

**PARISH OF OVER KELLET**  
**Draft Minutes of the Meeting of the Parish Council held at the**  
**Over Kellet Village Hall on Tuesday 10<sup>th</sup> December 2019 at 7.15pm.**

**Present:** Councillor Graham Agnew – Chairman  
Councillor Stephen Atkins  
Councillor Derek Johnson  
Councillor Martin May  
Derek Whiteway (Parish Clerk)

**In attendance:** Six members of the public

**19/86 APOLOGIES FOR ABSENCE:**

Apologies were received from Councillor Jean Metcalfe and County Councillor Phillippa Williamson.

**19/87 MINUTES OF THE MEETING HELD ON TUESDAY, 12<sup>th</sup> NOVEMBER 2019.**

It was **RESOLVED** that the Minutes of the Meeting of the Parish Council, held on **Tuesday 12<sup>th</sup> November 2019** be approved and signed.

**Matters Arising:**

- (1) **Min 19/77(1) Removal of 3 trees, Capernwray Road.** The Clerk reported that a further response had been received from the City Council on this issue. The advice was that the three felled trees must be replaced by at least two trees of the same species (Lime trees). It was agreed that contact should be made to arrange an early meeting with the County Council and the City Council's Tree Protection Officer to try and resolve this issue and determine appropriate replacement tree planting elsewhere in the parish.

**Action:** The Clerk to make arrangements with the County Council and the City Council's Tree Protection Officer for a site meeting to resolve matters.

- (2) **Min 19/77(3) Flooding by The Narrows**

Following a day of heavy rain it was reported that the road had been flooded at times during the day, but had been relatively clear just prior to the meeting at 7.00pm.

A resident reported some localised flooding by the triangle of land at the Kellet Lane/Capernwray Road junction.

**19/88 DECLARATIONS OF INTEREST:**

Councillor May declared an interest, by virtue of his residence, in item 6 relating to land ownership issues concerning The Dub.

**19/89 NEW PLANNING CONSULTATIONS**

The following planning applications were considered. It was resolved to respond as set out against each individual case.

Application No:	Description
19/01407/OUT	<b>Outline application for the erection of 2 detached dwellings with associated access and regrading of land. Field Adjacent to Woodlands View, Over Kellet.</b>
	A letter of objection had been submitted on 5 <sup>th</sup> December 2019
19/01436/CU	<b>Change of use of land for the siting of 7 holiday lodges with associated driveways, formation of mini golf course, creation of amenity space and alterations to land levels. McCarthy Caravan Parks, Castle View Caravan Park, Borwick Road, Capernwray.</b>
19/01462/FUL	<b>Erection of a two storey detached dwelling (C3) with associated access and installation of a package treatment plant. Land Adjacent to The Willows, Moor Close Lane, Over Kellet.</b>  A resident pointed out that the proposals referred to the removal of three mature trees to facilitate access from Moor Close Lane. Councillors resolved to respond to the application, raising no objection but asking that replacement planting be included within the site to mitigate the loss of the three trees.
	<b>Resolved:</b> That a response to the application be submitted, asking that replacement planting be included within the site to mitigate the proposed removal of three trees at the entrance to the site.
19/01398/LB 19/01400/FUL 19/01401/LB	<b>Demolition of existing outbuilding, erection of a detached garage and ancillary works, Old Hall Farm, Kirkby Lonsdale Road, Over Kellet.</b>
<b>19/90</b>	<b>UPDATE ON PREVIOUS PLANNING APPLICATIONS</b>  The Clerk presented an update on planning decisions, which was noted.
<b>19/91</b>	<b>THE DUB</b>  Councillor May gave an update on recent activity on land adjacent to The Dub, involving fences being erected and subsequently removed, suggesting that plans for sale of the land might arise in the near future. It was agreed that, in order to secure the future of The Dub as a public asset and the welfare of its wildlife, a letter should be sent to Natural England covering the following concerns:  a) The development does not meet Natural England's 'Three Tests' for Great Crested Newt mitigation licence applications given recent developments at Old Hall farm and other sites.  b) The fragility of the pond's ecosystem given that development already exists on two sides.  c) The proposed drainage scheme shows all run off going into a bore hole close to the pond. There are concerns that this borehole will feed directly into the pond and cause contaminants, from run off on the site, to pollute the pond.

**Resolved:** that a letter be sent to Natural England expressing the Parish Council's concerns for the future of The Dub and the surrounding area.

#### **19/92 BUDGET MONITORING 2019/20 AND BUDGET FOR 2020/21**

The Parish Clerk presented a budget monitoring report to 30<sup>th</sup> November 2019 and initial draft budget for 2020/21.

Projected figures for 2019/20 indicated the likelihood of surplus in the region of £980 at the end of the current financial year. The Clerk advised that, on finalisation of the 2019/20 accounts in April 2020, Councillors should consider how to treat any such surplus, including transfer to existing or new earmarked reserves.

