

# OVER KELLET PARISH COUNCIL

## Minutes of the Meeting held on 12<sup>th</sup> May 2020 at 7.15pm using Zoom video conferencing

**Present:** Councillor Graham Agnew – Chairman  
Councillor Derek Johnson  
Councillor Martin May  
Councillor Jean Metcalfe  
Derek Whiteway (Parish Clerk)  
Peter Clinch (Over Kellet View)

**In attendance:** No members of the public attended the meeting.

### 20/001 APOLOGIES FOR ABSENCE:

Apologies were received from County Councillor Phillippa Williamson.

### 20/002 MINUTES OF THE MEETING HELD ON TUESDAY, 10<sup>th</sup> MARCH 2020

It was **RESOLVED** that the Minutes of the Meeting of the Parish Council, held on **Tuesday 10<sup>th</sup> March 2020** be approved and signed without further amendment.

#### Matters Arising:

(1) **Min 19/127(7) Damage to the Village Green**

Councillor Metcalfe reported that she had discussed this matter with the Lengthsman, who had advised that any repairs were the responsibility of the County Highways, would require traffic control, and that he was not in a position to undertake any work. Other measures were discussed, including the installation of boulders or wooden posts near the corners.

**Action:** Further consideration to be given to introducing obstacles on the Village to discourage vehicle damage to the corners.

(2) **Min 19/119(2) Kirkby Lonsdale Road Post Box.**

Councillor Metcalfe suggested that under current circumstances, there was increased need for a replacement post box on Kirkby Lonsdale Road. She also reported that the damaged wall had been partially repaired.

**Action:** The Clerk to contact The Royal Mail once again providing an update on repairs to the wall and seeking information on when the replacement post box is to be installed.

### 20/003 DECLARATIONS OF INTEREST:

No changes were reported.

### 20/004 NEW PLANNING CONSULTATIONS

The following planning applications were considered. It was resolved to respond as set out against each individual case.

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Application No:	Description
20/00315/FUL	Erection of a part single part two storey rear extension and construction of a dormer extension to the front elevation and a raised rear terrace. 4 Winder Garth, Over Kellet.
20/00370/FUL	Removal of existing steel container and erection of a summer house. Lakeland Fells View, Kirkby Lonsdale Road, Over Kellet.
20/00345/FUL	Change of use of agricultural barn to 3-bed dwelling (C3), relevant demolition of outrigger and erection of single storey rear extension, erection of detached garage and creation of parking area. Old Hall Farm, Kirkby Lonsdale Road, Over Kellet.
20/00346/LB	Listed building application for the demolition of rear outrigger, erection of single storey rear extension, etc. Old Hall Farm, Kirkby Lonsdale Road, Over Kellet.
20/00369/VCN	Erection of a 2-storey dwelling and creation of a vehicular access (pursuant to the variation of condition 2 and 7 on planning permission 18/00038/FUL to amend the design of the dwelling including alterations to the footprint, elevations, floor plans and the substitution of the carport with a garage). Old Hall, Kirkby Lonsdale Road, Over Kellet.
20/00459/FUL	Erection of a field shelter. Land At Grid Reference E353625 N469588 Swarthdale Road Over Kellet.
	<b>Resolved:</b> That comments submitted regarding earlier application 20/00069/FUL be resubmitted, seeking reassurance that the development will benefit from appropriate screening from the surrounding countryside and not interfere within the amenity of surrounding residents.
20/00468/FUL	Part retrospective application for the demolition of existing front and rear extensions and erection of a single storey front extension and part single storey, part two storey rear extension with Juliette balcony to rear. 8 Leapers View, Over Kellet
	<b>Resolved:</b> That a response be submitted expressing concern over the scaling of the development and its potential impact on the amenity of close neighbours on Leapers View and on Church Bank.

