

OVER KELLET PARISH COUNCIL

Minutes of the Meeting of the Parish Council, held at the Over Kellet Village Hall on Tuesday, 12th July 2022 at 7.15pm

Present: Councillor Graham Agnew – Chairman
Councillors Derek Johnson and Martin May
County Councillor Phillippa Williamson
Derek Whiteway (Parish Clerk)

In attendance: 5 members of the public.

22/044 Apologies For Absence:

No apologies for absence were received.

22/045 Minutes of The Meeting Held on Tuesday, 14th June 2022

It was **RESOLVED** that the Minutes of the Meeting of the Parish Council, held on **Tuesday, 12th June 2022** be approved and signed.

Matters Arising:

(1) **Minute 22/033(3) – Suspected Ash Dieback, Kirklands Road.**

The Clerk reported that the School's headteacher had been in touch to say that it had been confirmed that the tree was in the early stages of the disease and it would be removed in the next 6 months.

22/046 Declarations of Interest

No further declarations or changes to existing declarations were made.

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22/047 New Planning Consultations

- (1) The following planning applications were considered. It was resolved to respond as set out against each individual case.

Application No:	Description
22/00742/FUL	<p>Erection of a single storey rear extension. 2 Longtons Cottages, Kirkby Lonsdale Road, Over Kellet.</p> <p>Resolved: No comments to be submitted</p>
22/00662/FUL	<p>Part retrospective application for the widening of an existing access and erection of a gate. Field West Of Woodlands View, Over Kellet.</p> <p>Resolved: A response is to be submitted restating previous objections and comments. The support of City Councillor Stuart Morris is to be requested again.</p>
22/00770/FUL	<p>Erection of extension to existing agricultural building to form roof over existing yard. Field At Grid Reference 351950 471570, Netherbeck, Carnforth.</p> <p>Resolved: A response is to be submitted expressing the Council's belief that the site is essentially developed as a haulage business and detrimental to the local area.</p>
22/00034/ENF	<p>Appeal against enforcement notice for operation of haulage business. Field At Grid Reference 351950 471570, Netherbeck, Carnforth.</p> <p>Resolved: A response is to be submitted expressing the Council's consistent objection to the development of a haulage business at this site, reiterating concerns over flooding and including satellite images illustrating changes to the site over the past 10 years.</p>
22/00776/FUL	<p>Change of use and conversion of existing northern barn to one self-contained residential annexe in association with Cragg House, installation of replacement roof to the north and central barn, installation of roof lights to the east and west elevations, flue to the west elevation and provision of turning space with two car parking spaces and associated landscaping. Cragg House, Kirkby Lonsdale Road, Over Kellet.</p> <p>Resolved: No comments to be submitted</p>

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<p>22/00777/LB</p>	<p>Listed building application for works to existing northern barn including works to partition walls, creation of a new ground and first floor, installation of ensuite, sandblasting, pointing and sealing two internal walls, blockwork lining with insulation to two internal walls, installation of new and replacement doors/windows, alterations to openings, new sandstone lintels, repaint the exterior of the barn, installation of replacement roof to the north and central barn, new cast iron effect PVC rainwater goods, installation of roof lights to the east and west elevations and flue to the west elevation. Cragg House, Kirkby Lonsdale Road, Over Kellet.</p> <p>Resolved: No comments to be submitted</p>
<p>22/00801/VCN</p>	<p>Erection of a two storey detached dwelling house (C3) (pursuant to the variation of conditions 2, 4, 5, 6, 11, 12 and 13 on planning permission 21/00105/FUL to alter the footprint, design and floor plans of the approved dwelling and submission of details related to trees, drainage, landscaping, palisade structures and electric vehicle charging point). Land Adjacent Hill Top Farm, Kellet Road, Over Kellet.</p> <p>Resolved: No comments to be submitted</p>
<p>22/00857/FUL</p>	<p>Erection of a single storey rear extension to existing annex accommodation. 9, Church Bank, Over Kellet.</p> <p>Resolved: No comments to be submitted</p>

22/048 Update on Previous Planning Applications

The Clerk presented a report updating the status of previous planning applications. The report was noted.

22/049 Public Footpath Surfacing and Other Issues

County Councillor Williamson reported that matters raised by the Parish Council had been discussed with the County Council and a shared understanding of outstanding issues and potential works had been reached. The County Council’s PRoW Team would be investigating and attending to relevant matters.

The Clerk reported that a generic letter had been drafted to be delivered to residents where hedgerow trimming is required. The letter needed some further work before being put into use.

A resident referred to the extent of growth of the School’s hedgerow on footpath 1-24-FP9 and the fact that the School had arranged for it to be trimmed in previous years. It was agreed that a letter should be delivered to the school if necessary.

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Action: The proposed 'generic letter' to residents will be finalised and delivered to residents, etc as necessary.

22/050 Post Box removal, former Village Store and Post Office.

The Chairman reported on a response received by a resident from the Royal Mail, indicating they had no intention to replace the now blocked off post box at the former village store. Following discussion, Councillors resolved that the Parish Council should write to the Royal Mail requesting that a replacement post box be installed.

