

# OVER KELLET PARISH COUNCIL

## Minutes of the Meeting of the Parish Council, held at the Over Kellet Village Hall on Tuesday, 11<sup>th</sup> October 2022 at 7.15pm

**Present:** Councillor Graham Agnew – Chairman  
Councillors Derek Johnson and Martin May  
Derek Whiteway (Parish Clerk)

**In attendance:** Mr John Briggs, Chairman of Thomas Withers Charity  
6 members of the public.

### 22/057 Apologies For Absence:

Apologies for absence were received from Councillor Stephen Atkins and County Councillor Phillippa Williamson.

### 22/058 Minutes of The Meeting Held on Tuesday, 12<sup>th</sup> July 2022

It was **RESOLVED** that the Minutes of the Meeting of the Parish Council, held on **Tuesday, 12<sup>th</sup> July 2022** be approved and signed.

#### Matters Arising:

#### (1) Minute 22/045(1) – Suspected Ash Dieback, Kirklands Road.

It was agreed that an update should be sought from the School's headteacher.

**Action:** The Clerk will write to the Headteacher to request an update on plans for the diseased tree.

### 22/059 Declarations of Interest

No further declarations or changes to existing declarations were made.

### 22/060 New Planning Consultations

The following planning applications were considered. It was resolved to respond as set out against each individual case.

Application No:	Description
22/01165/AD	<b>Agricultural determination for the erection of a storage building.</b> Kellet Bridge Farm, Kellet Lane, Over Kellet. <b>Resolved:</b> No comments to be submitted
22/01148/FUL	<b>Demolition of single storey dwelling and erection of two storey dwelling (C3).</b> Pastordale Farm, Kellet Lane, Over Kellet. <b>Resolved:</b> No comments to be submitted

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Application No:	Description
22/0176/TCA	<p><b>Fell x4 Ash Trees due to Ash Dieback Disease.</b> Land Adjacent Nether Kellet Road, Over Kellet.</p> <p><b>Resolved:</b> No comments to be submitted</p>
22/01203/FUL	<p><b>Change of use of open space for the siting of 9 caravans with associated internal road, parking spaces, hardstanding and drainage and construction of a pond.</b> McCarthy Caravan Parks, Castle View Park, Borwick Road, Capernwray.</p> <p><b>Resolved:</b> No comments to be submitted</p>
22/01234/AD	<p><b>Agricultural Determination for erection of storage building.</b> Kellet Bridge Farm, Kellet Lane, Over Kellet.</p> <p><b>Resolved:</b> No comments to be submitted</p>
22/00776/FUL & 22/00777/LB	<p><b>Change of use and conversion of existing northern barn to one self-contained residential annexe in association with Cragg House, installation of replacement roof to the north and central barn, installation of roof lights to the east and west elevations, flue to the east elevation and provision of turning space with two car parking spaces and associated landscaping.</b> Cragg House Kirkby Lonsdale Road Over Kellet.</p> <p><b>Resolved:</b> No comments to be submitted</p>

The following planning applications had been considered by Councillors in the period between meetings. Councillors resolved to confirm the responses agreed, as set out against each individual case.

Application No	Description
22/00857/FUL	<p><b>Erection of a single storey rear extension to existing annex accommodation.</b> 9 Church Bank, Over Kellet.</p> <p><b>Resolved:</b> No comments to be submitted</p>
22/00871/VCN	<p><b>Erection of a two storey detached dwelling (C3) incorporating balconies with associated access and installation of a package treatment plant (pursuant to the variation of condition 2 on planning permission 20/01192/VCN to allow alterations to the approved plans).</b> Land Adjacent To The Willows, Moor Close Lane, Over Kellet.</p> <p><b>Resolved:</b> No comments to be submitted</p>

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Application No	Description
22/00784/FUL	<p><b>Change of use of agricultural land to equestrian use, widening of existing access, creation of an area of hardstanding on existing access track, erection of a stable block with associated hardstanding and construction of a manège.</b> Land Off B6254 Adjacent Swarthdale Road, Kirkby Lonsdale Road, Over Kellet.</p> <p><b>Resolved:</b> No comments to be submitted</p>
22/01008/FUL	<p><b>Erection of a part single part two storey rear/side extension.</b> 8 Church Bank, Over Kellet.</p> <p><b>Resolved:</b> No comments to be submitted</p>
22/01031/AD	<p><b>Agricultural determination for the erection of a building to cover manure storage area.</b> Helks Farm, Main Road, Over Kellet.</p> <p><b>Resolved:</b> No comments to be submitted</p>
22/01062/PAC	<p><b>Prior approval for the change of use of Shop (E) to Dwelling (C3).</b> 8 The Green, Over Kellet.</p> <p><b>Resolved:</b> No comments to be submitted</p>

## 22/061 Update on Previous Planning Applications

The Clerk presented a report updating the status of previous planning applications. Prompted by a question from a member of the public, Councillors discussed whether the Parish Council's voice is being heard on planning consultations.

