

OVER KELLET PARISH COUNCIL

Minutes of the Meeting held on Tuesday, 13th April 2021 at 7.15pm using Zoom video conferencing

Present: Councillor Graham Agnew – Chairman
Councillors Stephen Atkins, Derek Johnson, Martin May and Jean Metcalfe
County Councillor Phillipa Williamson
Derek Whiteway (Parish Clerk)

In attendance: Peter Clinch (Over Kellet View) and 2 members of the public.

At the beginning of the meeting, pending the slightly delayed arrival of Chairman, Councillor Atkins took the Chair.

21/001 APOLOGIES FOR ABSENCE:

None received.

21/002 MINUTES OF THE MEETING HELD ON TUESDAY, 9th MARCH 2021 AND THE EXTRAORDINARY MEETING HELD ON WEDNESDAY, 31st MARCH 2021

It was **RESOLVED** that the Minutes of the Meeting of the Parish Council, held on **Tuesday, 9th February 2021** be approved and signed without further amendment.

Matters Arising:

(1) Min 20/099(2) Planning application 20/01373/FUL

The Clerk reported that the response to the application, as resolved, had been submitted to the City Council. The Clerk advised that the application had still not been allocated to a Case Officer and the City Council would therefore still be accepting comments from the public. It was noted that the Environment Agency had objected to the application on the grounds of inadequate assessment of the risk of pollution to surface water quality.

The resident who had raised the matter at the meeting on 9th February was again in attendance and expressed views on behalf of residents in the Capernwray area, the main objective being protecting/improving the visual amenity of the area should the development proceed.

Councillors advised the resident that the City Council might be more likely to take notice if more comments were received from members of the public and suggested action that he might take to facilitate this.

Councillor Agnew joined the meeting at this point and assumed the Chair.

(2) Min 20/104 Spring Flowers on the Village Green

Councillor Metcalfe reported that she had received a request from a resident that any flowers planted be native species. The Chairman confirmed that he had held some discussions with Mrs Cooper, who would be paying for the flowers.

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(3) Min 20/105(9) Emergency Works at the Village Green.

The Clerk reported that, following negotiations with United Utilities, a contribution of £150 had been received towards repair and reinstatement of the Village Green. The necessary work had now been completed by the Lengthsman.

(4) Min 20/105(9) Bench removed from Baycroft Viewpoint.

Councillor Metcalfe reported that agreement had been reached with the PCC to locate the bench alongside the existing bench beside the church.

It was **RESOLVED** that the Minutes of the Extraordinary Meeting of the Parish Council, held on **Wednesday, 31st March 2021** be approved and signed without further amendment.

21/003 DECLARATIONS OF INTEREST:

No further declarations were made.

21/004 NEW PLANNING CONSULTATIONS

(1) The following planning applications were considered. It was resolved to respond as set out against each individual case.

Application No:	Description
20/00811/RCN	Change of use of agricultural land/recreation area to extension to existing holiday caravan park for additional forty caravans and create open space/recreation area and installation of sealed tank (pursuant to the removal of condition 4 on planning permission 92/01130/FUL to allow for all year round occupancy, as amended by 94/00002/FUL). Old Hall Caravan Park, Capernwray Road, Capernwray. Resolved: No response to be submitted.
20/01025/RCN	Use of land as holiday and touring caravan park (pursuant to the removal of condition 2 on planning appeal T/APP/5292/A/82/7780/09 to allow for all year round occupancy). Old Hall Caravan Park, Capernwray Road, Capernwray. Resolved: No response to be submitted.

Councillors discussed questions raised by a resident over cumulative traffic impacts of individual developments and how these are viewed and managed by the authorities. It was recognised that this is an ongoing issue with many planning applications considered by the Parish Council.

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21/005 UPDATE ON PREVIOUS PLANNING APPLICATIONS

The Clerk presented a report updating the status of previous planning applications. The report was noted.

Councillor May advised that the three applications for erection of 22 houses adjacent to Church Bank/Greenways would be heard at Planning Committee and that an application for the Parish Council to be notified and to speak at Committee ought to be submitted soon.

