

# OVER KELLET PARISH COUNCIL

## Minutes of the Meeting of the Parish Council, held at the Over Kellet Village Hall on Tuesday, 12<sup>th</sup> December 2023 at 7.15pm

**Present:** Councillor Graham Agnew – Chairman  
Councillors David Burns, Josie Candlin, Derek Johnson, Liz Moody and Mathew Towers.  
Derek Whiteway (Parish Clerk)

**In attendance:** 7 members of the public.

### 23/088 Apologies For Absence

Apologies were received from Councillor William Candlin, City Councillor James Sommerville and County Councillor Phillippa Williamson.

### 23/089 Minutes of the Meeting of the Parish Council, held on Tuesday, 14<sup>th</sup> November 2023

**Resolved:** That the Minutes of the Meeting of the Parish Council, held on Tuesday, 14<sup>th</sup> November 2023 be approved and signed without further amendment.

#### Matters Arising from the Minutes

##### 1. Minute 23/076(1) – Moorclose Lane Bench

It was agreed that the bench should be left in place for the time being.

##### 2. Minute 23/063(4) – Post Boxes

No further progress with the Royal Mail. It was agreed that the Royal Mail's advice concerning door-to-door collections be publicised in a future issue of Over Kellet View.

**Action:** An item will be included in a future issue of Over Kellet View to publicise the Royal Mail's advice concerning door-to-door collections.

##### 3. Minute 23/076(7) - Drainage Issues

Councillor Burns had personally cleared leaves from the Village Trough. The Chairman will discuss a future schedule of work with the Lengthsman.

**Action:** The Chairman will discuss with the Lengthsman a future schedule of work to maintain the area surrounding the trough.

##### 4. Minute 23/079 – Planning Application 23/00518/FUL and the Conservation Area

The Chairman is to draft a response to the email received from a resident querying the Parish Council's views and responses.

**Action:** The Chairman is to write to the resident explaining the Parish Council's views.

##### 5. Minute 23/081 – Act of Remembrance

The Chairman is to draft a response to the email received from a resident querying the Parish Council's role in future Acts of Remembrance.

**Action:** The Chairman will write to the resident explaining the Council's position.

## 6. Minute 23/085(1) - Footway Obstructions

Councillor Moody had advised several residents on how to report any issues to the Police. Further publicity was required. Regarding an ongoing issue, Councillors and residents agreed to try and obtain photographic evidence.

**Action:** Procedures for reporting concerns over blocked footways and other public nuisances will be promoted to residents.

## 23/090 Declarations of Interest

No further declarations or changes to existing declarations were made.

## 23/091 New Planning Consultations

The following new planning applications were considered. It was resolved to respond as set out against each individual case.

Application No:	Description
23/01318/FUL	<p><b>Erection of a detached garage.</b> The Barn, Kirkby Lonsdale Road, Over Kellet.</p> <p><b>Resolved:</b> No comments submitted</p>
23/01400/FUL	<p><b>Erection of a veterinary referral clinic (Use Class E) with associated access, infrastructure, cycle shelter, bin store, pallet store, generator/fuel tank, parking and landscaping and installation of package treatment plant.</b> Land To The North Of Porsche Centre South Lakes Electric Drive Carnforth.</p> <p>Councillor Johnson had emailed views on the application prior to the meeting. Following discussion, Councillors agreed that a response should be submitted, not objecting in principle to the application, but expressing concerns over: a lack of provision of solar panels; the bio corridor crossing the site; waste management arrangements; and errors regarding public transport services to the site.</p> <p><b>Resolved:</b> A response is to be submitted, not objecting in principle to the application, but raising concerns over: a lack of provision of solar panels; the bio corridor crossing the site; waste management arrangements; and errors regarding public transport services to the site.</p>

## 23/092 Update on Previous Planning Applications

The Clerk presented an update report, which was accepted and noted by Councillors.

