

OVER KELLET PARISH COUNCIL

Minutes of the Meeting of the Parish Council, held at the Over Kellet Village Hall on Tuesday, 12th April 2022 at 7.15pm

Present: Councillor Graham Agnew – Chairman
Councillors Steven Atkins and Derek Johnson

Derek Whiteway (Parish Clerk)

In attendance: 7 members of the public.

22/001 APOLOGIES FOR ABSENCE:

Apologies for absence were received from Councillors Martin May and Jean Metcalfe and from County Councillor Phillippa Williamson and City Councillor Stuart Morris.

22/002 MINUTES OF THE MEETING HELD ON TUESDAY, 8th MARCH 2022

It was **RESOLVED** that the Minutes of the Meeting of the Parish Council, held on **Tuesday, 8th March 2022** be approved and signed.

Matters Arising:

1) Minute 21/116(3) – Dog Fouling

The Chairman reported that he had produced some posters to draw attention to the problems of dog fouling and ask dog owners to clean up after their dogs. It was planned to post these in suitable locations.

2) Minute 21/116(4) – Queen’s Platinum Jubilee

The Clerk reported that the Village Hall Committee had agreed to the idea of planting a commemorative tree in the Village Hall grounds. It was agreed that advice be sought on a suitable species for the purpose and location and on sourcing the tree.

Action: The Clerk will consult the City Council’s Tree Officer seeking advice on a suitable species and supplier of the tree.

3) Minute 21/116(6) – Kirklands Road pavement obstructions

The Clerk reported that he had received a letter from a Kirklands Road resident concerning vehicles obstructing the pavement at the foot of Kirklands Road and the nature of development work being undertaken at an adjacent property. It was felt that the work may not be in accordance with approved planning permissions.

Action: The Clerk will write to the homeowner concerned about public safety issues being created at this location. It will also be considered whether a report is appropriate to the City Council’s Planning Enforcement regarding work at the property.

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4) Minute 21/122(1) – Highway Surfaces and Signs

The Clerk reported that he had submitted a request to the County Council for the former 'SLOW' sign on Nether Kellet Road to be repainted.

5) Minute 21/122(2) – United Utilities work on the Village Green

The Clerk reported that they he was liaising with the Lengthsman regarding the damage caused to the Village Green by a recent United Utilities (UU) job.

Action: The Council will liaise with the Lengthsman to ensure the Village Green is appropriately restored and that a claim for compensation is issued to United Utilities.

6) **Minute 21/122(12) - Lengthsman.** The Clerk reported that arrangements had been agreed with the Allotments Association for the Lengthsman to dispose of grass cuttings as compost at the village allotments.

22/003 DECLARATIONS OF INTEREST:

No further declarations or changes to existing declarations were made.

22/004 UPDATE ON PREVIOUS PLANNING APPLICATIONS

The Clerk presented a report updating the status of previous planning applications. The report was noted.

Application 21/01012/FUL - Partially retrospective application for the widening of an existing access and erection of a gate. Land Off Nether Kellet Road Over Kellet.

A resident raised issues regarding the above application, which had recently been refused by the City Council. The resident argued that, following the refusal, the gateway should be restored to its original specification and appearance. Following discussion, Councillors agreed that the Council should write a letter to the City Council asking that enforcement action be taken to restore the original gateway and that City Councillor Morris be asked for his support.

Resolved: That a letter is sent to the City Council asking for enforcement action to require the gateway to be restored to its original specification and appearance. City Councillor Morris will be asked to lend his support.

22/005 NEW PLANNING CONSULTATIONS

(1) The following planning applications were considered. It was resolved to respond as set out against each individual case.

Application No:	Description
22/00228/FUL	Retrospective application for the retention of outbuilding for ancillary accommodation in association with The Chapel. The Chapel Kirkby Lonsdale Road Over Kellet. Resolved: No comments to be submitted

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<p>21/00363/FUL</p>	<p>Relevant demolition of existing outriggers and agricultural buildings and change of use of agricultural buildings to 4 dwellings (C3) including the erection of single storey rear extensions, installation of windows, doors, rooflights, flues, erection of garages with associated parking, creation of internal access road and turning head and erection of boundary treatments. Old Hall Farm, Kirkby Lonsdale Road, Over Kellet.</p> <p>Resolved: No comments to be submitted</p>
<p>21/00358/LB</p>	<p>Listed building application associated with application 21/00363/FUL. Old Hall Farm Kirkby Lonsdale Road Over Kellet.</p> <p>Resolved: No comments to be submitted</p>
<p>22/00177/FUL</p>	<p>Erection of one two-storey dwelling and retrospective application for retention of garage and use of land as residential in association with Lakeland Fells View. Lakeland Fells View, Kirkby Lonsdale Road, Over Kellet.</p> <p>The Chairman reported that two letters had been received from residents objecting to the development on the ground of road safety concerns, drainage and detriment to visual amenity and the character of the area.</p> <p>Resolved: That a response be submitted neither supporting nor objecting to the application, but bringing the Council's attention to the issues raised in the letters submitted by residents.</p>
<p>22/00320/RCN</p>	<p>Change of use of land for touring caravan park and use of existing touring caravan area as car park (pursuant to the removal of condition 4 on approved application 94/00001/CU to extend the opening season to 12 months per year). Old Hall Caravan Park Capernwray Road Capernwray</p> <p>Resolved: No comments to be submitted</p>

22/006 WITHERS CHARITY

The Clerk reported on the Parish Council's role in appointing trustees to the Withers Charity, as set out in the Charter documents. The Chairman explained that the Trustees were currently seeking a new Secretary for the Charity, following the previous Secretary's resignation. A vacancy for a trustee also existed, for which the Trustees had nominated Catherine Harris to the Parish Council. The Chairman proposed that Catherine Harris be appointed as trustee and this was carried unanimously.