Councillors discussed withdrawn planning application 22/01062/PAC, proposing the change of use of the Village Shop to a dwelling. Councillor May suggested that, if this is approved, the Parish Council might question the parish's ongoing designation as a Sustainable Settlement in the Local Plan.

**Resolved:** The report was noted.

## 22/062 Soft Play Area, Over Kellet Village Hall

The Clerk presented an update on progress with commissioning the work to replace the soft play area in the Village Hall grounds. The preferred supplier, Rhino North West Ltd, had submitted a refreshed quotation in the sum of £4,820 plus VAT, subject to some potential minor variations to the materials. The Over Kellet Playgroup had pledged to make a donation to the Parish Council to support the funding of the project.

Councillors confirmed their decision to commission the works, to be funded from the Wind Turbine Reserve and accept the quotation from Rhino North West Ltd.

Councillors also resolved to delegate final agreement of the contract and the funding to the Clerk, in discussion with the Chairman.

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**Resolved:** That the Parish Council commissions the works, to be funded from the Wind Turbine Reserve and accepts the quotation from Rhino North West Ltd. Also that final agreement of the contract and the funding is delegated to the Clerk in discussion with the Chairman.

## **22/063 Proposed Purchase of Benches for Church Bank Open Space.**

Councillors discussed a proposal to purchase three picnic benches to be sited on the Church Bank open space. The Clerk reported that the City Council (the owner of the green) had confirmed that it was happy with the proposal. Councillors agreed in principle and agreed that the Parish's Lengthsman should be consulted on the choice of supplier.

**Resolved:** The Parish Council decides in principle to purchase three picnic benches for installation on the Church Bank open space, subject to consultation with the Parish Lengthsman on the choice of supplier.

## **22/064 Queen's Green Canopy.**

The Clerk and Chairman updated Councillors on options for the choice of tree and commemorative plaque, to be sited within the Village Hall grounds. Following discussion, Councillors agreed the purchase of a plaque from Royal British Legion Industries and that an appropriate species of tree should be purchased.

discussed a proposal to purchase three picnic benches to be sited on the Church Bank open space.

**Resolved:** That a commemorative plaque be ordered from Royal British Legion Industries and an appropriate species of tree be purchased.

## **22/065 Thomas Withers Charity**

Councillor Agnew declared an interest in this item and did not vote in the decision making.

The Chairman of the Charity's Trustees, John Briggs attended the meeting. Mr Briggs explained the relative roles and responsibilities of the Trustees, Parish Council and Charity Commission in the administration of the charity. The Parish Council's role, under the Charity's Charter is limited to the appointment of trustees. Any questions or suggestions regarding the Charter and operation of the charity must be addressed to the Charity Commission.

It was established that the Charity currently only had one formally appointed trustee, with two existing trustees, Mr Briggs and the Parish Chairman, having put themselves forward for re-appointment. A fourth trustee had recently resigned, leaving a vacancy.

Following discussion, Councillors May and Johnson voted in favour of Mr Briggs and Councillor Agnew being re-appointed as trustees to the charity and that the further vacancy should be advertised in the November issue of Over Kellet View.

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**Resolved:** That Mr John Briggs and Councillor Agnew are re-appointed as trustees to the Thomas Withers Charity and that a further existing vacancy will be advertised in the November issue of Over Kellet View.

## 22/066 Councillor Vacancies and Co-option

The Clerk provided an update regarding the three Parish Councillor vacancies. Councillors agreed that the vacancies should be advertised on the Council's notice boards, website and in Over Kellet View, with a view to co-options being agreed at the December meeting of the Council.

**Resolved:** That applications to be co-opted to the Parish Council be advertised on the Council's notice boards, website and in Over Kellet View, with a view to co-options being agreed at the December meeting of the Council.

