

OVER KELLET PARISH COUNCIL

**Parish Council Meeting to be held at the Over Kellet Village Hall on
Tuesday, 11th April 2023, commencing at 7.15pm**

A G E N D A

1. **Apologies.**
2. **Minutes of the Meeting held on Tuesday, 14th March 2023** (attached).
3. **Declarations of Interest.**
4. **Planning Applications.** To consider and comment on the following new planning application consultations received since the last meeting.

Application No:	Description
23/00053/FUL	Demolition single storey dwelling, erection of two storey dwelling (C3) and installation of a package of treatment plant. Pastordale Farm, Kellet Lane, Over Kellet. <div style="border: 1px solid black; background-color: #f4a460; padding: 2px; text-align: center;">Deadline for comments – 14th April 2023</div>

5. **Planning Authority Decisions.** To receive an update on previously considered applications. Clerk's report attached.
 6. **Parish Council Election, May 2023.** To consider an update and determine meeting arrangements following the election on 4th May 2023.
 7. **Current Issues.** To consider current issues impacting the Parish.
 8. **Public Discussion and Update Reports.** To adjourn the meeting for a period of public discussion and to provide 'information only' updates on activities in recent weeks. (Note: Any matters needing a 'decision' will be considered as an agenda item at a future meeting).
 1. Public discussion
 2. Clerk's report on activities and correspondence since the last meeting
 3. Members updates and reports since the last meeting, including:

1) LALC	2) Quarries	3) Village Hall
4) Lengthsman	5) Other Matters	
 4. Report of District and County Councillors
9. **Payments.** To authorise payment of accounts. Report attached.
 10. To confirm the **date and time of the next meeting.**

Derek Whiteway
Parish Clerk
5th April 2023

Tel: 01524 64908
Email: clerk@overkelletpc.org

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Minutes of the Meeting of the Parish Council, held at the Over Kellet Village Hall on Tuesday, 14th March 2023 at 7.15pm

Present: Councillor Graham Agnew – Chairman
Councillors Derek Johnson and Martin May
Derek Whiteway (Parish Clerk)

In attendance: 8 members of the public.

22/102 Apologies For Absence:

Apologies were received from Councillor Stephen Atkins.

22/103 Minutes of The Meeting Held on Tuesday, 10th January 2023

It was **RESOLVED** that the Minutes of the Meeting of the Parish Council, held on Tuesday, 10th January 2023 be approved and signed.

Matters Arising:

(1) Minute 22/094(1) – Soft Play Area, Over Kellet Village Hall

The Clerk reported that the new soft play area had now been completed. The Over Kellet Playgroup Manager has thanked the Council for making this project possible and has reported that the children are making great use of the facility. Completion of the play area and its availability for public use will be reported in Over Kellet View.

(2) Minute 22/094(2) Arrangements for Acts of Remembrance

Lancashire County Council had provided the Clerk with the names of four potential traffic management contractors.

Action: The Parish Council will liaise with the Over Kellet Parochial Church Council to agree arrangements for future Acts of Remembrance.

(3) Minute 22/094(4) - Church Bank to Greenways Public Footpath.

Lancashire County Council's Public Rights of Way (PRoW) Team had acknowledged a report made by the Clerk Councillors expressing concerns over cyclists' use of the footpath. The PRoW Team's response indicated that the issue would be investigated according to an assessment of priority. Councillors and parishioners reported further recent instances of heavy and hazardous use of the footpath by cyclists. It was agreed that this should be reported to the PRoW Team and that the support of County Councillor Williamson be sought.

Action: The Clerk will seek the support of County Councillor Williamson in reporting further concerns about concerns over cyclists' use of the footpath.

22/104 Declarations of Interest

No further declarations or changes to existing declarations were made.

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22/105 New Planning Consultations

The following planning applications were considered. It was resolved to respond as set out against each individual case.