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Resolved: That Catherine Harris be appointed as a trustee to the Withers Charity. The Clerk will inform the Chair of Trustees of the appointment.

22/007 JUBILEE BELLS APPEAL

The Chairman reported that the Parochial Church Council of St Cuthbert's Church (PCC) had agreed project to replace the St Cuthbert's Church bells with 8 redundant bells from a closed church near Accrington. It was understood that the bells themselves would be free of charge but that their installation would cost in the region of £70,000. An appeal had been launched to gain support for the project., with plans to apply to the Heritage Lottery Fund.

The Chairman advised that an event was being planned for the Jubilee weekend (w/e 5th June) with a service at the Church and exhibition about the bells project. Fun activities were being proposed, including afternoon tea and dance music at the Village Hall through the evening.

The PCC had asked the Parish Council to endorse the project and the installation of the new bells as a service to the village ad parish. Councillors agreed to endorse the project on this basis.

Resolved: That the Jubilee Bells Project and appeal be endorsed by the Parish Council as a service to the village and parish.

22/008 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) 2021/22

The Clerk reported that the AGAR documentation had now been received from the appointed external auditors. The deadline for submitting the return is 1st July 2022. The Clerk proposed that Dawn Allen be again appointed as the Council's Internal Auditor. This was carried unanimously.

Resolved: That Dawn Allen be appointed the Parish Council's internal auditor for the purposes of the 2021/22 accounts and AGAR.

22/009 PARISH PLAN

(1) Information Plaques

The Chairman reported that he had revisited and reviewed possible locations for a plaque on Kellet Road to provide historical information on the site of a former flax mill. The Chairman reported that he felt a suitable and safe location could be identified. Councillors agreed that this proposal should be investigated further.

Action: The Chairman will take forward proposals for a plaque at this site with resident Bob Escolme.

22/010 ADJOURNMENT FOR PUBLIC DISCUSSION & INFORMATION ONLY UPDATES: REPORTS FROM MEMBERS OF THE PUBLIC:

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(1) **Road repairs and road surface issues**

A resident asked whether anything could be done to petition the County Council about the amount of heavy traffic in the parish, the regular need for road works and repairs, and concerns over collapsed drains. Councillors agreed that County Councillor Williamson should be consulted on an appropriate course of action.

Action: The Parish Council will seek County Councillor Williamson's advice on how best to take forward concerns over heavy traffic and damage to the parish's roads and drains.

CLERK'S REPORT:

(2) **Request from Over Kellet Playgroup.**

The Clerk reported that he had received emails from the OK Playgroup Manager enquiring about possible funding for the necessary replacement of the outdoor soft play surface (the 'race track'). Councillors agreed in principle to consider this request and asked the Clerk to seek further information from the Playgroup.

Action: The Clerk will liaise with the Playgroup Manager to help develop a full and costed proposal for the Parish Council to consider.

MEMBERS' REPORTS:

(3) **LALC.** The Chairman advised that local LALC meetings were to be resumed.

(4) **Quarries.** Councillor Johnson reported that complaints had been received about a recent very heavy and loud blast. He advised that blasting data received from the quarries showed air over-pressure readings to have been very close to guideline thresholds.

Councillor Johnson's report into the results of the recent survey is to be submitted to the County Council planners requesting that the impacts be addressed and seeking assurance that any impacts are cosmetic rather than structural.

The next quarry liaison meeting is scheduled for mid-May.

(5) **Allotments.** Nothing to report.

(6) **Village Hall.** Nothing further to report.

(7) **B4RN.** Nothing to report.

(8) **Lengthsman.** Nothing further to report.

(9) **Other Matters.** No further matters were raised.

CITY AND COUNTY COUNCILLORS' REPORTS:

County Councillor Williamson's monthly update document had been posted on the Parish Council website. No further reports were received.

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22/011 PAYMENT OF ACCOUNTS

Payee & Detail	£
Mike Ashton - Lengthsman Services, March 2022	160.00
Over Kellet Village Hall – hire of room on 8 th March 2022 (£14.00) and 2022/23 hire of Bus Shelter site (£10.00)	24.00
Over Kellet Village Hall – grant towards Post Office outreach service, February-March 2022 (6 days x 2 hours @ £3.50/hr)	42.00
LALC – Subscription 2022/23	179.56
Derek Whiteway – Parish Clerk salary and expenses, March 2022	205.81
HMRC – PAYE deductions, March 2022	51.60

Resolved: That the above accounts are approved for payment

22/012 DATE & TIME OF NEXT MEETING

The next Council meeting is to be held on Tuesday, 10th May 2022 at the Over Kellet Village Hall, commencing at 7.15pm.

22/013 EXCLUSION OF PUBLIC AND PRESS.

Resolved: That the public and press be excluded from the meeting during consideration of the next item, which was deemed to be exempt under Part I of Schedule 12A to the Local Government Act 1972 (as amended).

22/014 PARISH CLERK'S CONTRACT

This minute is exempt from publication under Part I of Schedule 12A to the Local Government Act 1972 (as amended).

The meeting closed at 9:10pm

Clerk of the Council



Chairman



Date: 10th May 2022