

OVER KELLET PARISH COUNCIL

Minutes of the Meeting of the Parish Council, held at the Over Kellet Village Hall on Tuesday, 11th April 2023 at 7.15pm

Present: Councillor Graham Agnew – Chairman
Councillors Derek Johnson and Martin May
Derek Whiteway (Parish Clerk)

In attendance: 4 members of the public.

23/001 Apologies For Absence:

Apologies were received from Councillor Stephen Atkins and County Councillor Phillippa Williamson.

23/002 Minutes of The Meeting Held on Tuesday, 14th March 2023

Resolved: That the Minutes of the Meeting of the Parish Council, held on Tuesday, 14th March 2023 be approved and signed

Matters Arising:

(1) Minute 22/103(3) - Church Bank to Greenways Public Footpath.

A resident reported further incidents, including a delivery van having driven up and down the path from the Church Bank end. Councillors are increasingly concerned about safety issues on the path and, with the help of County Councillor Phillippa Williamson, are pressing for action. The resident had separately reported concerns to the County Council's Public Rights of Way (PRoW) service, without success.

Councillors agreed that the support of County Councillor Williamson again be sought in an effort to resolve these concerns.

Action: The Clerk will seek the support of County Councillor Williamson in reporting further concerns about concerns over cyclists' use of the footpath.

(2) Minute 22/109 Church Bank Picnic Benches.

Councillors agreed to follow up on the recent offer from a resident to provide funding for a future community project. It was also agreed that Councillor Martin May (who is retiring from the Council on 4th May 2023) should be involved in arrangements for siting the benches.

Action: The Clerk will follow up on the recent offer from a resident to provide funding for a future community project. Councillor Martin May will be asked to involved in arrangements for siting the benches.

(3) Minute 22/114(3) Pavement Obstructions, Kirklands Road

The Clerk advised that he had reported the concerns to the local PCSO and a response was awaited.

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(4) Minute 22/114(4) Vehicle Damage to Church Bank Green Space

The Clerk advised that he had reported the concerns to the local PCSO and a response was awaited.

23/003 Declarations of Interest

No further declarations or changes to existing declarations were made.

23/004 New Planning Consultations

The following planning applications were considered. It was resolved to respond as set out against each individual case.

Application No:	Description
23/00053/FUL	<p>Demolition single storey dwelling, erection of two storey dwelling (C3) and installation of a package of treatment plant. Pastordale Farm, Kellet Lane, Over Kellet.</p> <p>Following discussion, Councillors resolved that a response should be submitted expressing some concerns over the visual impact of the proposed dwelling and suggest that the design of the new building should be more sympathetic to the site's rural setting.</p> <p>Resolved. that a response be submitted suggesting that the building's design should be more sympathetic to the rural setting.</p>

23/005 Update on Previous Planning Applications

The Clerk presented a report updating the status of previous planning applications.

Resolved: The report was noted.

23/006 Parish Council Election, May 2023

The Chairman reported that nominations to stand as Parish Councillor had been received from seven residents. This tallied with the number of Councillor seats available and the seven candidates were therefore duly elected. The Parish Council from 4th May 2023 will therefore comprise:

Graham Agnew, David Burns, Josie Candlin, William Candlin, Derek Johnson, Joan Littlewood and Liz Moody.

The Chairman, Graham Agnew thanked and paid tribute to retiring Councillors Martin May and Stephen Atkins for their valuable contributions and commitment to the Parish over many years.

Resolved: That the Parish Council's sincere thanks are expressed to retiring Councillors Martin May and Stephen Atkins for their valuable contributions and commitment to the Parish over many years.

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City Council Elections, 4th May 2023. The Clerk reported that several changes had been brought in by the Local Government Boundary Commission, which meant that Over Kellet (including Capernwray), Nether Kellet, Arkholme and Gressingham are now included in a City Council Ward with Halton and Aughton. The new Ward is called *Halton-with-Aughton and Kellet* and will have **two** City Councillor positions.

Borwick parish is now included, along with Priest Hutton and Yealand Conyers in a new-look Warton Ward.

23/007 Current Issues

(1) Potholes

The Chairman commented on reports received regarding potholes on Nether Kellet Road in the vicinity of the Eagles Head. Councillors agreed that further investigation should be carried out and any issues reported to Lancashire County Highways.

Resolved: That the Parish Council will review the condition of several potholes in the Parish and consider whether any further reports to Lancashire County Council are required.

23/008 Adjournment For Public Discussion and Information Only Updates:

Reports From Members of The Public:

1. Footpath Signpost

A resident reported that a signpost on footpath 1-24-FP009 was down near the Chapel on Kirkby Lonsdale Road. This will be reported to the Lengthsman for reinstatement.

Action: The Lengthsman will be asked to reinstate the displaced signpost.

Clerk's Report:

2. Annual Reporting and Internal Audit Arrangements.

The Clerk reported that he had now received the paperwork for the 2022/23 Annual Governance and Accountability Return (AGAR). The completed AGAR would be submitted to the May meeting of the Parish Council. The Clerk asked the Parish Council to agree to again engaging Dawn Allen to conduct the annual Internal Audit.

Resolved: That Dawn Allen be appointed to conduct the Council's Internal Audit for 2022/23.

Members' Reports:

3. **LALC.** Nothing to report.

4. **Quarries.** Councillor Johnson advised that a public consultation event into proposed future development of the quarries is now expected to take place during June/July 2023.

5. **Allotments.** Nothing to report.

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6. **Village Hall.** Nothing further to report.
7. **Lengthsman.** Nothing further to report.
8. **Other Matters.** The Chairman referred to plans for the government and mobile network operators to carry out an Emergency Alerts service test across the UK on Sunday, 23rd April 2023.

City and County Councillors' Reports:

None received.

23/009 PAYMENT OF ACCOUNTS

Payee & Detail	£
Over Kellet Village Hall – Hire of Hall on 14 th March 2023	14.00
Over Kellet Village Hall – Room Hire for Post Office Outreach Service, Dec 2022 to March 2023. 16 days x 2hrs x £3.50	112.00
Mike Ashton. Lengthsman Services, Dec 2022 to March 2023	451.60
Dennis Barnfield – Annual Service of Mower (Note 1)	372.64
LALC – Annual Subscription 2023/24	156.06
Derek Whiteway – Parish Clerk salary and expenses, March 2023	212.20
HMRC – PAYE deductions, March 2023	50.80

Resolved: That the above accounts are approved for payment

23/010 DATE & TIME OF NEXT MEETING

The next Council meeting is to be held on Tuesday, 16th May 2023 at the Over Kellet Village Hall, commencing at 7.15pm.

The meeting closed at 8:50pm

Clerk of the Council



Chairman



Date: 16th May 2023