

OVER KELLET PARISH COUNCIL

Minutes of the Meeting of the Parish Council, held at the Over Kellet Village Hall on Tuesday, 12th September 2023 at 7.15pm

Present: Councillor Graham Agnew – Chairman
Councillors David Burns, Josie Candlin, William Candlin, Derek Johnson, Joan Littlewood and Liz Moody.
Derek Whiteway (Parish Clerk)

In attendance: 5 members of the public.

23/047 Apologies For Absence

Apologies were received from City Councillor James Sommerville and County Councillor Phillippa Williamson.

23/048 Minutes of the Meeting of the Parish Council, held on Tuesday, 11th July 2023

Resolved: That the Minutes of the Meeting of the Parish Council, held on Tuesday, 11th July 2023 be approved and signed without further amendment.

Matters Arising from the Minutes

1. Minute 23/041 – Review of Potential Heritage Assets

The Chairman has made a start with scanning local history books.

2. Minute 23/042 - Procedure for the Designation of Community Assets

The Clerk advised that a form for requesting the designation of an Asset of Community Value (ACV) was available via the Lancaster City website.

Action: The Clerk will forward a copy of the ACV application form to Councillors to consider.

3. Minute 23/044(1)– The Dub

The Clerk reported on a response received from Lancashire Wildlife Trust (LWT) regarding The Dub. The LWT indicated that they would like to excavate an area of clear water in the pond and remove a lot of the invasive species that have crept in from neighbouring gardens. Unfortunately, funding for the work had not yet been identified and it was therefore 'on hold'. The LWT also advised that, regarding biodiversity, Lancashire County Council had surveyed both Over Kellet BHS and the Craggs BHS during the summer and a report would ensue.

4. Minute 23/044(2) – Trees in the Village Street Scene

Councillors agreed that details of existing TPOs should be requested from Lancaster City Council prior to determining roles for the project.

Action: The Clerk will request from Lancaster City Council details of all TPOs within the Parish.

5. Minute 23/044(4) – Moorclose Lane Bench

The grass verge on which the bench is sited has been cut recently. There was no update yet on the condition of the bench and its suitability for re-location.

Action: The Chairman will ask the Lengthsman to inspect the bench and consider the proposal for its relocation if suitable.

23/049 Declarations of Interest

No further declarations or changes to existing declarations were made.

23/050 New Planning Consultations

The following new planning applications were considered. It was resolved to respond as set out against each individual case.

Application No:	Description
23/00738/FUL	Construction of dormer extension to rear elevation, a hip to gable roof extension, rooflights to front elevation and alterations to windows. 17 Greenways, Over Kellet Resolved: No comments submitted
23/00876/FUL & 23/00877/LB	Erection of a porch to the rear and insertion of patio doors to existing window opening to side elevation. Mousekill Barn, Kellet Road, Over Kellet. Resolved: No comments submitted
23/00978/AD	Agricultural determination for erection of extension to existing building. Restarigg Farm Kirkby Lonsdale Road Over Kellet Resolved: No comments submitted
23/00386/FUL	Demolition of existing conservatory, erection of 1.5 storey front, side and rear extensions and link-attached rear extension, and construction of a raised roof. Redwell House, Kirkby Lonsdale Road, Over Kellet. Resolved: No comments submitted

Application No:	Description
23/00533/FUL	<p>Change of use of agricultural land to site 10 holiday lodges with associated hardstanding, erection of a reception building, relocation of access off Borran Lane, construction of a parking area and internal access roads, installation of a package treatment plant and drainage infrastructure. Land To The North Of Capernwray House, Hobsons Lane, Capernwray.</p> <p>A member of the public addressed the Parish Council about this application, setting out a number of objections and areas of concern. Following the address and having discussed the application, Councillors resolved that a response be submitted objecting to the application on grounds of its impact on the landscape, sustainability and adverse traffic impacts..</p> <p>Resolved: That a consultation response be submitted objecting to the application.</p>

23/051 Update on Previous Planning Applications

The Clerk presented an update report, which was accepted and noted by Councillors.

Resolved: That the Clerk's report is noted

23/052 Lancashire County Council Public Rights of Way Local Delivery Scheme and Biodiversity Small Grant Schemes 2023/24

Resolved: That the Parish Council apply to participate in the Lancashire County Council's Local Delivery Scheme and Biodiversity Small Grants Schemes for 2023/24.

23/053 Street Lighting

The Parish Council considered a suggestion received from one former village resident and one current resident that streetlights should be switched off overnight to promote 'dark skies' and facilitate star gazing. The Chairman reported that the matter had been discussed some years earlier and that residents had been firmly opposed to such a plan. Following a discussion, which included some experiences of 'Dark Skies' villages, Councillors unanimously agreed that the security and safety aspects of having operational streetlights outweighed the potential benefit.

Resolved: That the Parish Council does not support the proposals for street lighting in the village to be switched off overnight.