Application No:	Description
22/00784/FUL	<p>Part retrospective application for alterations to site access and track and erection of a stable block. Land Off B6254 Adjacent Swarthdale Road, Kirkby Lonsdale Road, Over Kellet.</p> <p>Resolved. No comments to be submitted</p>
23/00160/FUL	<p>Construction of a raised roof to existing workshop and installation of a replacement roller shutter door to the front. Walling UK Group, Kirk House Farm, Main Road, Over Kellet.</p> <p>Resolved. No comments to be submitted</p>
23/00059/FUL	<p>Erection of workshop, relocation of carpark including level alterations and associated drainage. Porsche Centre South Lakes, 1 Electric Drive, Carnforth.</p> <p>Resolved. No comments to be submitted</p>
23/00005/HAS (Householder Planning Appeal)	<p>Erection of a part single part two storey rear/side extension. 8 Church Bank, Over Kellet.</p> <p>Included for information only – no opportunity given to submit comments at this stage.</p>

22/106 Update on Previous Planning Applications

The Clerk presented a report updating the status of previous planning applications.

Resolved: The report was noted.

22/107 Over Kellet View.

Councillors considered a request from the Over Kellet View Management Board for a contribution of £1,000 for the 2023/24 financial year.

Resolved: That a contribution of £1,000 be made to the Over Kellet View Management Board for the financial year 2023/24.

22/108 Jubilee Bells Project

Councillors considered a request from the Over Kellet Jubilee Bells project group for a funding pledge from the Parish Council.

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The Parish Clerk had provided Councillors with a briefing note on the request, which advised that, considering statutory provisions surround the funding of spending associated with church property, a grant should not be made from 'parishioner funds'. The Clerk advised that accumulated 'community benefit' funds provided by Back Lane Renewables (Wind Turbine) might be property used for this purpose.

Parish resident Lesley Gee was in attendance on behalf of the project group and provided Councillors with further information regarding the project, funding targets and deadlines.

Following discussion by Councillors and members of the public, Councillor May proposed, and it was agreed unanimously, that a funding pledge of £9,000 be made to the project.

Resolved: That a funding pledge of £9,000 be made to Over Kellet Jubilee Bells Project, to be met from the Back Lane Wind Turbine Reserve. Also, that the Clerk be authorised to conclude payment arrangements with the project group.

22/109 Church Bank Picnic Benches

Councillors considered a proposal to purchase and install two picnic benches on the Church Bank green space at an estimated cost of £2,000. The Clerk confirmed that Lancaster City Council (the landowner) had agreed to the proposal. It was agreed that the City Council's Public Realm team should be consulted on the positioning of the benches so as to facilitate grass cutting arrangements.

Resolved: That two benches be purchased and installed on the Church Bank green space.

B6254 Kellet Road Bench. The Chairman reported that, following incidents involving the existing bench being thrown into the adjacent field, Aggregate Industries had kindly offered to fund the purchase and installation of a replacement. The Parish Council's sincere thanks go to village resident Chris Magson for pursuing this on behalf of the parish.

22/110 Parish Council Election, May 2023

The Clerk provided a brief outline of arrangements leading up to the Parish Council Elections on 4th May 2023. All seven Parish Councillor places are up for election. Nominations will open on 21st March and must be submitted by 4th April. Councillors agreed that the Parish Council is currently in serious need of residents to stand as Councillors.

The Clerk explained the possibility that Lancaster City Council would be required to nominate individuals to sit on the Parish Council if sufficient Councillors are not elected in May.

Action: Further messages are to be issued encouraging residents to stand as Parish Councillors.

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22/111 Speed Indicator Devices (SpIDs)

The Clerk had provided a report assessing the impact on the Parish Council of Lancashire County Council's recently adopted SpID Policy and Procedure.

The Chairman expressed concerns over the County Council's policy's requirement for new SpID units to be moved regularly. There was no further discussion about future SpID deployment.

The Chairman reported that Gressingham Parish Council had enquired about the Parish Council's old battery operated SpID (currently located on Nether Kellet Road adjacent to Kirklands Road. The battery powered unit is currently inoperative and effectively obsolete. Following discussion, Councillors resolved to dispose of the unit.

Resolved: That the Parish Council should dispose of the old battery powered SpID.

22/112 Proposed Diversion of Footpath 1-24-FP15

Councillors discussed the County Council's request for views on a proposed diversion of footpath 1-24-FP15. The Chairman and Clerk had recently walked the current footpath and provided their views on the proposal. Following discussion, Councillors agreed that a response be submitted, not objecting to the proposal, but asking whether there might be scope for the planned route to link up with part of the existing path and an ongoing DMMO application for Hobson's Lane to be designated a public footpath.

