

OVER KELLET PARISH COUNCIL

Parish Council Meeting to be held at the Over Kellet Village Hall on
Tuesday, 9th July 2024, commencing at 7.15pm

A G E N D A

1. Apologies.
2. Minutes of the Parish Council Meeting held on Tuesday, 11th June 2024 (attached).
3. Declarations of Interest.
4. Planning Applications.
 - a) To consider and comment on the following new planning application consultations received since the last meeting.

Application No:	Description
LCC/2024/0012 County Council	Amendment to conditions 1,2,4,6, 41 and 43 of planning permission ref 01/09/360 to permit an extension of the depth of the quarry to -37m AOD, continued working of the quarry until 31st December 2077 with restoration by 31st December 2078 and consequent amendments to the working scheme and restoration proposals. Back Lane Quarry, Back Lane, Nether Kellet, Carnforth. Deadline: 12th July 2024
LCC/2024/0013 County Council	Amendment to conditions 1,2,4,6, 40 and 41 of planning permission ref 01/03/1185 to permit an extension in the depth of the quarry to -37m AOD, continued working of the quarry until 31st December 2064 with interim restoration by 31st December 2065 and final restoration by 31st December 2078 and consequent amendments to the working scheme and restoration proposals. Leapers Wood Quarry, Kellet Road, Carnforth. Deadline: 12th July 2024
24/00677/FUL	Creation of hardstanding and access track. Restarigg Farm, Kirkby Lonsdale Road, Over Kellet. Deadline: 16th July 2024
24/00668/FUL	Change of use of derelict land for the siting of 16 static caravans, including associated access and landscaping. McCarthy Caravan Parks, Castle View Caravan Park, Borwick Road, Capernwray. Deadline: 23rd July 2024

- b) Planning Authority Decisions. To receive an update on previously considered applications. Clerk's report attached.
- c) Other Planning Matters, including:
 - i) Pavement replacement on Kirkby Lonsdale Road.

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5. Consultations

No new consultations received

6. Public Discussion and Update Reports.

To adjourn the meeting for a period of public discussion and to provide 'information only' updates on activities in recent weeks. (Note: Any matters needing a 'decision' will be considered as an agenda item at a future meeting).

1. Public discussion
2. Clerk's report on activities and correspondence since the last meeting
3. Members updates and reports since the last meeting, including:

1) LALC	2) Quarries	3) Village Hall
4) Lengthsman	5) Other Matters	

4. Report of District and County Councillors

7. Payments.

To authorise payment of accounts. Report attached.

8. To confirm the **date and time of the next meeting.**

Derek Whiteway, Parish Clerk
3rd July 2024

Tel: 01524 64908
Email: clerk@overkelletpc.org

OVER KELLET PARISH COUNCIL

Minutes of the Meeting of the Parish Council, held at the Over Kellet Village Hall on Tuesday, 11th June 2024 at 7.15pm

Present: Councillor Graham Agnew – Chairman
Councillors David Burns, Josie Candlin, William Candlin, Derek Johnson and Mathew Towers.
County Councillor Phillippa Williamson
Derek Whiteway (Parish Clerk)

In attendance: 12 members of the public.

24/028 Apologies For Absence

Apologies were received from Councillor Moody.

24/029 Minutes of the Annual Meeting of the Parish Council, held on Tuesday, 14th May 2024

Resolved: That the Minutes of the Annual Meeting of the Parish Council, held on Tuesday, 14th May 2024 be approved and signed without further amendment.

