

OVER KELLET PARISH COUNCIL

Minutes of the Meeting held on Tuesday, 13th October 2020 at 7.15pm using Zoom video conferencing

Present: Councillor Graham Agnew – Chairman
Councillors Stephen Atkins, Derek Johnson, Martin May and Jean Metcalfe

County Councillor Phillippa Metcalfe
Derek Whiteway (Parish Clerk)

In attendance: Peter Clinch (Over Kellet View) and 1 member of the public attended the meeting.

20/045 APOLOGIES FOR ABSENCE:

No apologies were received.

20/046 MINUTES OF THE MEETING HELD ON MONDAY, 7th SEPTEMBER 2020

It was **RESOLVED** that the Minutes of the Meeting of the Parish Council, held on **Monday 7th September** be approved and signed without further amendment.

Matters Arising:

(1) **Min 20/037(2) Hedgerow Cutting**

It was agreed that negotiations with the landowner regarding future arrangements for trimming the roadside hedge leading out of the village on the Nether Kellet Road should be held in abeyance for the time being.

(2) **Min 20/039(2) Development site adjacent to Greenways and Church Bank**

The Chairman advised that there had been no notable developments on site since the last meeting.

Regarding the informal footpath at the foot of the Craggs, it was agreed that Councillor May's suggestion that the possibility of applying for a Definitive Map Modification Order (DMMO) was worth investigating.

Action: Councillors will look into the possibility of requesting a Definitive Map Modification Order (DMMO) to establish the informal footpath at the foot of the Craggs as a public right of way.

Councillor May expressed a view that the Parish Council should seek to safeguard the Church Bank green space through negotiations with the City Council as landowner. Councillors discussed the green space's current uses and maintenance arrangements and agreed that the Council wished to safeguard the long-term future of the area. The Parish Council will therefore consider possible future uses which are ecologically friendly and provide opportunities for leisure use and will research examples from other villages/parish councils.

Action: Councillor Atkins will raise with the Allotments Association the possibility of creating a compost heap to be available for the disposal of grass cuttings from the Church Bank Green. Councillors will research potential uses for the area, fitting the criteria of ecologically-friendly and increased leisure use.

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- (3) **Min 20/039(3) Local Plan – Green Spaces.** Councillors discussed the letter received from the City Council’s Service Manager – Planning and Housing Strategy regarding the designation of the Craggs Green Space within the Local Plan. Councillor May expressed a view that the letter did not fully answer questions raised by the Parish Council about the designations and suggested that further correspondence was required.

Action: Councillor May is to draft a further response to the City Council, for the Parish Council to consider.

- (4) **Min 20/042(2) Replacement of illegally removed trees.** The Parish Clerk reported that he had written to the resident who had initially reported the felling of the lime trees on the verge opposite Hall Garth Close, explaining the position. The Clerk had yet to contact the City Council and County Council to resume negotiations on the replacement planting programme.

Action: The Clerk to liaise with the Chairman to resume negotiations with the City and County Council regarding the replacement planting programme.

20/047 DECLARATIONS OF INTEREST:

No changes were reported.

20/048 NEW PLANNING CONSULTATIONS

- (1) The following planning applications were considered. It was resolved to respond as set out against each individual case.

Application No:	Description
20/00912/FUL	Change of use of agricultural land and buildings to agricultural livestock haulage depot, erection of an agricultural livestock and HGV maintenance building, and retention of an area of hardstanding (part retrospective). Field At Grid Reference 351950 471570, Netherbeck, Carnforth. No response was submitted.
20/01011/AD	Agricultural determination for the erection of a storage building. Green Pastures, Capernwray Road, Capernwray. No response was submitted.
20/00810/FUL	Retrospective application for the installation of a sewage treatment plant and associated hardstanding. Old Hall Caravan Park, Capernwray Road, Capernwray. Resolved: No response to be submitted.
20/00811/RCN	Change of use of agricultural land/recreation area to extension to existing holiday caravan park for additional forty caravans and create open space/recreation area and installation of sealed tank (pursuant to the removal of

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	<p>condition 4 on planning permission 92/01130/FUL to allow for all year round occupancy). Old Hall Caravan Park Capernwray Road Capernwray</p> <p>This application was considered alongside similar application 20/01025/RCN. Councillors discussed the proposed removal of restrictions to permit year-round occupancy and were reassured by the letter submitted by the applicants' architect clarifying that their client's intentions were '...that the park is to remain as a holiday park and in no way become permanent residential'.</p> <p>Resolved: No response to be submitted.</p>
20/01025/RCN	<p>Use of land as holiday and touring caravan park (pursuant to the removal of condition 2 on planning appeal T/APP/5292/A/82/7780/09 to allow for all year round occupancy). Old Hall Caravan Park, Capernwray Road, Capernwray.</p> <p>Resolved: No response to be submitted.</p>
20/00925/LB	<p>Listed Building application to install a cavity drainage system and sump pump to cellar. Old Hall, Kirkby Lonsdale Road, Over Kellet.</p> <p>Resolved: No response to be submitted.</p>
20/01056/LB	<p>Listed building application for the installation of secondary glazing to all windows. Old Hall, Kirkby Lonsdale Road, Over Kellet.</p> <p>Resolved: No response to be submitted.</p>
<p>20/049 UPDATE ON PREVIOUS PLANNING APPLICATIONS</p> <p>The Clerk presented a report updating the status of previous planning applications. The report was noted.</p>	
<p>20/050 REMEMBRANCE AND CHRISTMAS 2020</p> <p>Remembrance</p> <p>The Chairman reported that the Lancashire Resilience Forum (LRF) had recently issued guidance on public events under current Covid-19 restrictions and that these effectively prevented the organisation of a Remembrance Service. Following discussion, Councillors agreed the wording of a letter for publication in the November OK View and on the Parish Council noticeboard, informing parishioners and expressing the Parish Council's sincere regret at the situation.</p> <p>The Clerk reported that the Parish Council had ordered a wreath, as in previous years and Councillors agreed that an additional donation should be made, bringing the Council's contribution up to £55.</p> <p>Resolved: That, in addition to the purchase of a wreath, a further donation be made to the Poppy Appeal, bringing the Parish Council's total outlay to £55.</p>	

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Christmas

Councillors discussed arrangements regarding the village Christmas Tree and agreed that the possibility of engaging someone to erect the tree should be investigated.

