

OVER KELLET PARISH COUNCIL

Minutes of the Meeting of the Parish Council, held at the Over Kellet Village Hall on Tuesday, 10th February 2026 at 7.15pm

Present: Councillor Graham Agnew – Chairman
Councillors David Burns, Josie Candlin, Cliff Davies and Derek Johnson.
Derek Whiteway, Parish Clerk

In attendance: 3 members of the public.

25/112 Apologies For Absence

Apologies were received from Councillor Liz Moody.

25/113 Minutes of the Meeting of the Parish Council held on Tuesday, 13th January 2026

Resolved: That the minutes of the Meeting of the Parish Council, held on Tuesday, 13th January 2026 be approved and signed without further amendment.

Matters Arising from the Minutes

1) 25/102(1) Traffic Issues.

A reply had been received from Whittington Parish Councillor Janet Preston, thanking OKPC for their comments and providing an update on the action being taken with Lancashire CC to seek improvements.

Action: The Clerk has an outstanding action to request any data/feedback from the County Council's recent SpID deployment in Over Kellet.

2) 25/102(2) Flooding on Kellet Lane near canal bridge.

No further updates.

3) 25/102(3) Abandoned cars at the Village Green.

No meaningful progress made from reports so far to the Police and DVLA.

Action: The Chairman will reply again to the Police officer.

4) 25/102(4) Potholes on Nether Kellet Road.

Councillors commented that some recently fixed potholes were already breaking up and that others in the area needed reporting. Action deferred for the time being.

5) 25/102(5) Dangerous pooling of water on J35 roundabout.

No update available.

Action: The Clerk will seek an update from City Councillor Sommerville.

6) 25/102(6) Hedgerows bordering Maggie Eglin Lane.

The Clerk had written to the land owners requesting attention to the hedges. The Chairman had received an email from the owners suggesting a meeting.

Action: Councillor Burns is to arrange a meeting with the owners and involve the Parish's Footpaths Officer.

25/114 Declarations of Interest

None reported.

25/115 Public Participation.

- 1) **Dog Fouling.** The Chairman reported that he had produced and printed a set of dog fouling notices for posting around the village and for inclusion in OK View.
- 2) **Church Bank Green Status and Maintenance.** Councillor Burns reported that seeking 'Village Green' status had been raised by residents with the MP, Lizzi Collinge at her recent surgery in the Village Hall. Councillors agreed that designation as a Village Green should be pursued, initially through an enquiry to the landowner, Lancaster City Council.

Action: The Clerk will make initial enquiries with Lancaster City Council about designating the Church Bank Green as a 'Village Green'.

Councillors also discussed grass cutting and disposal arrangements for the Green. It had previously been suggested that the Allotments would take the cuttings.

Action: Councillor Candlin will discuss the suggestion with the Allotments Association.

- 3) **Top Green Footpath Signage.** The Chairman reported that action was being taken to resolve footpath signage issue at the Top Green.
- 4) **Litter Bins.** The Clerk reported that new litter bins had recently been delivered and installed in the village.
- 5) **Road Safety Stickers.** A resident asked if a supply of road safety stickers could be obtained for residents to affix to their wheelie bins.

Action: The Clerk will enquire about the availability of the stickers and other road safety signs, etc.

25/116 Parish Council Vacancy.

The Chairman authorised consideration of an additional item.

Parish resident, Mr Jonathan Perruzza had expressed an interest in becoming a Parish Councillor and was in attendance at the meeting.

Resolved: It was proposed by Councillor Candlin, seconded by Councillor Davies, and carried unanimously, that Jonathan Perruzza be co-opted to the vacant parish Councillor position.

25/117 New Planning Consultations

- 1) The following new planning applications were considered. It was resolved to respond as set out against each individual case.

Application No:	Description
26/0028/TCA	T1 -ornamental cherry, remove 2 lowest small limbs crown reduce remainder of tree to balance. No more than 30% reduction. Barn at the Green, The Ginnel, Over Kellet. Resolved: No response to be submitted.
25/00562/FUL	Erection of drive-thru restaurant with associated access, servicing, car parking, hard and soft landscaping and other associated works. Land at Electric Drive, Carnforth. Further consultation following the applicant's submission of 'Application Amendment' documents. Councillors noted that there had been a large number of identical or near-identical public comments submitted. Highways/traffic impacts and claims regarding employment creation were also highlighted. Following discussion, Councillors agreed to respond reiterating the Council's opposition to the development and commenting on issues arising from the amended submission. Resolved: That a response be submitted reiterating the Council's opposition to the development and commenting on issues arising from the amended
26/00113/VCN	Change of use of land for the siting of 16 static caravans, including excavation of land, associated access and landscaping (Pursuant to the variation of conditions 2 and 8 on planning permission 24/00668/FUL to amend the previously approved site plan). McCarthy Caravan Parks, Castle View Park, Borwick Road, Capernwray. Resolved: No response to be submitted.