Matters Arising from the Minutes

- 1. Minute 24/019(1) Village Hall request for maintenance work.** Nothing further to report
- 2. Minute 24/019(2) Post Box.** Nothing further to report.
- 3. Minute 24/019(4) Footpaths.** Residents confirmed that the newly designated Sands Lane bridleway was inaccessible from the Kirk House end. Councillor Towers to investigate.
- 4. Minute 24/019(5) Local Delivery Scheme and Biodiversity Small Grants Scheme.** Councillor Johnson had been in contact with the North Lancashire bat group, who had suggested a suitable supplier for the boxes.
- 5. Minute 24/019(8) Damaged road sign on Kellet Road.** Councillor Johnson had reported the damaged sign again on the Love Clean Streets app, which was showing that the issue had been assessed and work was scheduled.
- 6. Minute 24/024 Insurance Policy 2024/25.** A quotation had been obtained from Zurich Insurance for £327 (compared with renewal of £690). This had been accepted by the Clerk following consultation with the Chairman and Cllr Johnson. The Clerk has requested a valuation of the War Memorial and Stone Cross from a monumental mason business in Lancaster. The level of cover required will be pursued with Zurich Insurance if necessary.

7. **Minute 24/025(1) The Millennium Stone.** Councillor Burns had attended to the cleaning of the Millennium Stone and repainting of the plaque.
8. **Minute 24/025(2) Hedge trimming on Maggie Eglin lane.** No progress to report. Councillors Burns and Towers will inspect and attend to any necessary work.
9. **Minute 24/025(6) River Keer Catchment - Water Quality Monitoring.** The Chairman and Cllr Johnson are to attend a meeting at the Lune Rivers Trust offices at Newton near Arkholme.
10. **Minute 24/025(12a) Eagles Head – ‘A’ Board on The Village Green.** The ‘A’ Board has now been refurbished and the pub management have been informed of the permission to display the board on the Village Green.

24/030 Declarations of Interest

No changes were reported.

24/031 New Planning Consultations

- 1) The following new planning applications were considered. It was resolved to respond as set out against each individual case.

Application No:	Description
24/00629/AD	<p>Agricultural determination for the erection of an extension to an existing agricultural storage building. Kellet Bridge Farm, Kellet Lane, Over Kellet.</p> <p>Resolved: No comments to be submitted.</p>

2) Planning Authority Decisions

The Clerk presented an update report, which was accepted and noted by Councillors.

Resolved: That the Clerk’s report is noted

3) Other Planning Matters

Redwell Inn – Self-Storage Containers.

County Councillor Williamson reported that enforcement action was being taken by Lancaster City Council regarding the storage containers themselves and the advertised business. No further information had been received about the camping pod proposals.

Road and Pavement Works on Kirkby Lonsdale Road.

This item referred to ‘off-site’ work associated with a S278 Highways Act order for planning application 17/01050/OUT (associated ref: 20/00405/REM) on the land north of Old Hall Farm on Kirkby Lonsdale Road in Over Kellet for the erection of up to 55 residential dwellings.

The Chairman gave a verbal update regarding the works and complaints received from residents regarding the removal of the cobbles. Following

correspondence with the City Council's Conservation Officer, queries about the work and any potential contravention of planning authority was in the hands of the Conservation Team and Planning Technical Team

Residents asked questions and expressed concerns about what had happened to the removed cobbles and safety aspects of the newly installed kerb.

Councillors agreed that the matters raised must be left with the City Council's Conservation Team and Technical Team for the time being and await their conclusions.

County Councillor Williamson suggested that for the future, Councillors might request the City Council to consult the Parish Council on and discharge of conditions (/DIS) applications.

Action: The Parish Council will await the conclusions of the City Council's Conservation and Planning Technical Teams.

24/032 Top Green, Over Kellet.

Councillors considered a proposal from a resident that, in recognition of the abundance and variety of orchids growing, the Parish Council should apply for Biological Heritage Site status for the Top Green. The resident's letter and information had been previously circulated.

Resolved: That an application for the Top Green to be designated as a Biological Heritage Site be submitted to Lancashire County Council. Councillor Johnson to liaise with the resident concerned in drawing up the application.

24/033 Consultations

a) Lancaster City Council – Local Plan Review – Open Space Assessment.

A public consultation and separate consultation with Parish Councils is being undertaken, with a deadline of 23rd June 2024. The Clerk advised that this was an opportunity for the community to seek the designation of the Church Bank Green as a Local Green Space.