Action: The Clerk is to write to Aggregate Industries to formally request the provision of a tree, as in previous years. The Chairman will enquire whether Aggregate Industries are able to assist with the erection of the tree.

20/051 PARISH PLAN

(1) SpID Data

Councillor May presented a graphical analysis of data collected from the Kirkby Lonsdale Road SpID. A minor query regarding the recording of maximum speeds was raised for referral to the supplier. As with previous analysis, the data provided some useful insights into traffic behaviour on the Kirkby Lonsdale Road, with outgoing traffic raising the most concerns and the largest peaks in speed being early in the morning.

Building on discussions at the Council's previous meeting, it was agreed that the Parish Council should continue to monitor and analyse the data up to the end of the calendar year, and at that point aim to develop any trends and issues and trends arising in a report to the Lancashire Road Safety Partnership.

On the advice of the Parish Clerk, Councillors agreed that the SpID should be set to 'Spy Mode' (readings are still made, but no messages displayed) for a 7-day period in the near future, to provide an insight into its general effectiveness.

The Chairman thanked Councillor May for his work and insights in analysing the SpID data.

Action: The Clerk is to refer the query regarding recording of maximum speeds to the supplier. The Clerk will also arrange for the SpID to be placed in 'Spy Mode' for a 7-day period in the near future.

(2) Goosegate Plaque

The Chairman reported that the plaque had now been delivered and that he would be asking the Lengthsman to install it.

20/052 ADJOURNMENT FOR PUBLIC DISCUSSION & INFORMATION ONLY UPDATES:

REPORTS FROM MEMBERS OF THE PUBLIC:

- (1) No matters reported.

CLERK'S REPORT:

- (2) **Review of the District Local Plan - Consultation.** The Clerk reported on information received from the City Council concerning a review of the recently adopted Local Plan. The City Council is undertaking the review to take account of the implications of the 'Climate Emergency' which it declared earlier in the year. A public consultation running until 20th November 2020 has been launched.

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Following discussion, it was agreed that Councillors should consider the consultation and discuss a response at the November meeting of the Parish Council. It was also agreed that the consultation be publicised to parishioners.

Actions: Councillors are to consider the consultation information in readiness to discuss a response at the November meeting of the Parish Council. The Clerk will also publicise the consultation on the Parish Council's noticeboard and website.

- (3) **Proposed DMMO, Borwick Lane to River Keer near Capernwray.** The Parish Clerk advised that he had received a consultation invitation from the County Council regarding an application for a DMMO to designate the above lane as a 'Restricted Byway'. The Clerk had forwarded to Councillors comments received from a resident noting that the owner of Kingfisher Lodge currently does a lot of work keeping the pathway clear and safe.

The Clerk had also reminded Councillors that floods in February 2020 had damaged the approaches to the packhorse bridge, which is a Grade II listed structure and it appeared that this damage had not yet been repaired.

Following discussion, Councillors concluded that they had no objection to the proposed DMMO.

Action: The Clerk to draft a consultation response to the County Council expressing no objection to the proposed DMMO and including the observations made by the resident and concerns over the ongoing state of repair of the packhorse bridge approaches.

MEMBERS' REPORTS:

- (4) **LALC.** The Clerk advised that the LALC AGM had just been announced, to be held remotely by Zoom on 14th November 2020. The Chairman is to consider the invitation.
- (5) **Quarries:** The Chairman reported that recent blasting had been carried within the established guidelines.
- (6) **Allotments:** Nothing to report.
- (7) **Village Hall.** Nothing to report.
- (8) **B4RN:** Nothing to report.
- (9) **Lengthsman:** No further matters reported.
- (10) **Other Matters.** Councillor Atkins suggested that, as remote meetings of the Parish Council were to continue for the foreseeable future, the Council should consider subscribing to a 'professional' version of the Zoom conferencing service. Councillors agreed that this should be investigated.

Action: The Clerk to investigate the costs and benefits of subscribing to a 'professional' version of the Zoom conferencing service.

CITY AND COUNTY COUNCILLORS' REPORTS:

- (11) No further reports were received.

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20/053 PAYMENT OF ACCOUNTS

Payee & Detail	£
Over Kellet Village Hall – September Parish Council Meeting	14.00
Derek Whiteway, Parish Clerk Salary and Expenses, September 2020	198.15
HMRC – PAYE September 2020	47.80

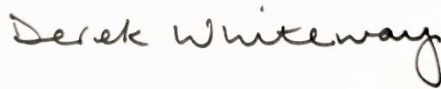
Resolved: that the above accounts be paid.

20/054 DATE & TIME OF NEXT MEETING

The next meeting of the Parish Council is scheduled to be held on Tuesday, 10th November 2020, using Zoom video conferencing, commencing at 7.15pm.

The meeting closed at 8:50pm

Clerk of the Council



Chairman



Date: 10th November 2020