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20/00470/FUL	<p>Demolition of existing garage and side porch and erection of a single storey side and rear extension. 'Otago', 15 Kirklands Road, Over Kellet.</p> <p><b>Resolved:</b> That a response be submitted requesting clarity over the removal/cutting back of the leylandii hedge currently bordering the public footpath and an increased hazard to pedestrians using the footpath arising from the re-siting of the property's garage. Also, to request that, if approved, the development make the fullest possible use of existing materials.</p>
20/00473/AD	<p>Agricultural Determination for the erection of a feed preparation building and 4 feed bins and associated hardstanding. Restarigg Farm, Kirkby Lonsdale Road, Arkholme.</p> <p><b>Resolved:</b> That a response be submitted expressing concerns over potential noise, smell and air pollution arising from the proposed development and questioning the business need for the introduction of an industrial process on the site.</p>

## 20/005 UPDATE ON PREVIOUS PLANNING APPLICATIONS

**Porsche Garage and Industrial Units, adj A601(M).** The Clerk reported that, following correspondence from a resident, an email had been sent to the City Council Planning Service questioning the removal of hedgerow along the full length of the A601(M). The Planning Case Officer had responded to say that the works being undertaken were in relation to the Porsche dealership and he understood the applicant was seeking to mobilise on site towards the end of April 2020. The hedgerow removal, as long as it accords with the approved plans, would be acceptable in order to construct the access arrangements and ensure that the visibility splays are appropriate. The Case Officer confirmed that he had been in contact with, and held many discussions with the developer since the beginning of April 2020.

## 20/006 ST CUTHBERTS PAROCHIAL CHURCH COUNCIL (PCC)

The Clerk presented a letter from the PCC requesting a financial contribution from the Parish Council to assist with the cost of maintaining the church grounds during the current financial year, 2020/21. The Clerk advised that the grant given in recent years had been £540 and that this figure was included in the Council's budget.

Reference to discussions over hedge cutting issue arising in 2019 and relative responsibility of the PC, landowner, PCC and/or School.

**Resolved:** That a contribution of £540 be made to the PCC for the 2020/21 financial year.

## 20/007 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2019/20 (AGAR)

The Clerk presented a report into arrangements for the Council's consideration and approval of the 2019/20 AGAR. New Government regulations in response to the Covid-19 outbreak had provided a two months extension to normal timescales and deadlines. The Clerk therefore proposed that the AGAR be considered at the June meeting of the

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Parish Council and that the period of for public examination of the account should commence the week after the meeting.

The Clerk reported that the Internal Auditor had recently completed her review and had not raised any matters or recommendations to report to the Council.

**Resolved:** That the report is noted.

## 20/008 COVID-19 EMERGENCY

The Chairman reported that requests for assistance had been low, with just two request the previous week. In relation to reports made in some quarters about the high local rate of infection, the Chairman advised that this might be explained by the fact that the NHS Trust had been testing from the outset, contrary to national policy.

County Councillor Williamson had sent information that the County Council was re-opening the majority of its Household Waste and Recycling Centres (HWRCs), including the Salt Ayre site, from Wednesday, 13<sup>th</sup> May. Visits to the HWRCs were to be restricted by appointment made via the County website. Councillor Williamson advised that, whilst the Carnforth HWRC was not re-opening at this time, representations were continuing to be made.

## 20/009 PARISH PLAN – UPDATE

### (1) **Speed Indication Devices (SpIDs)**

The Clerk reported that arrangements for the installation of the new pole were on hold until the County Council's working arrangements returned to normal.

### (2) **Goosegate and other Commemorative Plaques**

The chairman reported that he had visited again the proposed site for a plaque near Greenbank Farm, where the culverted stream had originally been a mill-race, with a sluice gate in the farm. The Chairman felt that, due to very limited access, the site was impractical. It was agreed not to pursue this option at this time.

## 20/010 ADJOURNMENT FOR PUBLIC DISCUSSION & INFORMATION ONLY UPDATES:

### **REPORTS FROM MEMBERS OF THE PUBLIC:**

No matters were raised.

### **CLERK'S REPORT:**

No new matters to report

### **MEMBERS' REPORTS:**

- (1) **LALC.** Nothing to report
- (2) **Quarries:** Nothing reported.
- (3) **Allotments:** Nothing to report.
- (4) **Village Hall.** Nothing to report.
- (5) **B4RN:** Councillor May confirmed that works were currently halted. It was noted that a very informative report had been included in the May edition of OK View.

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- (6) **Lengthsman:** It was noted that whilst the Top Green and most of the Village Green had been mown, the South-East quarter of the Village Green remained uncut. The appearance of this section of the Green was discussed, with the general consensus that it was attractive at the moment, with grass length not presenting any hazards to road users.