Details of the public consultation has been publicised on the notice boards and on the Parish Council website.

Resolved: That the Parish Council should submit a response. Councillor Joise Candlin will coordinate the response.

24/034 Local Delivery Scheme and Biodiversity Small Grants Funding 2024/25.

An invitation has been received from Lancashire County Council to participate in the 2024/25 funding schemes, the deadline for applications being 30th June 2024.

Resolved: That the Parish Council should apply to participate in the Local Delivery Scheme and Biodiversity Small Grants Funding scheme for 2024/25

24/035 Adjournment For Public Discussion and Information Only Updates:

Reports and Questions from Members of The Public:

1. Footpaths.

Residents and Councillors discussed the condition of various footpaths within the parish and agreed a range of actions

Actions:

- a) The Clerk will request the landowner to trim the hedgerows lining the Kellet Road footpath to Carnforth.
- b) The Clerk will contact the School headteacher to request that hedges bordering the Kirklands Road footpath are trimmed
- c) An article will be submitted for inclusion in Over Kellet View asking residents to keep hedges well-trimmed and advising residents how to use the County Council's 'Love Clean Streets' app to report highways issues.

2. The Village Well

A resident had reported long grass growing around the village well.

Action: Councillor Burns will inspect and attend to the matter.

3. Reports of dead birds/animals found along Maggie Eglin Lane.

A resident had reported finding several dead birds and a squirrel along Maggie Eglin Lane. Councillors agreed that a response be sent advising the resident of appropriate police reporting procedures.

Action: The Chairman and Clerk will liaise to reply to the resident concerned.

Clerk's Report:

Nothing further to report

Members' Reports:

1. LALC.

Councillor Josie Candlin had attended the first Local Area Forum for several years, held on Wednesday, 22nd May at Morecambe Town Hall. Presentations had included Highways England and the County Council on product safety and reporting highways issues. The next meeting is scheduled for Wednesday, 17th July at 7pm at Morecambe Town Hall, with the following meeting due in October.

2. Quarries.

Councillor Johnson reported that blasting was continuing, with reported levels well within limits. Clarification had been provided about a drawing displayed at the recent public presentation which indicated car and boat trailer parks. This was explained as a 'concept' drawing and any such developments would only be considered after closure of the working quarry and would be subject to a future environmental impact assessment.

3. Allotments. Josie

Councillor Josie Candlin reported that the Allotments Association had maintained contact with LESS following their recent district-wide study. The Parish Council's lease of the allotments was due for renewal in 2025. It has been suggested that, following renewal of the lease, the Association should require tenants to sign a formal agreement. There had been a recent meeting held about the outcomes of the LESS review and a report is expected.

4. Village Hall.

Nothing further to report

5. Lengthsman.

The Lengthsman had now set the footings for the Church Bank picnic benches, which would be installed soon.

6. Other Matters.

The Kellets Twinning Association. Councillor Josie Candlin reported that the association had not yet developed any specific plans which the Parish Council might wish to consider.

City and County Councillors' Reports:

No reports received

24/036 PAYMENT OF ACCOUNTS

Payee & Detail	£
Over Kellet Village Hall Room Hire on 14/05/2024	14.00
Zurich Insurance – Insurance Premium 2024/25 (see note)	327.00
Derek Whiteway – Parish Clerk salary and expenses, May 2024	227.80
HMRC – PAYE deductions, May 2024	55.00

Note: In accordance with minute number 24/023 (May 2024), the Clerk, in consultation with the Chairman and Vice-Chairman, had accepted Zurich Insurance's quote for 2024/25 insurance cover. The payment was made on 30th May 2024.

Resolved: That the above accounts are approved for payment

24/037 DATE & TIME OF NEXT MEETING

The next Council meeting is to be held on Tuesday, 9th July 2024 at the Over Kellet Village Hall, commencing at 7.15pm.