Councillor May also advised that application 20/00405/REM - Old Hall Farm, Kirkby Lonsdale Road, Over Kellet (Reserved Matters application for the erection of 55 dwellings, associated accesses and alterations to land levels) was on the Planning Committee agenda for 26th April 2021. It was agreed that Councillors Agnew and Metcalfe would apply to speak on the application at that meeting and that Councillor May would apply to speak on the Church Bank/Greenways applications in due course.

Agreed: That a request be sent to the City Council asking to be notified when the Church Bank/Greenways applications are scheduled to be considered at Planning Committee, and that the Parish Council reserves the right to speak. Also, that Councillors Agnew and Metcalfe apply to speak at Planning Committee on 26th April regarding the Old Hall Farm application.

21/006 PLANNING APPLICATIONS 20/01072/REM AND 20/01073/FUL FOR THE ERECTION OF 22 DWELLINGS, LAND SOUTH EAST OF CHURCH BANK, CHURCH BANK, OVER KELLET.

The Clerk shared on screen a statement that the Chairman had drafted and circulated following the Extraordinary Meeting on 31st March 2021 and asked if Councillors had any further comments.

The Chairman's statement set out the Parish Council's conclusions about the desired application of potential s106 contributions arising from the planning applications.

Following further discussion, Councillors agreed the Chairman's statement be used as the basis for a response to the City Council's Public Realm officer. It was agreed that works to renovate the School playground should be the priority and that a more formal agreement is necessary between the School and Parish Council regarding its use out of school hours.

Resolved: That the Chairman's statement be used as the basis for the Parish Council's response to the City Council's Public Realm officer.

21/007 OVER KELLET VIEW

The Clerk presented a letter from the Over Kellet View Board of Management requesting funding of £800 for the financial year 2021/22, an increase from the 2020/21 level of £500. The Clerk reminded Councillors that, in anticipation of this increase, £800 had been included in the approved budget for 2021/22.

The Chairman thanked the Over Kellet View for its continued production of the monthly magazine.

Resolved: That the request from Over Kellet View Board of Management for funding of £800 for the year 2021/22 is approved.

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21/008 ANNUAL MEETING AND FUTURE COUNCIL MEETING ARRANGEMENTS

The Clerk reported that he had recently been notified that emergency regulations, introduced in May 2020 to allow Councils to meet remotely, were due to expire on 7th May 2021. The Government was not intending to introduce primary legislation necessary to extend the arrangements, meaning that any meeting following 7th May 2021 will have to be held physically, with appropriate Covid-related measures in place. This would therefore impact the Council's next meeting (the 2021 Annual Parish Council Meeting) scheduled for 11th May. The Clerk advised that a judicial review of the Government's decision had been called for, and he was also expecting comments and advice from LALC/NALC on how Parish Councils should proceed.

The Clerk advised that he had contacted the Village Hall co-ordinator who had confirmed that the Village Hall could be used following 7th May, subject to appropriate Covid safety measures.

The Clerk also advised that the Government had initiated a 'call for evidence' regarding Council's use and experience of remote meetings, with a view to possibly introducing legislation in the longer term.

Following discussion it was agreed that, subject to any further announcements or guidance from the Government or NALC/LALC, the next Parish Council Meeting should be delayed a week, to 18th May 2021.

Resolved: That arrangements be made to hold the Annual Parish Council Meeting at the Village Hall, commencing at 7.15pm on Tuesday, 18th May 2021.

21/009 FINAL ACCOUNTS AND ANNUAL RETURN 2020/21

The Clerk reported that he had now received the documentation for production of the 2020/21 Annual Governance and Accountability Return (AGAR). The Clerk's proposed programme was to complete the final accounts and paperwork for consideration and approval at the May meeting of the Parish Council.

The Clerk advised that one component of the process is to have the annual Internal Audit carried out and that the previous Auditor, Mrs Dawn Allen was again willing to provide the service.

Resolved: That Mrs. Dawn Allen be appointed as the Parish Council's Internal Auditor for the 2020/21 audit.