2) Planning Authority Decisions

The Clerk presented an update report, which was accepted and noted by Councillors.

Resolved: That the Clerk's report is noted

Councillor Davies commented on the unsuitability of siting of fire hydrants in newly developed areas of the village. Councillor Davies continued to investigate and make enquiries with United Utilities. Councillors agreed that the matter be included as an item on the March meeting agenda.

3) Other Planning Matters

Redwell Inn – Self-Storage Containers and Glamping Pods.

No update.

25/118 Parish Council Projects.

Councillors Candlin and Moody are continuing to investigate the village pedestrian gateways

25/119 Consultations

- 1) **Local Government Reorganisation in Lancashire.** Government consultation running until 26th March 2026.

Action: The Clerk will publicise the consultation in OK View.

- 2) **Lancashire Fire & Rescue Service (LFRS) Risk Assessment.**

Action: The Clerk will publicise the LFRS consultation in Ok View and forward a copy of the survey questions to all Councillors.

25/120 Update Reports:

Clerk's Report:

- 1) **Sands Lane Public Bridleway.** The Parish Council had been correspondence between a resident and the PRoW team regarding a padlocked gate on the bridleway. The Chairman advised that the matter was in hand, but that work would be needed to get the bridleway operational
- 2) **Work at Over Kellet Waste Water Treatment Works.** Contractors had advised that the lift was now scheduled to take place on 16 February. Councillors Agnew and Johnson planned to pay the site a visit.
- 3) **LALC Training Events.** A new series of training events had recently been published. Councillors agreed that Councillor Candlin should attend the "Allotment Association Agreements" course and the Clerk should attend the "Handing Over to a Clerk" course.

Action: The Clerk will submit the above mentioned course bookings

Members' Reports:

- 4) **LALC.**

The next Local Area Committee meeting is scheduled for 11th May 2026.

- 5) **Quarries.**

The next liaison meeting is scheduled for 24th March 2026.

The Clerk provided a verbal update on the Holcim unilateral undertaking regarding the proposed Community Benefit Fund for Back Lane quarry. A further draft undertaking is expected from Tarmac in respect of the Leapers Wood quarry.

- 6) **Allotments.**

The Clerk had received a reply from Lancaster City Council suggesting that new lease agreements should be prepared soon.

7) Village Hall.

Nothing to report.

8) Lengthsman.

Nothing to report.

9) Biodiversity and Environment.

Lancashire County Council's Biological Heritage Sites Partnership had replied to the Parish Council's enquiry regarding the status of, and arrangements for managing, the Top Green.

Councillors agreed that the Council's policy for managing the Top Green should be included as an item on the agenda for the March meeting.

Action: The Clerk will include Top Green management policy as an item on the March meeting agenda.

10) Other Matters.

Councillor Davies reported concerns over a large, bright lamp located on the gable end of a building at Birkland Barrow. Councillor Davies felt the light was too bright and a potential hinderance to drivers approaching Over Kellet from Nether Kellet. Councillors agreed that the Council should write to the relevant residents.

Action: The Clerk will write to the relevant residents asking that the light be dimmed or realigned.

City and County Councillors' Reports:

11) County Councillor.

None received

12) City Councillor.

The Clerk advised that he had received an email from Lancaster City Council about the availability of grants to help residents adapt their homes.

Action: The Clerk will publicise the availability of the grants in OK View.

25/121 Payment of Accounts

Payee & Detail	£
Over Kellet Village Hall – Hire of hall on 13/01/2026	14.00
Derek Whiteway – Parish Clerk salary and expenses, January 2026	237.20
HMRC – PAYE deductions, January 2026	59.20
Hudson Hill. Website hosting services, March 2026	11.99

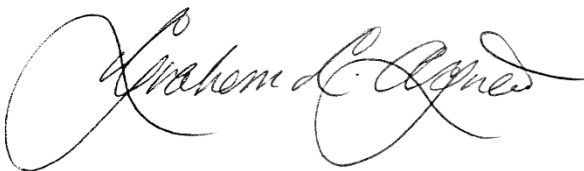
Resolved: That payment of the above accounts is approved.

25/122 Date & Time of Next Meeting

The next Council meeting is to be held on Tuesday, 10th March 2026 at 7.15pm.

The meeting closed at 9.03pm.

Clerk of the Council 

Chairman  Date: 10th March 2026