

# OVER KELLET PARISH COUNCIL

## Minutes of the Meeting of the Parish Council, held at the Over Kellet Village Hall on Tuesday, 11<sup>th</sup> July 2023 at 7.15pm

**Present:** Councillor Graham Agnew – Chairman  
Councillors David Burns, Josie Candlin, Derek Johnson, Joan Littlewood and Liz Moody.  
Derek Whiteway (Parish Clerk)

**In attendance:** 3 members of the public.

### 23/038 Apologies For Absence:

Apologies were received from Councillor William Candlin, City Councillor James Sommerville and County Councillor Phillippa Williamson.

### 1. Minutes of the Meeting of the Parish Council, held on Tuesday, 13<sup>th</sup> June 2023

**Resolved:** That the Minutes of the Annual Meeting of the Parish Council, held on Tuesday, 13th June 2023 be approved and signed

### Matters Arising from the Minutes

#### 2. Minute 23/029(1) - Request from Eagles Head Landlord

The Chairman had spoken again to the landlord about advertising boards following the re-opening of the pub.

#### 3. Minute 23/029(5) – Benches for Church Bank

The Clerk reported that the benches were now on order with Glasdon Ltd.

#### 4. Minute 23/031 – Councillor Roles and Appointments

Councillor Candlin reported that she had contacted the Secretary of the Allotments Association and gave a brief update on the Association's current activities.

**Action:** Councillor Littlewood will liaise with the Chairman regarding arrangements and activities relating to the Emergency Planning Group.

#### 5. Minute 23/035(1) – Footpaths

Councillors noted that Lancashire County Council had now installed wooden bollards on the Church bank to Greenways footpath. Councillors and members of the public were happy with the style and placement of the bollards.

#### 6. Minute 23/035(3) – Enquiry from Headteacher of the Wilson's Endowed School

The Clerk was awaiting a response from the Headteacher to his latest email about a request for funding for planned playground refurbishment works.

### 23/039 Declarations of Interest

No further declarations or changes to existing declarations were made.

### 23/040 New Planning Consultations

The following new planning applications were considered. It was resolved to respond as set out against each individual case.

Application No:	Description
23/00654/LB	<p><b>Listed building application for removal of a rooflight to the rear, installation of two log burners with flues, replacement stairs to the ground and first floor, replacement doors to front elevation, installation of doors to the front, replacement door to window, relocation of ground floor toilet, removal of internal partition walls and reconfiguration of layout to Beehive, open store ground and first floors.</b> Capernwray Hall, Borwick Road, Capernwray.</p> <p><b>Resolved:</b> No comments submitted</p>

### 23/041 Update on Previous Planning Applications

**23/00518/FUL Erection of a dwelling (C3) with associated access.** Land At Grid Reference E352250 N470040, Kirkby Lonsdale Road, Over Kellet.

Councillors noted that the planning application had been refused by Lancaster City Council. Councillors discussed suggestions from some residents following the refusal that the Parish Council should lobby the City Council to have the site included in the Conservation Area.

Following discussion of the pros and cons of the proposition and potential future development/use of the land, Councillors decided not to take any further action at this stage, but agreed that a review should be undertaken to identify the parish's potential heritage assets.

**Action:** A review will be undertaken to identify the parish's potential heritage assets.

### 23/042 Procedure for the Designation of Community Assets

Councillors discussed a report produced by the Clerk into the purpose of and procedures for designating an Asset of Community Value (ACV). Councillors agreed to consider the suggestion further in relation to The Eagles Head.

**Action:** The Clerk will carry out further research and report to Councillors on the practicalities of designating an ACV.

### 23/043 Current Issues

No matters discussed.

## **23/044 Adjournment For Public Discussion and Information Only Updates:**

### **Reports From Members of The Public:**

#### **1. The Dub**

A resident enquired about the condition and status of The Dub. Councillors agreed that an update position should be sought from the Lancashire Wildlife Trust.

**Action:** The Clerk will request an update from the Lancashire Wildlife Trust on plans relating to The Dub.

#### **2. Trees in the Village Street Scene**

A resident asked whether the Parish Council might consider carrying out a parish-wide review of trees which contribute to the parish 'street scene', with a view to requesting Tree Preservation Orders in appropriate cases. Councillors were in favour of this suggestion.

**Action:** The Parish Council will carry out a parish-wide review of trees which contribute to the parish 'street scene', with a view to requesting Tree Preservation Orders in appropriate cases

### **Clerk's Report:**

#### **3. Public consultation - Flood Investigation and Ordinary Watercourse Regulation Documents**

Councillors agreed that no response was necessary to this consultation.

#### **4. Bench on Moorclose Lane**

Councillors agreed that the Lengthsman should be asked to inspect the bench, with a view to it being relocated if it remains fit for purpose. Councillors favoured a resident's suggestion that it might be placed on Church Bank with a view towards The Craggs.

**Action:** The Chairman will ask the Lengthsman to inspect the bench and consider the proposal for its relocation if suitable.

### **Members' Reports:**

- 5. LALC.** Nothing to report.
- 6. Quarries.** Nothing to report.
- 7. Allotments.** Nothing to report.
- 8. Village Hall.** Nothing further to report.
- 9. Lengthsman.** Nothing further to report.
- 10. Other Matters.** Nothing further to report.

### **City and County Councillors' Reports:**

No further reports

**23/045 PAYMENT OF ACCOUNTS**

Payee & Detail	£
Over Kellet Village Hall Hire of Hall on 13 <sup>th</sup> June and 11 <sup>th</sup> July 2023	28.00
Over Kellet Village Hall Hire of room for Outreach Post Office Service, April – July 2023. 17 days @ £7.00	119.00
Mike Ashton. Lengthsman Services, Weeks 7 – 14 2023/24	366.10
Derek Whiteway – Parish Clerk salary and expenses, June 2023	213.50
HMRC – PAYE deductions, June 2023	53.20

**Resolved:** That the above accounts are approved for payment

**23/046 DATE & TIME OF NEXT MEETING**

The next Council meeting is to be held on Tuesday, 12<sup>th</sup> September 2023 at the Over Kellet Village Hall, commencing at 7.15pm.

The meeting closed at 8:50pm

Clerk of the Council



Chairman



Date: 12<sup>th</sup> September 2023