## 22/067 Remembrance and Christmas 2022

Councillors agreed that, in addition to the purchase of a remembrance wreath on behalf of the parish, a donation of £45 should be made to the Royal British Legion.

**Resolved:** That the Parish Council again purchases and lays a remembrance wreath on behalf of the parish and makes an additional donation of £45 to the Royal British Legion.

Councillors agreed that a request should once again be made to Aggregate Industries (Back Lane Quarry) for the donation of a Christmas tree, the planned date for its erection being Saturday, 3<sup>rd</sup> December 2022. The Chairman agreed to seek voluntary assistance of residents to install the tree, as in previous years.

**Resolved:** That the Parish Clerk will request the donation of a Christmas tree by Aggregate Industries.

## 22/068 Parish Plan

Nothing to report.

## 22/069 Adjournment For Public Discussion & Information Only Updates:

### Reports From Members of The Public:

#### (1) Closure of Kellet Lane Canal Bridge

A resident reported that the bridge had been closed following damage inflicted by a wagon diverted from a closure of the A6. The Chairman advised that the Lengthsman had reported the incident to him and to the County Council. Councillors agreed that the incident, and the traffic management measures implemented were a matter for concern and that the position should be monitored.

**Action:** Councillors and the Clerk will monitor the situation and engage with the County Council as appropriate.

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## (2) Church Bank to Greenways Public Footpath

A resident raised again safety concerns regarding cyclists using the footpath. Councillors agreed that Fellside Homes should be contacted again to pick up on options for installing barriers on the footpath.

**Action:** The Clerk will contact Fellside Homes to resume discussions about the installation of barriers along the footpath.

## (3) Roadside Footpath at Cockle Hill

A resident raised a question regarding the footpath outside the recently built property to the North of the Kirkby Lonsdale Road at the Old Hall. A stretch of land outside the garden wall is currently rough and unsurfaced. Councillors agreed that this situation and responsibility for the surfacing should be investigated.

**Action:** The Clerk will make enquiries regarding the status of the land in question and any plans for surfacing.

### Clerk's Report:

## (4) Annual Town and Parish Council Conference and LALC AGM

The annual conference and LALC AGM are being held at County Hall, Preston on Saturday, 12<sup>th</sup> November. Councillors were asked to consider whether they wished to attend.

### Members' Reports:

(5) **LALC.** Nothing to report

(6) **Quarries.** Councillor Johnson reported that the quarry's public viewing platform had been opened on 10<sup>th</sup> October 2022. The platform is accessible from the footpath through Kit Bill Wood. The new path is not a public footpath, but permission has been given by the landowner to use it. There is a display board which describes the history of the quarry and its operation. Quarry management had reported that the 2m high security fence had been scaled and graffiti painted at the site. Councillors agreed that, due to the proximity of the quarry edge and the serious hazard, a message should be included in Over Kellet View stressing the severe risks of crossing the fencing.

**Action:** Councillor Johnson and the Clerk will liaise to include a suitable message in the November issue of Over Kellet View.

(7) **Allotments.** Nothing to report.

(8) **Village Hall.** Nothing further to report.

(9) **Lengthsman.** Nothing further to report.

(10) **Other Matters.** No further matters were raised.

### City and County Councillors' Reports:

No further reports were received.

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## 22/070 PAYMENT OF ACCOUNTS

Payee & Detail	£
Mike Ashton - Lengthsman Services, July/August 2022 (note1)	524.17
Derek Whiteway – Parish Clerk salary and expenses, July/August 2022 (note 1)	381.28
HMRC – PAYE deductions, July/August 2022 (note1)	95.40
Mike Ashton - Lengthsman Services, September 2022	174.90
Derek Whiteway – Parish Clerk salary and expenses, September 2022	198.91
HMRC – PAYE deductions, September 2022	46.80
Councillor Agnew – Petrol can and petrol for Emergency Plan purposes	10.43

Note 1. These accounts had been paid under delegated authority following the cancellation of the Parish Council meeting scheduled for 13th September 2022 and are presented for information only.

**Resolved:** That the above accounts are approved for payment

## 22/071 DATE & TIME OF NEXT MEETING

The next Council meeting is to be held on Tuesday, 8<sup>th</sup> November 2022 at the Over Kellet Village Hall, commencing at 7.15pm. Councillor Johnson gave advance notice of his apologies for not being able to attend the meeting.

The meeting closed at 9:00pm

Clerk of the Council



Chairman



Date: 15<sup>th</sup> November 2022