23/054 Parochial Church Council application for funding

Councillors considered a letter from the Parochial Church Council of St Cuthberts, seeking a grant to assist with maintaining the church grounds. The Clerk advised that, as in previous years, a sum of £540 was included in the Council's budget for this purpose.

Resolved: That the Parish Council makes a grant of £540 to the Parochial Church Council of St Cuthberts to help with the costs of maintaining the church grounds.

23/055 Vehicle Speeding Issues, Kirkby Lonsdale Road

Councillors considered concerns raised by a resident over increasing dangers and nuisance caused by speeding vehicles, particularly those leaving the village towards Kirkby Lonsdale. Lancashire County Council had responded by prioritising the installation of temporary signage on the road to remind drivers to think about their speed. The signage will initially be installed between October and December 2023 and again between April and June 2024. Parish Councillors continue to review vehicle data collected from the Speed Indicator Device (SpID) and consider other practical measures to improve the situation.

Action: The Clerk will carry out further analysis of vehicle data collected from the Speed Indicator Device (SpID)

23/056 War Memorial Website Appeal

Councillors considered a request received from Lancaster Military Heritage Group to raise funds for a new and improved website. The plans are to modernise the website and include hitherto unrecorded details of those named on Parish memorials throughout the Lancaster District.

Resolved: That a donation of £50 be made to Lancaster Military Heritage Group

23/057 Remembrance Day Arrangements

The Chairman reported on discussions held with the St Cuthbert's Church Warden about arrangements for this year's Remembrance Service on Sunday 12th November 2023. Following discussion, no further action was identified at this stage.

23/058 Post Boxes

Councillors considered recently received complaints from residents about the closure of the post box at the former village shop. Councillors resolved to submit a renewed complaint to The Royal Mail about the closure of the post box and to request the installation of a suitable replacement, stressing concerns over road safety and poor footpath provision and conditions.

Resolved: That a renewed complaint be submitted to The Royal Mail about the closure of the village green post box and request that a suitable replacement be installed.

23/059 Adjournment For Public Discussion and Information Only Updates:

Reports From Members of The Public:

1. Public Footpath Hedgerows

Residents and Councillors discussed several instances of hedgerows encroaching onto the parish's public footpaths, notably FP0124011 (The Craggs to KL Road) and FP0124009 (Nether Kellet Road to KL Road). Councillors agreed that these should be raised with the Parish Lengthsman.

Action: The condition of hedgerows encroaching onto public footpaths will be raised with the Parish Lengthsman.

2. Councillor and Clerk Training

A resident referred to County Councillor Williamson's recent newsletter and a message about training courses delivered by the Lancashire Association of Local Councils (LALC). Councillors agreed that these should be considered.

Action: Councillors and the Clerk will consider the suitability of training courses offered by LALC.

Clerk's Report:

3. Top Green Finger Post

A resident had reported that the fingerpost for FP0124010 at the Top Green was down. A resident reported that a finger post for footpath FP0124012 at The Craggs had also rotted and was down. Councillors agreed that options to replace the posts should be discussed with the Lengthsman.

Action: Options for replacing the two rotten fingerposts will be discussed with the Parish Lengthsman.

4. The Village Well

Residents who had personally maintained the area around the Village Well had requested that this be added to the Parish Lengthsman's schedule. Councillors agreed that this was a reasonable request.

Action: The Lengthsman will be consulted about the Village Well and asked to include a programme of inspection and maintenance in his work schedules.

Members' Reports:

5. **LALC.** Nothing to report.

6. **Quarries.** A liaison meeting with the Back Lane Quarry was scheduled for Wednesday, 13th September 2023..

7. **Allotments.** Nothing to report.

8. **Village Hall.** The next meeting of the Village Hall Committee is scheduled for 7th November 2023.

9. Lengthsman. The Chairman reported that work was being planned for installing the two picnic benches on Church Bank green.

10. Other Matters.

Councillor Resignation. Councillor Littlewood tendered her resignation from the Parish Council, due to an impending move from the area. Councillors expressed their sincere thanks to Cllr Littlewood for her contribution to the Parish and their best wishes for the future. The Parish Council will be seeking to fill the vacant Councillor seat by co-option in the coming weeks.

City and County Councillors' Reports:

No further reports

23/060 PAYMENT OF ACCOUNTS

Payee & Detail	£
Derek Whiteway – Parish Clerk salary and expenses, July-August 2023	447.29
HMRC – PAYE deductions, July-August 2023	104.80
ICO – Data Protection Registration 2023/24 (Paid by Direct Debit on 13/07/23) for information only	35.00
Glasdon UK Ltd – Two picnic benches for Church Bank open space	2,011.01

Resolved: That the above accounts are approved for payment

23/061 DATE & TIME OF NEXT MEETING

The next Council meeting is to be held on Tuesday, 10th October 2023 at the Over Kellet Village Hall, commencing at 7.15pm.

The meeting closed at 9:00pm

Clerk of the Council

Derek Whiteway

Chairman

Graham L. Jones

Date: 10th October 2023