Resolved: a response is to be submitted, not objecting to the proposed diversion, but asking whether there might be scope for the planned route to link up with part of the existing path and with Hobson's Lane as a public footpath under a pending DMMO application.

22/113 Parish Plan

Nothing to report.

22/114 Adjournment For Public Discussion and Information Only Updates:

Reports From Members of The Public:

1. War Memorial

A resident commented that inscriptions on the war memorial were now unclear and asked if it could be cleaned. The Clerk advised that he was currently seeking advice from the City Council's Conservation Team regarding a valuation of the memorial and would also seek advice on maintenance/refurbishment.

Action: The Clerk will seek advice on maintenance/refurbishment of the war memorial.

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2. Water Issuing on to Footpath 1-24-FP9

A resident reported a recurrence of previous problems of water issuing on to the footpath from an adjoining property. Councillors agreed that this should be investigated.

Action: The Parish Council will investigate the reported problem.

3. Pavement Obstructions, Kirklands Road

Councillors discussed ongoing concerns raised about vehicles and other objects obstructing the Kirklands Road pavement, causing a hazard to pedestrians and other road users. Councillors agreed that concerns should be reported to the PCSO, subject to photographic evidence being gathered.

Action: The Parish Council will consult the PCSO regarding the reported concerns, subject to relevant photographic evidence being collected.

4. Vehicle Damage to Church Bank Green Space

The Clerk referred to a conversation with a resident who had reported recurring vehicle damage to the Church Bank Green and roadside verges. Councillors acknowledged that the Headteacher of the Wilsons Endowed Primary School continues to try to address poor parking by people dropping off and collecting schoolchildren. Councillors felt that further progress would require the assistance of the Police and firmer (e.g. photographic) evidence of any recurring incidents.

Action: The Parish Council will consult the Police and encourage residents to collect evidence of vehicle damage.

5. Pedestrian Ramp, Methodist Graveyard at Cockle Hill

A resident commented on the steepness of a recently installed pedestrian ramp accessing the Methodist Graveyard from Maggie Eglin Lane. Following discussion, no action was proposed.

Clerk's Report:

Nothing further to report.

Members' Reports:

6. **LALC.** Nothing to report

7. **Quarries.** Councillor Johnson advised that a Back Lane Quarry Liaison meeting was being held on Wednesday, 15th March. Councillor Johnson had been following up on a Cockle Hill resident's report of a loud rumble and vibration in early February. His enquiries indicated that quarry activity was unlikely to have been the cause, a passing HGV being a possibility.

8. **Allotments.** Nothing to report.

9. **Village Hall.** Nothing further to report.

10. **Lengthsman.** The Chairman reported that the Lengthsman was due to be unavailable for work from 30th March for a period likely to be up to six weeks, but he had arranged

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for a colleague to provide cover if necessary.

11. Other Matters. No further matters were raised.

City and County Councillors' Reports:

None received.

22/115 PAYMENT OF ACCOUNTS

Payee & Detail	£
Over Kellet Village Hall – Hire of Hall on 14 th February 2023	14.00
Npower – Christmas lights energy bill 2021/22	13.09
Npower – Christmas lights energy bill 2022/23	10.32
Bay Typesetters – flyer re Parish Council elections.	75.00
Derek Whiteway – Parish Clerk salary and expenses, February 2023	203.20
HMRC – PAYE deductions, February 2023	50.80

Resolved: That the above accounts are approved for payment

22/116 DATE & TIME OF NEXT MEETING

The next Council meeting is to be held on Tuesday, 11th April 2023 at the Over Kellet Village Hall, commencing at 7.15pm.