**Action:** Councillor Metcalfe to inform the Lengthsman that, for the time being, the Council would like the South-East quarter of the Village Green to be maintained in its current condition.

The Clerk had previously circulated an email from the County Council inviting Parish Councils to apply to the 'Local Delivery Scheme' regarding the maintenance of Public Rights of Way (PRoWs). For 2020/21 the County Council was proposing to provide a grant of £500 (compared to £250 in previous years) and increasing the range of works that Parish Councils could undertake on behalf of the County. The Chairman had received an email from the Lengthsman which included some questions about the scheme; the Chairman agreed to forward the email to Councillors.

**Resolved:** That the Parish Council should apply for inclusion in the Local Delivery Scheme.

**Actions:** The Clerk to contact the Lengthsman to obtain a report on work undertaken within the scope of the 2019/20 scheme, required for submission with the 2020/21 application. Councillor Metcalfe to discuss with the Lengthsman possible work within the terms of the scheme.

- (7) **Other Matters.**

**Increase in Vermin.** The Chairman reported that an increased number of rats had been spotted in the Hall Garth area and it was thought that this might be related to construction works in the vicinity. It was noted that rats had been noticed at other points in the village, including the hedge lines along Church Bank.

**Action:** The Chairman is to report the matter to the City Council's Environmental Health Service.

**Footpath on The Craggs.** Councillor Metcalfe reported on concerns raised by the landowner about an increase in use of the footpath and an increase in dog mess in the area.

**Action:** The Chairman to arrange for a further sign to be posted near the kissing gate and stile at the entrances to the footpath.

**Church Brow Green.** Councillor May commented on the current condition and appearance of the Church Brow green, which was displaying a range of May flowers and looking attractive. Some concerns were expressed over the possible presence of hidden dog faeces in the longer grass and the potential hazard to children. Maintenance of the green is undertaken by the City Council, who have suspended full cutting operations at this time. It was agreed that no action be taken at this point.

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**Hole in Pavement, Nether Kellet Rd.** Councillor Johnson reported that the hole that had opened up in the pavement on the Nether Kellet road near the Old School House appeared to be getting bigger. Workers had attended to inspect the hole and had installed a covering plate and warning bollard.

## CITY AND COUNTY COUNCILLORS' REPORTS:

(8) No further matters reported.

## 20/011 PAYMENT OF ACCOUNTS

Payee & Detail	£
<b>A. Invoices paid in April 2020 under the Clerk's delegated authority, with the emailed agreement of Parish Councillors. Presented for information only.</b>	
Over Kellet B4RN Committee – Loan for use as float by Emergency Plan Team in the Covid-19 response.	500.00
M Ashton – Lengthsman's invoice for material, 2019/20	78.44
Village Hall Committee – Hire of Hall, 10/03/2020 (£14.00) and Bus Shelter site rental 2020/21 (£10.00)	24.00
Bay Typesetters – printing of Covid-19 EPT flyers	85.00
Tech-Hub – G-Suite licence 2020	55.15
LALC – Annual Subscription 2020/21	156.90
Over Kellet View – Annual contribution 2020/21	500.00
<b>B. Invoices for authorisation and payment in May 2020 (schedule previously circulated to Councillors)</b>	
BHiB Insurance – 2020/21 Policy Renewal	507.70
St Cuthbert's Parochial Church Council (see agenda item 6)	540.00
Bay Typesetters – printing of 'narrow footpath' signs	30.00
Bolton-le-Sands Parish Council – Lengthsman Scheme 2020/21	1,774.00
Dawn Allen – Internal Audit Fee, 2019-20 Audit	45.00
Derek Whiteway, Parish Clerk Salary and Expenses, March-April 2020	440.28
HMRC – PAYE March-April 2020	107.20

**Resolved:** that the above accounts be paid.

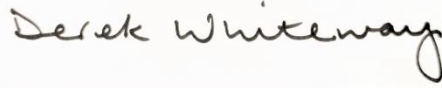
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## 20/012 DATE & TIME OF NEXT MEETING

The next meeting of the Parish Council will be held on Tuesday, 9<sup>th</sup> June 2020, using Zoom video conferencing, commencing at 7.15pm.

The meeting closed at 8.50pm

Clerk of the Council



Chairman



Date: 9<sup>th</sup> June 2020