**Resolved:** That the Clerk's report is noted

The Clerk reported that concerns raised by a resident about inappropriate materials being used on the Old Hall (planning application 21/00363/FUL) had been submitted to the City Council's Conservation Team and a response was awaited.

### 23/093 Designation of Community Assets

It was reaffirmed that all Councillors should canvass local opinion and contribute their own statements towards the 'Supporting Information for Nomination' section of the ACV Nomination Form.

**Action:** Councillors will canvass local opinion and contribute their own statements towards the 'Supporting Information' section of the ACV Nomination Form.

### 23/094 Church Bank Green Space

Councillors agreed again to individually contact residents who might be able to provide valuable information and photos, etc about historic recreational use of the Green.

**Action:** Parish Councillors will individually seek information and photos, etc from village residents. The Clerk will continue to research the process for attaining a 'Green Space' designation.

### 23/095 Parish Council Budget 2024/25

The Clerk advised that the deadline for submitting the Parish Council's budget and precept to the City Council is 9<sup>th</sup> February 2024. The Clerk will report fully to the January meeting and provide Councillors with draft proposals to consider in advance of the meeting.

### 23/096 Adjournment For Public Discussion and Information Only Updates:

#### Reports From Members of The Public:

#### 1. Footpath FP0124009

A resident reported ongoing concerns over the condition of footpath FP0124009 connecting Nether Kellet Road with Kirkby Lonsdale Road via Kirklands Road. Following discussion, Councillors agreed to arrange a work party (provisionally for Saturday, 6<sup>th</sup> January) to carry out clearance work.

**Action:** The Chairman and Councillor Burns will arrange a work party, provisionally for Saturday, 6<sup>th</sup> January 2024 to carry out clearance work on the footpath.

#### 2. Flooding at Resident's Property.

Councillor Moody referred to a matter reported by a resident concerning flooding on their property. The resident had sought assistance from Lancashire County Council, without resolution. Councillors agreed that County Councillor Williamson should be contacted about the matter.

**Action:** The Clerk will contact County Councillor to enquire about the matter.

#### Clerk's Report:

- 3. School Play Area refurbishment.** The Clerk provided an update on discussions with the Headteacher and the school's ongoing negotiations with the contractor carrying out the playground refurbishment. The Parish Council remains committed to providing funding for a new slide, subject to the final cost and availability of other funding.

- 4. Biodiversity Small Grants Scheme.** The Clerk advised Councillors that two years' worth of funding, totalling £600, had been received from Lancashire County Council for delivery of a 'Biodiversity Small Grants Scheme'. The Parish Council had yet to make any plans on how to apply the funds. An item is to be included on the January meeting agenda. The Chairman offered to review previous work undertaken on public information signs.

**Action:** An item on plans to use the County Council's grant funding will be included on the Parish Council's January meeting agenda. The Chairman is to review previous work undertaken on public information signs.

**Members' Reports:**

- 5. LALC.** Nothing to report.
- 6. Quarries.** Nothing to report.
- 7. Allotments.** The allotments Association AGM is to be held in January 2024.
- 8. Village Hall.** Nothing to report.
- 9. Lengthsman.** Nothing further to report.
- 10. Other Matters.** None reported.

**City and County Councillors' Reports:**

None received.

**23/097 PAYMENT OF ACCOUNTS**

Payee & Detail	£
Over Kellet Village Hall – Room Hire on 14/11/23	14.00
Derek Whiteway – Parish Clerk salary and expenses, October 2023	340.55
HMRC – PAYE deductions, October 2023	85.20

**Resolved:** That the above accounts are approved for payment

**23/098 DATE & TIME OF NEXT MEETING**

The next Council meeting is to be held on Tuesday, 9<sup>th</sup> January 2024 at the Over Kellet Village Hall, commencing at 7.15pm.

The meeting closed at 8:50pm

Clerk of the Council



Chairman



Date: 9<sup>th</sup> January 2024