The meeting closed at 9:15pm

Clerk of the Council

Chairman

Date:

Agenda Item: 5

Planning Application Comments & Decisions

Update for March – April 2023

Application Number / Description	Parish Council Comment	Planning Authority Decision / Status
Part A – Applications decided since the last update		
23/00160/FUL Construction of a raised roof to existing workshop and installation of a replacement roller shutter door to the front. Walling UK Group, Kirk House Farm, Main Road, Over Kellet.	No comments to be submitted (Minute 22/105)	Application Permitted
21/00561/FUL: Change of use of land for the siting of 42 static caravans to replace 45 touring caravans and the creation of an amenity area at Maggots Woodland. Castle View Caravan Park, Borwick Road, Capernwray.	No response to be submitted (Minute 21/042).	Application Permitted

Part B – Undecided Applications

20/01220/VCN: Outline application for the erection of up to 15 dwellings and creation of a new access (pursuant to the variation of condition 2 on approved application 16/01572/OUT to amend the red edge of the approved location plan). Land South East of Church Bank, Church Bank, Over Kellet.

A response was submitted objecting to all three inter-related the applications covering the following areas of objection (Min 20/083):

- a) ground conditions and drainage issues;
- b) ecological impacts;
- c) traffic and access impacts; and
- d) housing need in the village.

A letter was submitted to the City Council expressing concerns over the way in which the development and applications are being progressed and the potential impacts of current plans on groundwater levels at the site. (Minute 21/032)

22/00237/CCC and LCC/2022/0006 County Council Consultation request for the variation of condition 1 of planning permission LCC/2016/0061 to allow for continued operation of the concrete batching plant until 21 February 2034, with all buildings, plant and associated equipment being removed and the site restored by 21 February 2035. Dunald Mill Quarry, Long Dales Lane, Nether Kellet.

Resolved: No comments to be submitted (Minute 21/118)

Part B – Undecided Applications

22/00662/FUL Part retrospective application for the widening of an existing access and erection of a gate. Field West Of Woodlands View, Over Kellet.

Resolved: A response is to be submitted restating previous objections and comments. The support of City Councillor Stuart Morris is to be requested again. (Minute 22/047)

22/00034/ENF Appeal against enforcement notice for operation of haulage business. Field At Grid Reference 351950 471570, Netherbeck, Carnforth.

Resolved: A response is to be submitted expressing the Council's consistent objection to the development of a haulage business at this site, reiterating concerns over flooding and including satellite images illustrating changes to the site over the past 10 years. (Minute 22/047)

22/01203/FUL Change of use of open space for the siting of 9 caravans with associated internal road, parking spaces, hardstanding and drainage and construction of a pond. McCarthy Caravan Parks, Castle View Park, Borwick Road, Capernwray.

Resolved: No comments to be submitted (Minute 22/060)

22/01328/REM Reserved matters application for the approval of layout, scale, appearance, and landscaping following planning permission 22/00562/VCN for the development of 8,397sqm of employment (Use Classes B1(c), B2 and B8). Land Adjacent To Porsche Centre South Lakes 1 Electric Drive Carnforth

Resolved: No comments to be submitted (Minute 22/075)

22/00784/FUL Part retrospective application for alterations to site access and track and erection of a stable block. Land Off B6254 Adjacent Swarthdale Road, Kirkby Lonsdale Road, Over Kellet.

Resolved. No comments to be submitted(Minute 22/105)

23/00059/FUL Erection of workshop, relocation of carpark including level alterations and associated drainage. Porsche Centre South Lakes, 1 Electric Drive, Carnforth.

Resolved. No comments to be submitted(Minute 22/105)

23/00005/HAS (Householder Planning Appeal) Erection of a part single part two storey rear/side extension. 8 Church Bank, Over Kellet.

Included for information only – no opportunity given to submit comments at this stage.

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Parish Council Meeting, 11th April 2023

Agenda Item 9 – Payments for Authorisation

Payee & Detail	£
Over Kellet Village Hall – Hire of Hall on 14 th March 2023	14.00
Over Kellet Village Hall – Room Hire for Post Office Outreach Service, Dec 2022 to March 2023. 16 days x 2hrs x £3.50	112.00
Mike Ashton. Lengthsman Services, Dec 2022 to March 2023	451.60
Dennis Barnfield – Annual Service of Mower (Note 1)	372.64
Derek Whiteway – Parish Clerk salary and expenses, March 2023	212.20
HMRC – PAYE deductions, March 2023	50.80

Note 1. The cost of the mower is shared evenly between Over Kellet and Nether Kellet Parish Councils. Nether Kellet PC has been requested to pay 50% of the net amount of this invoice (£310.52 x 50% = £155.26)