21/010 PARISH PLAN

(1) Goosegate Plaque

The Chairman reported that Lengthsman had now installed the plaque. It was agreed that an official 'unveiling' should be arranged, including Councillors, Mr Bob Escolme and former Chairman, Nick Ward. The Chairman agreed to make the necessary arrangements.

Action: The Chairman will make arrangements for an official unveiling of the Goosegate plaque.

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(2) SpID

Councillor Metcalfe advised that she had held an initial discussion with the Clerk on how best to report concerns to the Lancashire Road Safety Partnership (LRSP). Current concerns, aside from the volume and speed of traffic, include the apparently increasing number of HGVs passing through the village. County Councillor Williamson advised that, if details of any such hauliers can be taken, there is a channel available to pass the information to Highways England to seek some remedy with the hauliers.

Following further discussions on the issues, Councillor Metcalfe agreed, in liaison with the Clerk, to draft a submission to the LRSP.

Agreed: Councillor Metcalfe and the Clerk will draft a submission to the LRSP.

21/011 ADJOURNMENT FOR PUBLIC DISCUSSION & INFORMATION ONLY UPDATES:

REPORTS FROM MEMBERS OF THE PUBLIC:

- (1) **Land at Woodlands View.** A resident reported that the field at the end of Woodlands View had been sold subject to contract and development work seemed imminent. The resident expressed concerns about contractors' traffic accessing the site via Kirklands Road and Woodlands View and also highlighted the expectation that the land not used for housing is retained as 'agricultural land'.

CLERK'S REPORT:

- (2) **Proposals for a Bay Local Authority.** The Clerk reported that an online meeting on the proposals had been arranged by LALC for Friday, 16th April including a presentation by the City Council Leader, Dr Erica Lewis. The Chairman advised that he was planning to attend the online meeting.

MEMBERS' REPORTS:

- (3) The Chairman referred to the death of HRH Prince Philip, Duke of Edinburgh and paid tribute to his service to the country. Councillors agreed that the Parish Council extend its sincere condolences to the Queen and the Royal Family. The Clerk agreed to consider what avenues had been established for the public to express their condolences.
- (4) **LALC.** Nothing further to report.
- (5) **Quarries:** The Chairman reported that recent blasting activity continued to be within established thresholds.
- (6) **Allotments:** Nothing to report.
- (7) **Village Hall.** Nothing further to report.
- (8) **B4RN:** Nothing to report.
- (9) **Lengthsman:** The Chairman reported that the Lengthsman had recently cut the grass on Church Bank and Top Green. Councillor Metcalfe mentioned the damaged Village Pump and some other repairs that were necessary around the village. It was agreed that these matters should be raised with the Lengthsman.

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(10) Other Matters.

Gate on footpath between Church Bank and Greenways. Councillor May reported that he had now replaced the gate.

CITY AND COUNTY COUNCILLORS' REPORTS:

- (11) County Councillor Williamson reported that she had asked Highways to send inspectors to have a look at work ongoing on Kellet Road as there appeared to be little activity. Also, to inspect work around The Millennium Stone. Councillor Williamson agreed to report to the Clerk any updates.
- (12) Councillor May queried the potentially misleading signage on the now derestricted A601(M). Councillor Williamson agreed to feed this back to County Highways.
- (13) Councillor Williamson advised that, regarding proposed work at the Netherbeck bridge over the A601(M), that proposals should be expected towards the end of 2021.

21/012 PAYMENT OF ACCOUNTS

Payee & Detail	£
LALC – Subscription 2021/22	156.96
Over Kellet Village Hall – Hire of bus shelter site 2021/22	10.00
Over Kellet View – see Minute no 21/007	800.00
Derek Whiteway, Parish Clerk - Salary and Expenses, March 2021	204.65
HMRC – PAYE March 2021	51.20

Resolved: that the above accounts be paid.

21/013 DATE & TIME OF NEXT MEETING

Following on from the resolution in Minute no 21/008, the 2021/22 Annual Meeting of the Parish Council is scheduled to be held on Tuesday, 18th May 2021 at Over Kellet Village Hall, commencing at 7.15pm.

The meeting closed at 9.15pm

Clerk of the Council

Derek Whiteway

Chairman

Kathleen C. Jones

Date: 18th May 2021