22 October 2019 at 14:47

To: clerk@overkelletpc.org

Dear Mr Whiteway

In past years The Kelleys Twinning Association has requested some financial aid from both Nether Kellet and Over Kellet Parish Councils to help with administration costs, village hall hire, etc. So, on behalf of the Twinning Association, I should like to submit a request for a subsidy of £60 for the year 2019 from Over Kellet Parish Council. A request for the same amount is to be submitted to Nether Kellet Parish Council.

Although small amounts, the subsidies are very useful to our Association as all our other funding comes from holding fund-raising events.

I look forward to hearing from you in due course.

Yours sincerely

Judith Bentham, Treasurer