The meeting closed at 8:55pm

Clerk of the Council

Chairman

Date:

Agenda Item: 4(b)

Planning Application Comments & Decisions

Update for June – July 2024

Application Number / Description	Parish Council Comment	Planning Authority Decision / Status
Part A – Applications decided since the last update		
24/00629/AD Agricultural determination for the erection of an extension to an existing agricultural storage building. Kellet Bridge Farm, Kellet Lane, Over Kellet.	PC Response: No comments to be submitted (minute 24/031).	Prior Approval Not Required
24/00511/FUL Conversion of part of the existing garage to habitable rooms/store, alterations to existing openings including changing one existing rear window to a door and one existing rear door to a window, installation of flue to rear roof slope, widening of existing external access bridge and alterations to existing railings. Kirkdale House, Kellet Road, Over Kellet.	PC Response: No comments to be submitted (minute 24/021).	Application Permitted
24/00424/VCN Part retrospective application for alterations to site access and track and erection of a stable block (pursuant to variation of condition 5 on planning permission 22/00784/FUL to allow small scale commercial activity). Land Off B6254 Adjacent Swarthdale Road Kirkby Lonsdale Road Over Kellet	PC Response: A response to be submitted referring to comments made by County Highways and asking whether the proposed changes should warrant a new application rather than a variation of conditions (minute 24/021).	Application Permitted
23/01474/FUL Erection of a two storey side extension, construction of raised decking, installation of external steps, erection of a detached garage ad associated landscaping. Old Watermill, Capernwray Road, Capernwray.	PC Response: No comments submitted. (minute 23/102)	Application Permitted

Application Number / Description	Parish Council Comment	Planning Authority Decision / Status
Part A – Applications decided since the last update		
<p>23/01400/FUL Erection of a veterinary referral clinic (Use Class E) with associated access, infrastructure, cycle shelter, bin store, pallet store, generator/fuel tank, parking and landscaping and installation of package treatment plant. Land To The North Of Porsche Centre South Lakes Electric Drive Carnforth.</p>	<p>PC Response: A response is to be submitted, not objecting in principle to the application, but raising concerns over: a lack of provision of solar panels; the bio corridor crossing the site; waste management arrangements; and errors regarding public transport services to the site. (Minute 23/091)</p>	<p>Application Permitted</p>

Part B – Undecided Applications		
<p>22/00237/CCC and LCC/2022/0006 County Council Consultation request for the variation of condition 1 of planning permission LCC/2016/0061 to allow for continued operation of the concrete batching plant until 21 February 2034, with all buildings, plant and associated equipment being removed and the site restored by 21 February 2035. Dunald Mill Quarry, Long Dales Lane, Nether Kellet.</p> <p>PC Response: No comments to be submitted (Minute 21/118)</p>		
<p>22/01203/FUL Change of use of open space for the siting of 9 caravans with associated internal road, parking spaces, hardstanding and drainage and construction of a pond. McCarthy Caravan Parks, Castle View Park, Borwick Road, Capernwray.</p> <p>PC Response: No comments to be submitted (Minute 22/060)</p>		
<p>24/00314/FUL Erection of 5 dwellings and garages, construction of internal access roads, driveways and associated landscaping. Old Hall Farm, Kirkby Lonsdale Road, Over Kellet.</p> <p>PC Response: No objection, but ask the LPA to start implementing DM44 – a requirement for bat boxes, swift boxes, etc should be incorporated into the development. (minute 24/004)</p>		

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Parish Council Meeting, 9th July 2024

Agenda Item 7 – Payments for Authorisation

Payee & Detail	£
Over Kellet Village Hall Room Hire on 11/06/2024 and 09/07/24	28.00
Over Kellet Village Hall Room Hire for Post Office Outreach Services, April – July 2024. 36 hours @ £3.50	126.00
Dennis Barnfield – Mower Repairs (cost to be shared with Nether Kellet PC)	97.62
Mike Ashton – Lengthsman Services	tba
Derek Whiteway – Parish Clerk salary and expenses, June 2024	236.20
HMRC – PAYE deductions, June 2024	59.00