

# OVER KELLET PARISH COUNCIL

## Minutes of the Meeting of the Parish Council, held at the Over Kellet Village Hall on Tuesday, 13<sup>th</sup> July 2021 at 7.15pm

**Present:** Councillor Graham Agnew – Chairman  
Councillors Derek Johnson, Martin May, Jean Metcalfe and Stephen Atkins  
Derek Whiteway (Parish Clerk)

**In attendance:** Peter Clinch (Over Kellet View) and 3 members of the public.

### 21/039 APOLOGIES FOR ABSENCE:

No apologies for absence were received.

### 21/040 MINUTES OF THE MEETING HELD ON TUESDAY, 8<sup>th</sup> JUNE 2021

It was **RESOLVED** that the Minutes of the Meeting of the Parish Council, held on **Tuesday, 8<sup>th</sup> June 2021** be approved and signed without further amendment.

#### Matters Arising:

##### 1) Minute 21/031 - The Kellets Twinning Association.

The Clerk reported that he had received an email from Liz Brummit of The Kellets Twinning Association, advising that there were currently two Over Kellet residents on the association, Alison Harper and Olivia Budd. It was agreed that Alison should be asked to be the Parish's nominated representative.

**Action:** Councillor May will speak to Alison Harper about being the Parish's nominated representative to the Twinning Association.

##### 2) Minute 21/032 – Planning Application 21/00543/FUL – Erection of 20 holiday chalets with associated access, car parking, landscaping and installation of a package treatment plant. Jackdaw Quarry, Capernwray Road, Capernwray.

The Clerk reported that he had received an email from a Capernwray resident expressing disappointment at the account in Over Kellet View of the Parish Council's response to this application. Following discussion, Councillors agreed that a reply should be sent to the resident thanking her for the email and explaining the research undertaken by the Parish Council and the reasoning behind the response that it had submitted.

**Action:** The Clerk will send a reply to the resident thanking her for the email and explaining the research undertaken by the Parish Council and the reasoning behind the response that it had submitted.

##### 3) Minute 21/035 – Speed Indicator Device.

Councillor Metcalfe and the Clerk reported that they had carried out further analysis of the data and were close to finalising a draft letter to the Lancashire Road Safety Partnership. It was agreed that the letter should be copied to a wide audience, including City and County Councillors, MP and the Lancashire Police & Crime Commissioner.

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**Action:** Councillor Metcalfe and the Clerk will finalise and issue the letter to the Lancashire Road Safety Partnership and others reporting concerns about vehicle speeds in the village.

## 4) Minute 21/036(1) Fallen footpath signpost.

The Clerk reported that the County Council's PRoW Team had advised that they would only attend to issues such as this as part of a scheduled inspection visit. The Lengthsman was therefore being asked to inspect the signpost to see whether it could be restored or required replacing.

## 5) Minute 21/036(2) Village Pump.

There was no update on this matter, which is to be taken up with the Lengthsman.

## 6) Minute 21/036(4) Wilding of the Village Green.

Councillor Metcalfe reported that an area for 'wilding' had been designated and agreed with the Lengthsman to the rear of the shelter and another on the quadrant nearest the village shop where the bee orchid was present.

## 7) Minute 21/036(5) Kirkby Lonsdale Road surface.

The Clerk confirmed that issues with the sunken road surface had been reported to County Highways and a response was awaited.

## 8) Minute 21/036(6) Potholes on Nether Kellet Road.

Councillor Metcalfe confirmed that she had reported the potholes via the County Council's online service. The Chairman reported that a new pothole had recently developed near to the Porsche Garage.

## 9) Minute 21/036(7) Surveying activity on The Craggs.

The Clerk reported that he had made enquiries with the City Council and had been advised that they currently had no record or knowledge of a planned application for the site.

## 21/041 DECLARATIONS OF INTEREST:

No further declarations or changes to existing declarations were made.

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## 21/042 NEW PLANNING CONSULTATIONS

- (1) The following planning applications were considered. It was resolved to respond as set out against each individual case.

Application No:	Description
21/00534/FUL	<b>Construction of a raised roof to existing outbuilding, erection of rear and side extensions and construction of a balcony forming a part single storey part two storey outbuilding to create ancillary accommodation in association with Hobson House.</b> Hobson House, Hobsons Lane, Capernwray.  <b>Resolved:</b> No response is to be submitted.
21/0118/TCA	<b>x1 Walnut - Crown lift, and reduce crown height and spread by 25% leaf cover.</b> Greenbank Farm, Kellet Road, Over Kellet.  <b>Resolved:</b> No response is to be submitted.
21/00517/FUL	<b>Demolition of existing bungalow and erection of a replacement dwelling (C3), and change of use of agricultural land to residential land in association with Leapers Rock.</b> Leapers Rock, Kellet Road, Over Kellet.  <b>Resolved:</b> No response is to be submitted.
21/00654/LB	<b>Listed building application for the partial demolition of rear outrigger, structural remedial works to external walls, re-pointing of stonework and removal and rebuilding of south west stone wall.</b> 1 Old Hall Farm, Kirkby Lonsdale Road, Over Kellet.  <b>Resolved:</b> No response is to be submitted.
21/00561/FUL	<b>Change of use of land for the siting of 42 static caravans to replace 45 touring caravans and the creation of an amenity area at Maggots Woodland.</b> Castle View Caravan Park, Borwick Road, Capernwray.  <b>Resolved:</b> No response is to be submitted.

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## 21/043 UPDATE ON PREVIOUS PLANNING APPLICATIONS

The Clerk presented a report updating the status of previous planning applications. The report was noted.

The Clerk reported that, since publication of the agenda, approval had been given to planning application **20/01463/FUL - Erection of a part two storey, part single storey, front, side and rear extension and erection of a detached garage. 15 Church Bank**

Councillor May advised that he had received a notification just before the meeting that planning application **20/01246/FUL, for the erection of 9 dwellings on land South-west of Church Bank**, had been refused.

Councillor May advised that the planning applications **20/01072/REM, 20/01073/FUL, and 20/01220/VCN relating to Land South East of Church Bank, Church Bank** were not scheduled to be considered at the next Planning Regulatory Committee on 19<sup>th</sup> July. Cllr May also advised that some objections had been submitted to the applicants' approach to by-passing, by the offer of a compensation payment, the need for a Great Crested Newt mitigation licence.

**Planning application 20/00136/FUL – Land off Woodlands Avenue.** The Clerk reported that the City Council's Development Management service had queried with the developer the purpose and plans regarding the widened access and track leading to the site and would be monitoring this matter.

## 21/044 LENGTHSMANS CONTRACT

The Clerk reported that he was still in negotiations with the Locum Clerk of Bolton-le-Sands Parish Council (BLSPC) about arrangements and transactions required to terminate the previous contract for Lengthsman services. The Clerk asked that the Parish Council delegate authority to him, in consultation with the Chairman, to conclude these negotiations and to initiate any payments necessary.

The Clerk reported that arrangements for managing a new, direct contract between the Parish Council and the Lengthsman were operating well.

**Resolved:** That authority is delegated to the Clerk, in consultation with the Chairman, to conclude negotiations with Bolton-le-Sands Parish Council to terminate the Lengthsman contract and to initiate any payments necessary.

## 21/045 REPLACEMENT TREE PLANTING PROGRAMME

Councillors discussed the latest proposals from the County Council for planting 7 trees within the parish, which included potential sites along the B6254 Kellet Road between the village and the M6 and along the former A601(M).

Following discussion, it was resolved that Councillors Agnew and Johnson would review the potential sites and submit a considered response to the County Council.

On the matter of the proposed replacement of 2 lime trees adjacent to Hall Garth Gardens, the Chairman advised that he would draft a response to the City Council regarding concerns over the potential impact on a neighbouring property.

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**Resolved:** That Councillors Agnew and Johnson will review the potential sites and submit a considered response to the County Council. Also, that the Chairman will draft a response to the City Council regarding the potential impact on a neighbouring property of plans to replace 2 lime trees adjacent to Hall Garth Gardens.

## 21/046 CARNFORTH TOWN COUNCIL NEIGHBOURHOOD DEVELOPMENT PLAN.

Councillors discussed a recently received invitation from Carnforth Town Council to comment on its draft Neighbourhood Development Plan. Councillors had had a limited time to consider the document before the meeting but had so far not identified anything that had a direct impact on Over Kellet parish.

Following discussion, it was resolved that individual Councillors should review the document and draft any response they felt appropriate. The Clerk will review individual Councillors' responses and prepare a co-ordinated response on behalf of the Parish Council.

**Resolved:** That individual Councillors will review the consultation document and draft any response they feel appropriate. The Clerk will prepare a co-ordinated response on behalf of the Parish Council.

## 21/047 PARISH PLAN

### (1) Information Plaques

Councillors discussed again proposals for an information plaque to mark the position and history of a former Mill at The Narrows. Concerns remain about the safety of pedestrians stopping to look at a plaque in this vicinity and Councillors felt that further consideration of a suitable site was required before proceeding.

Councillor Metcalfe suggested that the parishioner who had proposed the plaque (and authored the wording of the Goosegate Plaque) be asked to provide a compilation of stories regarding the various historic sites around the village/parish.

**Agreed:** That Councillors will give further consideration to a suitable location for an information plaque marking a former Mill at The Narrows.

## 21/048 ADJOURNMENT FOR PUBLIC DISCUSSION & INFORMATION ONLY UPDATES:

### REPORTS FROM MEMBERS OF THE PUBLIC:

#### (1) Construction vehicles at West Penwyth.

The Chairman reported that he had recently received a phone call from a resident concerned about the number of vehicles parked on Kirkby Lonsdale Road in the vicinity of West Penwyth. The Police had also attended.