The initial draft budget for 2020/21, drafted on a 'continuation of services' basis, suggested that net payments would continue at similar levels to 2019/20 and that a similar precept (£8,100 in 2019/20) would therefore be appropriate.

The timetable for finalising the budget and setting the precept is that the budget and precept should be set at the next meeting on 14<sup>th</sup> January 2020, the deadline for notifying the City Council of the precept being 4<sup>th</sup> February 2020.

The Clerk recommended that, prior to setting the budget, Councillors should:

- a) Review the budget monitoring and draft budget projections;
- b) Consider options for applying any net receipts arising at the end of the 2019/20 financial year; and
- c) Review the continuation of services budget projections for 2020/21 and consider whether any alterations to activity levels should be considered.

#### **19/93 PARISH PLAN – UPDATE**

##### **(1) Speed Indication Devices (SpIDs)**

The Chairman reported that, following a meeting with County Highways, the go-ahead had been obtained to site the new SpID at the existing location on the Kirkby Lonsdale Road. Installation of a new pole and the SpID itself was expected early in the New Year.

##### **(2) Goosegate Plaque**

The Chairman presented a life-sized mock-up of the proposed plaque. Following discussion, the design and wording were agreed and the Chairman agreed to circulate Councillors with options for the colour of the plaque.

Questions regarding ownership of the wall for the proposed siting of the plaque were discussed, though no objections were anticipated. The Chairman agreed to follow up and clarify with the relevant parties.

**Action:** The Chairman to clarify ownership of the wall for the proposed location of the plaque. The Chairman to consult Councillors on the preferred colour of the plaque.

**Action:** The Chairman and Councillor Metcalfe will continue to research and review the potential for installing similar plaques at the remaining entrances to the village.

(3) **Village Hall Bus Shelter**

Councillors discussed the condition of the Nether Kellet Road bus shelter outside the Village Hall and agreed to review plans for refurbishment.

**19/94 ADJOURNMENT FOR PUBLIC DISCUSSION & INFORMATION ONLY UPDATES:**

**REPORTS FROM MEMBERS OF THE PUBLIC:**

- (1) **Development on The Craggs.** A resident reported that he had now received a response from the City Planning Officer about the status of land at The Craggs in the current Local Plan, this being that the area is intended to be designated as a local green space. It was however noted that, until the Plan is adopted, exceptions to proposed developments could not be made on the basis of this intended designation. Questions remained as to the likely timescale for the Inspector's approval of the submitted Local Plan, following the inspection process earlier this year.

**Action:** With the assistance of the Parish Clerk and County Councillor Williamson, the resident will seek clarification about the timetable for approval and adoption of the Local Plan.

**CLERK'S REPORT:**

- (2) Nothing further to report

**MEMBERS' REPORTS:**

- (3) **LALC.** The Chairman reported on matters covered at a recent meeting, which included:
- a) planning issues, including issues over 'ransom strip' land ownership;
  - b) a number of burglaries in the north of the area;
  - c) Progress with the designation of the (national?) coastal path, particularly some issues over the route through Warton parish; and
  - d) Safety concerns over the Bay Gateway at the Caton Road junction and of several other blackspots in the district.
- (4) **Quarries:** No formal report. The Chairman reported that a quarry blast had been undertaken the previous day and that a report on this would be expected from the quarry. Councillor Johnson commented that he had personally felt the effects of the blast in his property.
- (5) **Village Hall.** Nothing to report.
- (6) **B4RN:** No further work was scheduled during 2019, with activity scheduled to resume in January 2020.
- (7) **Lengthsman:** The Chairman thanked the Lengthsman, Councillors and all volunteers for their assistance with erecting the Christmas Tree on Saturday, 7<sup>th</sup> December. It was agreed that arrangements for erecting the tree in future years should be reviewed and additional tools/equipment procured if necessary.

**Action:** The Parish Clerk to write thanking volunteers for assisting with the erection of the Christmas Tree on Saturday, 7<sup>th</sup> December 2019.

(8) **Other Matters.** None reported.

**CITY AND COUNTY COUNCILLORS' REPORTS:**

(9) No further matters were reported.

**19/95 PAYMENT OF ACCOUNTS**

Payee and Detail	£
Village Hall Committee – Hire of Hall, 12/11/19. (Note 1)	14.00
Derek Whiteway, Parish Clerk Salary and Expenses, November 2019	192.64
HMRC – PAYE October 2019	46.80

Note 1: The Village Hall's invoice for October 2019 was overpaid by £4.00. By agreement with the Village Hall Committee, payment of this invoice (for £14.00) is being reduced by £4.00 to £10.00

**Resolved:** that the above accounts be paid.

**19/96 DATE & TIME OF NEXT MEETING**

The next meeting of the Parish Council will be held on Tuesday, 14<sup>th</sup> January 2019, commencing at 7.15pm at the Over Kellet Village Hall.

The meeting closed at 8.30pm

Clerk of the Council

Chairman

Date: