

# OVER KELLET PARISH COUNCIL

## Minutes of the Meeting of the Parish Council, held at the Over Kellet Village Hall on Tuesday, 9<sup>th</sup> November 2021 at 7.15pm

**Present:** Councillor Graham Agnew – Chairman  
Councillors Derek Johnson and Jean Metcalfe.  
County Councillor Phillippa Williamson  
Derek Whiteway (Parish Clerk)

**In attendance:** Peter Clinch (Over Kellet View) and 4 members of the public.

### 21/072 APOLOGIES FOR ABSENCE:

Apologies for absence were received from Councillors Martin May and Stephen Atkins.

### 21/073 MINUTES OF THE MEETING HELD ON TUESDAY, 12<sup>th</sup> OCTOBER 2021

It was **RESOLVED** that the Minutes of the Meeting of the Parish Council, held on **Tuesday, 12<sup>th</sup> October 2021** be approved and signed without further amendment.

#### Matters Arising:

**1) Minute 21/062 – City Council Matters.**

The Clerk reported that he had received clarification from the City Council's Democratic Services about the support the Parish Council should expect from the Ward Councillor.

**2) Minute 21/063(1) - Speed Indicator Device**

The Clerk confirmed that arrangements had been made for the Chair of the Lancashire Road Safety Partnership to attend the December meeting of the Parish Council to discuss traffic and speed concerns. It was agreed that up to date SpID data should be gathered and that an agenda and duration for the item should be agreed in advance of the meeting

**Action:** The Clerk will liaise with Councillors and the Chair of the LRSP to agree an agenda and duration for the item. The Clerk will gather up to date data from the SpID to use at the meeting if appropriate.

**3) Minute 21/063(4) - Kirkby Lonsdale Road surface.**

The Clerk reported that County Highways had advised that work was to be carried out soon to repair the sunken surface of the road.

**4) Minute 21/063(6) – Replacement Tree Planting Programme**

The Charman advised that he and Councillor Johnson had responded to Lancashire County Council proposing that the 7 additional trees are planted alongside the B6601. A response was awaited.

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**5) Minute 21/063(9) – missing 30mph road sign on the B6254 Kellet Road**

Councillor Metcalfe reported that the sign had now been replaced.

**6) Minute 21/063(13) - Grass Cuttings at Top Green**

No further progress was reported regarding arrangements to dispose of the cuttings at the allotments.

**Action:** Councillors Metcalfe and Atkins to follow up on arrangements at the allotments.

**7) Minute 21/063(14) - Closure of the Village Shop and Post Office**

**Outreach Post Office Service.** No information was available regarding progress with the proposed outreach service.

**Action:** The Clerk will check with the Village Hall Committee as to progress with the proposals.

**8) Minute 21/063(15) - Road and Site Lighting, Porsche Garage**

Following further discussion of this matter, and acknowledgement that the street lighting had been adjusted, it was agreed that no further action be taken at this time.

**9) Minute 21/069(1) – Hedge overgrowth on public footpaths**

The Clerk reported that he had yet to issue the agreed reminder to relevant householders on Kirklands Road regarding the overgrowth.

**Action:** The Clerk will draft a reminder to relevant householders on Kirklands Road regarding the overgrowth.

A member of the public asked about responsibilities for an overgrowing hedge situated in the Wilsons Endowed CofE School grounds. It was suggested that the hedge required 'laying' rather than trimming. The Chairman agreed to discuss this matter with the School.

**Action:** The Chairman will discuss the overgrowing hedge with the Wilsons Endowed CofE School.

**10) Minute 21/069(3) – Ash dieback**

The Clerk reported that the infected tree reported at the last meeting almost certainly lies in the grounds of the Leapers Wood Quarry.

**Action:** Councillor Johnson will consult the quarry management about the tree.

**21/074 DECLARATIONS OF INTEREST:**

No further declarations or changes to existing declarations were made.

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## 21/075 NEW PLANNING CONSULTATIONS

- (1) The following planning applications were considered. It was resolved to respond as set out against each individual case.

Application No:	Description
21/00973/FUL	<p><b>Change of use of agricultural land to garden in association with Swarthbeck Barn and erection of single storey storage building.</b> Swarthbeck Barn, Capernwray Road, Capernwray.</p> <p><b>Resolved:</b> No response is to be submitted</p>
21/00990/FUL	<p><b>Creation of a new access point and track and erection of a gate and timber fence.</b> Field Number 4266 Kirkby Lonsdale Road Over Kellet</p> <p><b>Resolved:</b> No response is to be submitted</p>
21/0206/TCA	<p><b>x3 Ash Trees - Fell due to ash dieback.</b> Wilson Lodge Nether Kellet Road Over Kellet.</p> <p><b>Resolved:</b> No response is to be submitted</p>

## 21/076 UPDATE ON PREVIOUS PLANNING APPLICATIONS

The Clerk presented a report updating the status of previous planning applications. The report was noted.

## 21/077 REMEMBRANCE AND CHRISTMAS 2021

### Remembrance

The Chairman reported that arrangements were now complete for the Remembrance Service at the Village Green on Sunday, 14<sup>th</sup> November. The bugler engaged for the Service had asked that his fee of £20.00 be donated to the Royal British Legion Appeal Fund. Councillors agreed to this request. The Clerk reported that the County Council had confirmed that they would supply road barriers and signs to be used for the service.

**Resolved:** That the agreed fee of £20.00 for the Remembrance Service bugler be donated to the Royal British Legion Appeal Fund.

### Christmas 2021

The Clerk reported that Aggregate Industries had kindly agreed to supply a tree again this year. The Chairman reported that detailed arrangements for the erection of the tree were still to be finalised.

Councillors discussed a suggestion made by a parishioner that one or more living trees, suitable for future use as the Christmas Tree, be planted on the Village Green. Following discussion of the practicalities, Councillors agreed not to pursue the suggestion.

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## 21/078 PARISH PLAN

### (1) **Information Plaques**

No further decisions had yet been made regarding the installation of additional information plaques.

Councillor Metcalfe raised the possibility of designing and installing a village guide and interpretation board within or close to the recreation shelter on the Village Green. Councillors agreed that this suggestion should be investigated, with the possible use of funding from the Wind Turbine Fund.

**Action:** The practicalities and costs of providing a village interpretation board will be investigated.

## 21/079 ADJOURNMENT FOR PUBLIC DISCUSSION & INFORMATION ONLY UPDATES:

### REPORTS FROM MEMBERS OF THE PUBLIC:

#### (1) **Litter**

A resident asked if an organised litter pick could be arranged, as in some previous years. Roadside verges on the outskirts of the village were identified as among the most affected areas. The resident suggested that early Spring would be an ideal time for the activity, before the onset of vegetation growth.

Councillors noted that the City Council has a programme to support organised litter-picks, with the loan of equipment, etc and it was agreed that this suggestion should be revisited in early 2022.

**Action:** Suggestions for an organised litter-pick are to be revisited by the Parish Council in early 2022.

### CLERK'S REPORT:

Nothing further to report.

### MEMBERS' REPORTS:

(2) **LALC.** Nothing to report.

(3) **Quarries.** Councillor Johnson reported that the Quarry Operations online survey form was now live, but that take-up had so far been slow, and more responses were needed. Following discussion, Councillors agreed that it may be necessary to extend the 30<sup>th</sup> November deadline and to issue a hard copy of the survey to all households along with the December issue of Over Kellet View

Councillor Johnson advised that the Parish Council had only been receiving vibration statistics from the Back Lane Quarry. He reported that contact had recently been made with a newly appointed manager at Leapers Wood Quarry and arrangements for future liaison and reporting were being developed.

(4) **Allotments.** Nothing to report.

(5) **Village Hall.** Nothing further to report.

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- (6) **B4RN.** Nothing to report.
- (7) **Lengthsman.** Councillor Metcalfe reported that she had requested the Lengthsman's assistance with relocating the Parish Council noticeboard and with planting bulbs on the Village Green in memory of former Parish Chairman John Cooper.
- (8) **Other Matters.**
- Planning issues at Restarigg.** Councillor Metcalfe reported that the B6254 Kirkby Lonsdale Road had again flooded at Restarigg following heavy rain. County Councillor Williamson advised that a planned visit alongside with Councillor Johnson alongside a City Council Planning Enforcement Officer had not gone ahead as originally planned and no date was currently arranged. Following discussion, Councillors agreed that a further letter should be sent to the Planning Enforcement Officer expressing concerns over the continuing issues at the site.

**Action:** The Clerk will write again to the Planning Enforcement Officer expressing concerns over, and requesting action on, the continuing issues at Restarigg.

## CITY AND COUNTY COUNCILLORS' REPORTS:

No further reports were received

## 21/080 PAYMENT OF ACCOUNTS

Payee & Detail	£
Mike Ashton, Lengthsman – Services for weeks 22-29	160.82
Over Kellet Village Hall – Room hire on 12/10/21	14.00
Derek Whiteway, Parish Clerk - Salary and Expenses, October 2021	170.80
HMRC – PAYE, October 2021	41.80
Royal British Legion Appeal Fund (see Minute no 21/077)	20.00

**Resolved:** That the above accounts are approved for payment.

## 21/081 DATE & TIME OF NEXT MEETING

The next Council meeting is to be held on Tuesday, 14<sup>th</sup> December 2021 at the Wilson's Endowed Church of England School, commencing at 7.15pm.

The meeting closed at 8.15pm

Clerk of the Council

*Derek Whiteway*

Chairman

*Nrahom L. Jones*

Date: 14<sup>th</sup> December 2021