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## (2) Merefell House – Offer of assistance

The Chairman reported that he had received an offer from Merefell House for their maintenance team to paint the shelter on the Village Green. Councillors agreed that, subject to consultation with the Lengthsman, the Chairman should reply, accepting the offer.

**Action:** That subject to consultation with the Lengthsman, the Chairman should reply, accepting the offer from Merefell House.

## (3) Village Post Office and Shop.

The Editor of OK View reported that he had been copied into an email sent by a resident to the Parish Clerk and the City and County Councillors, seeking views on the potential closure of the village shop and Post Office. The Parish Clerk had not received the email and its details were not therefore fully available to Councillors. Councillors informally discussed the position as reported by the OK View editor without reaching any formal conclusions and asked that he forward the email to the Clerk for due consideration of the questions raised.

## (4) Porsche Garage site

The Chairman reported that he had researched an access point into the site from the B6254 Kellet Road near the junction with the former A601(M). He advised that a pedestrian access path at this location was in the approved plans.

## (5) Hedges on Kellet Road and Nether Kellet Road.

A member of the public commented that the hedges bordering the B6254 Kellet Road footpath were becoming overgrown, as was the hedge leaving the village on the Nether Kellet Road. It was agreed that the Clerk should contact the landowner regarding the Kellet Road hedgerows and ask for trimming work to be carried out.

Councillor Metcalfe advised that she had spoken to the St Cuthbert's PCC secretary, who was to ask the landowner to cut the Nether Kellet Road hedges.

**Action:** The Clerk is to contact the landowner responsible for hedges bordering the B6254 Kellet Road footpath to request trimming work.

## CLERK'S REPORT:

## (6) Lancashire County Council PRoW 'Local Delivery Scheme' 2021/22

The Clerk reported that he had recently received from the County Council an invitation to apply for financial assistance for 2021/22 under the Local Delivery Scheme. The deadline for applications was 31<sup>st</sup> August 2021. Councillors agreed unanimously that an application should be submitted.

**Resolved:** That the Clerk should apply to be included in the County Council's 2021/22 Local Delivery Scheme.

## MEMBERS' REPORTS:

## (7) LALC.

The Chairman reported that the local LALC group was planning to hold fewer meetings in the future and that these would generally be online using Zoom.

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(8) **Quarries.** Councillor Johnson advised that there were plans to extend the quarries by digging deeper and that this would require an Environmental Impact Assessment and Scoping Study. As part of this, arrangements had been made for air quality monitors to be installed at locations within the parish. Members of the public commented on their experience of dust accumulating on trees and windows.

Councillor Johnson reported that there had been 6 blasts since the last report, all of which had been well within the established limits.

**Action:** The Clerk is to write to thank a resident who has volunteered to host one of the air quality monitoring devices.

(9) **Allotments.** Nothing to report.

(10) **Village Hall.** Nothing further to report.

(11) **B4RN.** Nothing to report.

(12) **Lengthsman.** Councillor May queried whether mowing of the Church Bank open space was now to be carried out by the Lengthsman and reported that a resident had recently done some mowing. It was agreed that arrangements should be clarified with the Lengthsman.

**Action:** Councillor Metcalfe and the Clerk will clarify arrangements with the Lengthsman regarding mowing of the Church Bank open space.

(13) **Other Matters.**

Councillor Metcalfe reported that a 30mph road sign on the B6254 Kellet Road before the entrance to The Narrows, had disappeared and another one was currently obscured. It was understood that County Councillor Williamson had reported these issues and it was agreed that they need following up.

**Action:** Councillor Metcalfe and the Clerk will liaise with County Councillor Williamson to follow up on the missing and obscured speed limit signs.

## CITY AND COUNTY COUNCILLORS' REPORTS:

(14) No additional reports were received.

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## 21/049 PAYMENT OF ACCOUNTS

Payee & Detail	£
Over Kellet Village Hall – Hire of meeting room, 8 <sup>th</sup> June 2021 and 13 <sup>th</sup> July 2021	28.00
Mike Ashton, Lengthsman – Services for weeks 9-13, 2021/22	322.46
Derek Whiteway, Parish Clerk - Salary and Expenses, June 2021	184.85
HMRC – PAYE, June 2021	41.80

**Resolved:** That the above accounts be paid. Also, subject to agreement between the Clerk and Chairman, advance approval is given to any payment necessary to Bolton-le-Sands Parish Council to conclude the termination of the previous Lengthsman agreement (Minute 21/044 refers).

## 21/050 DATE & TIME OF NEXT MEETING

The next Council meeting is to be held on Tuesday, 14<sup>th</sup> September 2021 at Over Kellet Village Hall, commencing at 7.15pm.

The meeting closed at 8.55pm

Clerk of the Council

Chairman

Date: 14<sup>th</sup> September 2021