Resolved: The Parish Council will write to the Royal Mail requesting that a replacement post box be installed in the vicinity of the Village Green.

22/051 Access to Methodist Graveyard, off Cockle Hill.

The Chairman reported concerns expressed that recent roadside works meant that the route to the Methodist graveyard from Cockle Hill might be blocked off. It was, however, understood that the new owner of the land in question was aware of the issue and was proposing to provide access via a different route.

22/052 Councillor Vacancies and Co-Option.

The Clerk reported that, following expiry of the City Council's advertisement of the three casual vacancies, the Council was now able to arrange to co-opt new Councillors. Taking account of the Council recess in August, it was agreed that formal action to co-opt should be deferred for consideration in September 2022.

22/053 Parish Plan

Councillors discussed the use of Speed Indication Devices (SpIDs) and the possible purchase of a further unit. It was agreed that the Lancashire Road Safety Partnership Chairman, Andy Pratt should be invited to attend a future meeting of the Council.

Action: Lancashire Road Safety Partnership Chairman, Andy Pratt will be invited to attend a future meeting of the Council.

22/054 Adjournment For Public Discussion & Information Only Updates:

Reports From Members of The Public:

(1) Church Bank to Greenways Footpath

The Clerk reported that Fellside Homes had replied to a query concerning the kissing gate removed from the footpath during construction works. Fellside had replied stating that the gate's removal had been agreed with Lancashire County Council and offered to consider other measures to help address concerns about cyclists.

Action: The Clerk will ask Fellside to provide more information and examples of possible measures to help manage cyclists using the footpath.

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(2) **Footpath 1-24-FP7 via Helks Wood**

A resident reported that the path to the quarry viewpoint off public footpath 1-24-FP7 was overgrown. Councillors agreed that Aggregate Industries should be asked to carry out trimming works.

Action: Councillor Johnson will report the matter to Aggregate Industries and ask that trimming is undertaken.

Clerk's Report:

(3) **Local Delivery Scheme.** The County Council had invited applications to participate in the scheme for 2022/23 as well as a new Biodiversity Small Projects scheme.

Resolved: That the Parish Council will apply to participate in both the Local Delivery Scheme and Biodiversity Small Projects scheme.

(4) **Lengthsman Funding.** An application had been made to Lancaster City Council for a contribution to Lengthsman Scheme funding as in previous years.

(5) **Thomas Withers Charity.** The Chairman of the Trust had asked that the Parish Council appoints Catherine Harris as a new trustee to the Charity and reappoints the three existing trustees for a period of three years in accordance with the Charity's governing document. Councillor May raised questions regarding the charity's charter and its relevance to present day circumstances. Following discussion, the item was deferred for further consideration at a future meeting.

(6) **Hall Garth Gardens - Foot and Mouth pits.** The Chairman reported that work was being undertaken on the foot and mouth pits. The City Council planners had confirmed that the work was being undertaken by an appropriate organisation and would be professionally managed

(7) **Picnic tables for Church Bank.** The Chairman reported on investigations into purchasing a picnic table or tables for Church Bank. Following discussion, Councillors agreed in principle to the purchase, subject to further analysis and assessment of affordability.

Resolved: That the Parish agrees in principle to the purchase of a picnic table or tables to be located on the Church Bank green.

Members' Reports:

(8) **LALC.** Councillor Agnew had advised that a local LALC meeting was scheduled for 26th September, venue to be decided.

(9) **Quarries.** Councillor Johnson reported that a liaison meeting had been held with the Leapers Wood Quarry, with most matters being of more relevance to Nether Kellet than Over Kellet. An application had been lodged to extend the operating licence for Dunald Mill Quarry although there are no plans to re-open the quarry. Security was arranged to cover the quarry over the summer period.

(10) **Allotments.** Nothing to report.

(11) **Village Hall.** Nothing further to report.

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(12) **Lengthsman.** The Chairman reported that the Lengthsman had now installed all the noticeboards at the Village Hall and Village Green shelter.

(13) **Other Matters.** No further matters were raised.

City and County Councillors' Reports:

No further reports were received.

22/055 PAYMENT OF ACCOUNTS

Payee & Detail	£
Over Kellet Village Hall – hire of room on 14 th June and 12 th July 2022	28.00
Over Kellet Village Hall – Post Office outreach service April – July 2022. 17 weeks x 2 hours x £3.50/hr	119.00
Mike Ashton - Lengthsman Services, June 2022	286.36
Cllr Agnew – Expenses April – June 2022	107.93
Derek Whiteway – Parish Clerk salary and expenses, June 2022	247.10
HMRC – PAYE deductions, June 2022	58.40

Resolved: That the above accounts are approved for payment

22/056 DATE & TIME OF NEXT MEETING

The next Council meeting is to be held on Tuesday, 13th September 2022 at the Over Kellet Village Hall, commencing at 7.15pm.

The meeting closed at 9:00pm

Clerk of the Council

Chairman

Date: